

KITTITAS COUNTY
FINANCE STUDY SESSION MINUTES
BOCC CONFERENCE ROOM, 205 WEST 5TH ROOM 108 - ELLENSBURG
Regular Meeting

THURSDAY	1:30 PM	February 15, 2024
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Board members present: Chairman Brett Wachsmith, Commissioner Cory Wright
Staff Present: Bryan Elliott, Auditor, Amy Cziske, Treasurer, Greg Zempel, Prosecutor
Kylee Wuesthoff, Reid Burbank, Zack DeHaven, Sue Patterson
Others: Terry Larue

1. Call to Order: 1:31 PM

2. Citizen Comments - none

3. Treasurer Investment Cash Flow Requirements

Kylee spoke regarding cash flow and investment pool deadlines.

4. Finance Consolidated- Public Works/Auditor Proposal-

Not addressed

5. Contract Extension: JRP Integrated Solutions, Rural Broadband Services

Zack DeHaven requested the board to approve the contract extension for JRP Integrated Solutions.

Commissioner Wright motioned to approve the contract extension and Chairman Wachsmith seconded the motion and the motion passes.

6. Enterprise Fleet Management- Update, Revised 2024 Expense Figures

Mr. Elliott apprised the board that the additional amount of \$46,813 will be formalized on the Q1 budget amendment towards the fleet management project.

Commissioner Wright moved to approve, Commissioner Wachsmith Seconded, and the motion was approved unanimously.

7. SLFRF/ARPA UPDATE FIGURES

Zack DeHaven updated the remaining funds SLFRF (ARPA and LATCF). Total combined awards were \$11.8MM. Remaining \$1.1MM to be appropriated by 12/31/24.

8. Criminal Justice and Public Safety (“CJPS”)- Analysis of Restricted Revenues and Balances

Zack DeHaven discussed restricted revenues that are embedded in the General Fund balance. These revenues are reserved for Criminal Justice purposes and are not general revenue. Next Steps are a follow up discussion with stakeholders regarding balances, usage, and potential migration to a dedicated fund.

9. Central Services Committee-Proposed Reporting Structure and Schedule

Mr. Elliott proposed a committee comprised of 5 departments that are responsible for reporting and project review as it pertains to county internal services: Building Maintenance, Finance, HR, IT and Prosecutor. This is a first pass and will tentatively schedule presentations for March 2024. Commissioner Wright suggested that the Treasurer be added.

10. Other Business- None

Meeting adjourned at 2:04 PM



Bryan Elliott

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Brett Wachsmith, Chairman