

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

DECEMBER 19, 2023

Board members present: Chairman Cory Wright; Vice-Chairman Brett Wachsmith, and Commissioner Laura Osiadacz.

Others: Julie Kjorsvik, Clerk of the Board; Mandy Buchholz, Office Administrator; Mark Cook, Public Works/CDS Director; Jamey Ayling, Planning Manager; Ben Kokjer, Chief Deputy; Josh Fredrickson, Engineer; Lisa Lawrence, Assistant Director; Sarah Keith, Superior Court Administrator; Devin Duncan, Law Enforcement Clerk; Lisa Murray, Administrative Supervisor; Doug Laurent, HHW Coordinator; Kady Porterfield, Event Center Director; Jesse Eldred, Deputy Prosecutor II; and approximately 5 members of the public.

CALL TO ORDER

Chairman Wright called the meeting to order.

PLEDGE OF ALLEGIENCE

Chairman Wright led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE

PROCLAMATIONS - NONE

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Vice-Chairman Wachsmith moved to approve the Agenda, as presented. Commissioner Osiadacz seconded. Motion carried 3-0.

CONSENT AGENDA

At the conclusion of reviewing each item Vice-Chairman Wachsmith moved to approve the Consent Agenda, as amended, by moving Consent Item D to Board Discussion & Decision. Commissioner Osiadacz seconded. Motion carried 3-0.

MINUTES

DATE	MINUTES
10/10/2023	SW - MAINT. Study Session
11/6/2023	Budget Meeting
11/14/2023	SW - MAINT. Study Session - Cancelled
11/29/2023	Budget Meeting
11/30/2023	WSAC Meeting - Cancelled
12/4/2023	Budget Public Hearing
12/4/2023	Closed Bargaining
12/4/2023	BoCC Admin Meeting
12/5/2023	BoCC Agenda Session
12/5/2023	2PM Public Hearings
12/6/2023	Clerking Duties
12/6/2023	Sheriff's Study Session - Cancelled
12/11/2023	BoCC Admin Meeting
12/11/2023	DPW Study Session
12/11/2023	Airport Study Session
12/11/2023	CDS Study Session
12/11/2023	Event Center Study Session
12/27/2023	PH Study Session - Cancelled

RESOLUTION 2023-226

PFM FINANCIAL ADVISORS

TREASURER

Approve Resolution No. 2023-226, Acknowledging the Extension of the Professional Services Agreement between the Kittitas County Treasurer's Office and PFM Financial Advisors, PLLC from January 1, 2024, through December 31, 2025.

SET PUBLIC HEARING

EVENT CENTER RATES & FEES

EVENT CENTER

Approve Setting a Public Hearing to consider amending the facility rental rates and fee schedule for the Kittitas Valley Event Center, to be held on Tuesday January 2, 2024, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Ave. Ellensburg, WA and to authorize the Clerk to publish said notice.

REQUEST TO APPROVE A MEMORANDUM OF AGREEMENT - APPENDIZ A BETWEEN THE WASHINGTON STATE UNIVERSITY EXTENSION AND KITTITAS COUNTY FOR 2024 - ITEM MOVED TO BOARD DISCUSSION & DECISION

RESOLUTION 2023-227

EMS & TRAUMA CARE COUNCIL

EMS

Approve Resolution No. 2023-227, to Authorize an Interlocal Agreement with Kittitas County Emergency Medical Service and Trauma Care Council for Coordination of Emergency Medical Service, from January 1, 2024, through December 31, 2024.

AGREEMENT RAPID FINANCIAL SOLUTIONS, LLC (RAPID) SUPERIOR COURT

Acknowledge a Disbursements Agreement for Card Issuance between Rapid Financial Solutions, LLC ("Rapid"), owned by Tyler Technologies, Inc. with the Kittitas County Superior Court, for Prepaid Debit Cards to Juror's.

RESOLUTION 2023-228 WA STATE PARKS & RECREATION COMMISSION SHERIFF

Approve Resolution No. 2023-228, Authorizing an Interlocal Agreement between the Washington State Parks and Recreation Commission and Kittitas County, Washington, for Boating Safety and Education Services, through September 30, 2024.

AGREEMENT SCHUKNECHT'S POLYGRAPH SERVICE SHERIFF

Approve a Professional Services Agreement between Kittitas County and Schuknecht's Polygraph Services, to provide polygraph examinations, conducting interviews and polygraph examinations of applicants, and preparing and conveying reports of polygraph findings to the Kittitas County Sheriff's office, at a rate of \$200.00 per examination performed, from January 1, 2024, through December 31, 2026.

AGREEMENT DAY WIRELESS SHERIFF

Approve a Professional Services Agreement between Kittitas County and Day Wireless, to provide installation services, and maintain the specialized equipment of the Sheriff's Office vehicles, from January 1, 2024, through December 31, 2024.

AGREEMENT ALLPAID, INC. SHERIFF

Approve a Second Annual Renewal of 2021-2022, Professional Services Agreement between Kittitas County and AllPaid, Inc. for processing of bail payments made by Credit Card, from January 1, 2024, through December 31, 2024.

RESOLUTION 2023-229 WA TRAFFIC SAFETY COMMISSION SHERIFF

Approve Resolution No. 2023-229, Authorizing an Interlocal Agreement between the Kittitas County Sheriff's Office and the Washington Traffic Safety Commission, in an amount up to \$26,530.00, to provide overtime funding for high visibility enforcement, traffic safety emphasis patrols, and related activities in support of Target Zero priorities, from October 1, 2023, through September 30, 2024.

ORDINANCE 2023-010 2023 ANNUAL DOCKET CDS

Approve Ordinance No. 2023-010, Revisions of the Kittitas County Code

and Comprehensive Plan as Part of the 2023 Annual Comprehensive Plan Amendment Cycle.

REQUEST FOR PROPOSALS

SCRAP TIRES

SOLID WASTE

Approve a Request for Proposals for the pickup, hauling and recycling or property disposal of Scrap Tires generated by the Solid Waste Department's collection sites, to be accepted until January 5, 2024, at 4:00 p.m. at the Kittitas County Solid Waste Department 925 Industrial Way Ellensburg, WA and to authorize the Clerk to publish said notice.

REQUEST FOR PROPOSALS

OIL & ANTIFREEZE

SOLID WASTE

Approve a Request for Proposals for the pickup, hauling and recycling of used oil and antifreeze generated by the Solid Waste Department's collection sites, to be accepted until January 5, 2024, at 4:00 p.m. at the Kittitas County Solid Waste Department 925 Industrial Way Ellensburg, WA and to authorize the Clerk to publish said notice.

REQUEST FOR PROPOSALS

SCRAP METAL

SOLID WASTE

Approve a Request for Proposals for the pickup, hauling and recycling or proper disposal of Scrap Metal generated by the Solid Waste Department's collection sites, to be accepted until January 5, 2024, at 4:00 p.m. at the Kittitas County Solid Waste Department 925 Industrial Way Ellensburg, WA and to authorize the Clerk to publish said notice.

REQUEST FOR PROPOSALS

LEAD ACID BATTERIES

SOLID WASTE

Approve a Request for Proposals for the pickup, hauling and recycling or proper disposal of Lead Acid Batteries generated by the Solid Waste Department's collection sites, to be accepted until January 5, 2024, at 4:00 p.m. at the Kittitas County Solid Waste Department 925 Industrial Way Ellensburg, WA and to authorize the Clerk to publish said notice.

REQUEST FOR PROPOSALS

CFC CONTAINING APPLIANCES

SOLID WASTE

Approve a Request for Proposals for the pickup, hauling and recycling or proper disposal of CFC Containing Appliances generated by the Solid Waste Department's collection sites, to be accepted until January 5, 2024, at 4:00 p.m. at the Kittitas County Solid Waste Department 925 Industrial Way Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2023-230

RIGHT OF WAY PROCEDURES

PUBLIC WORKS

Approve Resolution No. 2023-230, Authorizing the Chairman's Signature for Right-of-Way Procedures Staffing Update WSDOT Form LPA-001B.

RESOLUTION 2023-231

EQUIPMENT RENTAL RATES

PUBLIC WORKS

Approve Resolution No. 2023-231, Adopting of the Kittitas County Public Works Monthly Equipment Rental Rates Pursuant to Revised Code of Washington 36.33A.040 for 2024.

REQUEST FOR QUALIFICATIONS

TRANSPORTATION PLANNING

PUBLIC WORKS

Approve a Request for a Statement of Qualifications supporting transportation modeling and planning, planning services, and professional civil engineering services for the Snoqualmie Pass Comprehensive Safety Plan, to be accepted until January 18, 2024, at 10:00 a.m. in the Kittitas County Public Works Department 411 N. Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

SET PUBLIC HEARING

COMMUNITY DEVELOPMENT BLOCK GRANT

AUDITOR

Approve Setting a Public Hearing to consider reviewing the final project performance on the Washington State Department of Commerce CDBG - Coronavirus CDBG-CV1 & CV2 funded by the Community Development Block Grant, to be held on Tuesday January 2, 2024, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

AGREEMENT

UPPER COUNTY SENIOR CENTER

COMMISSIONERS

Approve an Agreement between Kittitas County and the Upper Kittitas County Senior Center, in the amount of \$40,000.00, to provide public services to benefit senior citizens and others in Upper Kittitas County, from January 1, 2024, through December 31, 2024.

AGREEMENT

HOPESOURCE

COMMISSIONERS

Approve an Agreement between Kittitas County and HopeSource, in the amount of \$24,000.00, to provide referral and transportation services for senior citizens in the Upper County, from January 1, 2024, through December 31, 2024.

AGREEMENT

CITY OF CLE ELUM - LIBRARY SERVICES

COMMISSIONERS

Approve an Agreement between Kittitas County and the City of Cle Elum; Library Board of Trustees, in the amount of \$31,000.00, to provide library services for Kittitas County residents living outside the city limits of Cle Elum, from January 1, 2024, through December 31, 2024.

AGREEMENT

CITY OF KITTITAS - LIBRARY SERVICES

COMMISSIONERS

Approve an Agreement between Kittitas County and the City of Kittitas; Library Board of Trustees, in the amount of \$9,500.00, to provide library services for Kittitas County residents living outside the city limits of Kittitas, from January 1, 2024, through December 31, 2024.

AGREEMENT

CITY OF ROSLYN - LIBRARY SERVICES

COMMISSIONERS

Approve an Agreement between Kittitas County and the City of Roslyn; Library Board of Trustees, in the amount of \$24,000.00, to provide library services for Kittitas County residents living outside the city limits of Roslyn, from January 1, 2024, through December 31, 2024.

AGREEMENT

CITY OF ELLENSBURG - LIBRARY SERVICES

COMMISSIONERS

Approve an Agreement between Kittitas County and the City of Ellensburg; Library Board of Trustees, in the amount of \$120,000.00, to provide library services for Kittitas County residents living outside the city limits of Ellensburg, from January 1, 2024, through December 31, 2024.

ADMINISTRATIVE MATTERS

AMENDMENT

COMPREHENSIVE HEALTHCARE

SHERIFF

Vice-Chairman Wachsmith moved to acknowledge the Amendment to the Memorandum of Understanding between the Kittitas County Sheriff's office and Comprehensive Healthcare, in the amount of \$483,552.00, to provide support for responding and treatment for those people incarcerated at the Kittitas County Jail, with mental health disorders, from October 1, 2022, through September 30, 2025. Commissioner Osiadacz seconded. Motion carried 3-0.

CITIZEN COMMENTS ON NON-AGENDA ITEMS

Angela Lang presented photos of the hillside area near Craigs Hill. She said the residents of Kittitas County would like to be heard and requested the Board of County Commissioners hold a Town Hall meeting in Ellensburg.

Cheryl Chance encouraged the Board to set up a Town Hall meeting to obtain fresh insight on the issues up on Craigs Hill.

Penny Whitman said she was not opposed to change but felt the best place for a sidewalk up on Craigs Hill by the American Legion was through the middle of the park.

Jeff Whitman felt their concerns were not being heard and questioned what roads were going to be dug up in the Craigs Hill area.

BOARD DISCUSSION/DECISION ITEMS

AGREEMENT

WASHINGTON STATE UNIVERSITY EXTENSION

EXTENSION

Vice-Chairman Wachsmith moved to approve Appendix A to the Memorandum of Understanding between the Washington State University Extension and Kittitas County, in the amount of \$114,390.00, for the period January 1, 2024, through December 31, 2024. Commissioner Osiadacz seconded. Motion carried 3-0.

MISCELLANEOUS - NONE

EXECUTIVE SESSION - NONE

ADJOURNMENT

The meeting concluded at 10:27 a.m.

CLERK OF THE BOARD

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Julie Kjorsvik


Cory Wright, Chairman