

**KITTITAS COUNTY
EC STUDY SESSION MINUTES
BOCC CONFERENCE ROOM, 205 WEST 5TH ROOM 108 - ELLENSBURG
Regular Meeting**

MONDAY	10:00 AM	January 22, 2024
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Board members present: Vice-Chairman Laura Osiadacz, Commissioner Cory Wright

Others: Kady Porterfield (Event Center Director), Lacie Dawson (Event Center Program Manager), Robert Eddings (Fair Board President), Chris Horner (Prosecutor’s Office)

1. Call to Order: 10:00am

2. Citizen Comments (1 min. time limit): None

3. Executive Session under RCW 42.30.110(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. (iii) Litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to the agency.

At 10:01am Vice-Chairman Laura Osiadacz, announced the board would enter executive session for 10 minutes (Eddings exits meeting), no action is expected. At 10:11am the board exited executive session; no action taken. Horner exits the meeting, Eddings rejoins the meeting.

4. Grandstands Project and Grant Funding Update: Porterfield is working on a plan for utilizing the most recently awarded Department of Commerce grant that can be used for the design and architecture planning towards the project. She is working with Carl Jensvold and Patti Stacey to reconceptualize and adjust the design to find a means of constructing within our secured funding budget.

5. Approve Resolution Amending Policy of Use for Capital Improvement Funds at the Kittitas Valley Event Center: Discussion – The purpose of the amendments is to clean up language regarding how much the KVEC Director is able to spend and how the fund is to be structured for allocations. Commissioner Wright made a motion to approve Resolution 2024-

APPROVED
3-5-24

014, amending the use for capital improvement funds at the Kittitas Valley Event Center. Vice-chairman Osiadacz seconded. Motion passes 2-0.

6. Review Capital Improvement Sponsor Funding Use Request: Porterfield has been working with the Ellensburg Rodeo Board to identify projects that would be an appropriate use of the facility sponsor funding. Currently looking at possibly using the funding for fire system addition in the VIP Room extension project that is being completed by the Ellensburg Rodeo. The Rodeo Board is planning to move forward with the expansion of the VIP Room in Western Village. Sponsorship money would also be used to upgrade the HVAC system in the VIP and Ticket Office area (ticket office currently has no HVAC and once expansion is complete for VIP Room, that HVAC system will not be sufficient). Commissioners agreed that would be an appropriate use of funds.

7. Other Business - No Action to be taken: There have been some changes to executive roles on the Fair Board for 2024. The Secretary/Treasurer position has now been separated into two positions. Roylene Crawford will remain as Secretary. Amy Cziske will be the Fair Board Treasurer. Porterfield will be working closely with Cziske to prepare budget information and financial reports to the Fair Board.

Meeting concluded at 10:17am.


Kady Porterfield

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON

Brett Wachsmith, Chairman

**BOARD OF COUNTY COMMISSIONERS
COUNTY OF KITTITAS
STATE OF WASHINGTON**

**RESOLUTION
NO. 2024- 014**

**RESOLUTION AMENDING POLICY OF USE FOR CAPITAL IMPROVEMENT FUNDS AT
THE KITTITAS VALLEY EVENT CENTER**

- WHEREAS,** Kittitas County currently has fund 309 KVEC Capital Improvements as established by Resolution 2021-135; and
- WHEREAS,** the Kittitas Valley Event Center faces widely aging facilities in need of improvements, repairs, and maintenance; and
- WHEREAS,** the Kittitas Valley Event Center has a facility sponsorship program that directly deposits to the 309 KVEC Capital Improvements fund to be solely used for capital facility projects at the Kittitas Valley Event Center; and
- WHEREAS,** any facility sponsorships obtained on rodeo grounds facilities will be used solely for rodeo facility improvements; and
- WHEREAS,** any facility sponsorships obtained on fairgrounds facilities will be used solely for fair facility improvements; and
- WHEREAS,** separate fund codes need to be established in fund 309 to track the fund designations as facility sponsorship are obtained; and
- WHEREAS,** all projects will cost a minimum of \$5,000 as Kittitas County has a capitalization limit of \$5,000; and
- WHEREAS,** Kittitas County will manage and contract all capital improvements paid by fund 309 KVEC Capital Improvements; and
- WHEREAS,** Resolution 2023-103 gives the Event Center Director authority to sign on projects up to \$50,000; and
- WHEREAS,** the Board of County Commissioners will approve all projects in the amount \$50,000 or more.

NOW THEREFORE, BE IT RESOLVED that the Board of County Commissioners of Kittitas County, Washington, hereby amends the policy of use for the KVEC Capital Improvement fund and authorizes establishing separate fund codes for rodeo and fair facilities.

BE IT FURTHER RESOLVED that the Event Center Director be authorized to negotiate and execute sponsorship documents and partner agreements.

DATED this 22nd day of January, 2024, at Ellensburg, Washington.

BOARD OF COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON

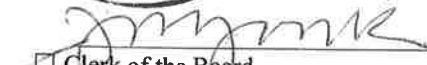
ABSENT



Brett Wachsmith, Chairman

Laura Osiodacz, Vice-Chairman

Cory Wright, Commissioner



 Clerk of the Board

Deputy Clerk of the Board