

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
CONFERENCE ROOM
SPECIAL MEETING**

TUESDAY

9:00 A.M.

JANUARY 2, 2024

Board members present: Commissioner Cory Wright; Commissioner Brett Wachsmith; Commissioner Laura Osiadacz.

Others: Mandy Buchholz, Office Administrator (webex); Debbie Stanavich, Administrative Assistant; Sue Higginbotham, Chief Administrator - Auditor; One member of the Public.

SPECIAL MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Commissioner Wright opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending December 29, 2024.

APPOINTMENTS

2024 COUNTY BOARDS & COMMITTEES

COMMISSIONERS

N/A - Staff requested to move the item to the following week.

APPOINTMENT

BOARD OF HEALTH - NAVARRE

COMMISSIONERS

N/A - Staff requested to move the item to the following week.

DISCUSSION

BALLOT MEASURE SUBMISSION FORM

COMMISSIONERS

Sue Higginbotham, Chief Administrator stated that the form is to accompany the Resolution the Board approved for the Kittcom ballot measure. She stated that the Board is responsible for appointing a "pro" and "con" Committee and they will work with her. Commissioner Wright stated he would talk to the Kittcom Board members and see who they would suggest and get the form completed shortly and sent back

to the Auditor's Office.

DISCUSSION

COUNTY FACEBOOK

COMMISSIONERS

The Board determined that for the week of January 1, 2204, they would leave the posts open for as needed subjects but they had nothing pressing to publish at this time.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2023 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

UPDATES

BOCC/WHITE BOARDS

COMMISSIONERS

The Board reviewed their updates/edits to each of their white boards.

OTHER BUSINESS/GENERAL UPDATES


There were general updates on meetings & conversations that the Board participated in individually over the past week.

1/16/2024 State of the Community Panel - Commissioner Wachsmith to attend.


4/18/2024 Teanaway Community Forest Meeting nobody will be attending in Commissioner Osiadacz's absence.

Meeting adjourned at 9:15 a.m.

OFFICE ADMINISTRATOR


Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Brett Wachsmith, Vice-Chairman