



To Protect and Promote the Health and the Environment of the People of Kittitas County

**KITTITAS COUNTY BOARD OF HEALTH (BOH)
Meeting Minutes**

**February 16, 2018
Commissioners' Auditorium
1:30 p.m.**

Present

Board of Health (BOH): Obie O'Brien, Rich Elliott, Laura Osiadacz, Paul Jewell

Absent: John Asriel M.D.

Board of Health Advisory Committee (BOHAC): None

Public Health: Candi Blackford, Robin Read, Kasey Knutson, Kylin Fulton, Chelsey Loeffers, Liz Whitaker, Lianne Bradshaw, Kim Shilley

Others: Anne Riley, Jessica Roe

Meeting called to order at 1:36 p.m.

Introductions

Introductions were completed.

Minutes

Laura Osiadacz asked for a motion to approve the February 16, 2018 meeting minutes as presented.

Motion 02-01: Motion to approve the February 16, 2018 Board of Health meeting minutes as presented. Rich Elliott moved to approve the February 16, 2018 Board of Health meeting minutes as presented. Obie O'Brien second. All approved. Motion 02-01 carried to approve the February 16, 2018 meeting minutes as presented.

Public Comment

None

BOHAC update

Robin Read noted that at the last BOHAC meeting the group reviewed the Public Health Champion process and nominations, BOH year in review, Environmental Health Code updates, and Orientation for new BOHAC members.

Department updates

Administrator update

Robin Read handed out the Administrator update, and introduced new public health staff including Ms. Loeffers, Ms. Bradshaw, and Ms. Shilley. Ms. Read also updated the Board on the drug contaminated residence in Cle Elum, Rustic Villa, Jack-In-The-Box fish products, new electronic medical software, and new funds awarded to the department. Ms. Read also informed the Board that the department held its annual All Staff Retreat and reviewed department vehicle data that BOH had requested.

Health Officer Update

None.

Financial update

Robin Read handed out "Profit & Loss Budget vs. Actual January through December 2017" and briefly discussed department funds.

Business

Division of Behavioral Health and Recovery, Community Prevention, and Wellness Initiative Funding

Robin Read noted that she had sent out the standards for the Division of Behavioral Health and Recovery, Community Prevention, and Wellness Initiative Funding and asked if there were any other questions, and asked for direction on how to proceed. All BOH members were in agreement to move forward with contracting for public health to take on the program.

Environmental Health code updates

Robin Read informed the Board of Health members of the history of the On Site Septic (OSS) code and that it has not been updated since 1979. Ms. Read noted that the department would use a quality improvement process, benchmarking, and obtain feedback from stakeholders when updating the code. Ms. Read noted that the Group B code is also being reviewed for changes/updates. The group discussed possible future regulations and funding related to the Joint Plan of Responsibility.

Strategic Plan approval

Robin Read brought the final 2015-2019 Strategic Plan for approval at today's meeting.

02-02: Motion to approve the 2015-2019 Strategic Plan. Paul Jewell moved to approve the 2015-2019 Strategic Plan. Rich Elliott second. All approved. Motion 02-02 carried to approve the 2015-2019 Strategic Plan.


Laura Osiadacz asked for a motion to adjourn the meeting.

02-03: Motion to adjourn the Board of Health Meeting. Obie O'Brien moved to approve the motion to adjourn the meeting. Paul Jewell second. All approved. Motion 02-01 carried to approve the motion to adjourn the meeting.

Meeting adjourned at 2:19 p.m.



Laura Osiadacz, Chair of the Board of Health



Robin Read, Administrator,
Kittitas County Public Health



Candi Blackford, Clerk of the Board of Health