

**COMMISSIONERS' MINUTES  
KITTTAS COUNTY, WASHINGTON  
CONFERENCE ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**FEBRUARY 26, 2024**

Board members present: Chairman Brett Wachsmith; Vice-Chair Laura Osiadacz and Commissioner Cory Wright.

Others: Mandy Buchholz, Office Administrator; Julie Kjorsvik, Clerk of the Board; Debbie Stanavich, Administrative Assistant and one member of the public.

**REGULAR MEETING                      OFFICE STAFF MEETING                      COMMISSIONERS**

At 9:00 a.m. Chairman Wachsmith opened the Office Administration meeting.

**PUBLIC COMMENT - NONE.**

**CALENDAR                                      WEEK AT A GLANCE                                      COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS                                      REVIEW OF PAF'S & VOUCHERS                                      COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG                                      REVIEW OF CORRESPONDENCE LOG                                      COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending February 23, 2024.

**RATIFY    COPIER LEASE - BOCC/AUDITOR    COMMISSIONERS**

Commissioner Osiadacz moved to approve and ratify the Chair's signature on two purchase orders, correcting scrivener's errors on Copy Machine PO's that were signed originally on 2/5/2024. Commissioner Wright seconded. Motion carried 3-0.

**DISCUSSION    COUNTY FACEBOOK    COMMISSIONERS**

The Board determined that for the week of February 26, 2024, they would post the following on their Facebook page: STEER I-90 In Person meeting this week with SCJ Alliance presenting; Property Tax Statement breakdown and the Kittitas County Conference of Governments Work Program.

**02/26/2024 MINUTES**

**1**

**APPROVED**

**3-5-24**

**UPDATE**

**BOCC/ DEPARTMENT HEAD REPORTS**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2024 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.


**OTHER BUSINESS/GENERAL UPDATES**

There were general updates on meetings & conversations that the Board participated in, individually over the past week.

Meeting concluded at 9:49 a.m.

**OFFICE ADMINISTRATOR**

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Mandy Buchholz

  
Brett Wachsmith, Chairman