

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
CONF. ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

NOVEMBER 13, 2023

Board members present: Chairman Cory Wright; Vice-Chairman Brett Wachsmith; Commissioner Laura Osiadacz arrived at 9:05 a.m.

Others: Mandy Buchholz, Office Administrator; Julie Kjorsvik, Clerk of the Board; Kate Jimenez, Administrative Assistant.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Wright opened the Office Administration Meeting.

CITIZEN COMMENT - N/A

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers. Note - There were no PAF's for this week.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending November 9, 2023 (due to the holiday).

DISCUSSION

NOVEMBER 22, 2023 - ½ DAY

COMMISSIONERS

Staff presented the Board Calendar for 11/22/23 to make them aware it was limited staffing that day and get direction from them on how they wanted it handled. Commissioner Wright stated he will be in the office that day with Admin Assistant Stanavich in the afternoon.

DISCUSSION

COUNTY FACEBOOK

COMMISSIONERS

The Board determined that for the week of November 13, 2023, they would post on their Facebook page the following: Reminder about the presentation "Unseen" that is being offered on Tuesday November 14th at Morgan Middle School in the evening; Proclamation for Flood

Awareness Month and a request for Volunteers for the Cold Weather Shelter.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2023 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

UPDATES

BOCC/WHITE BOARDS

COMMISSIONERS

The Board reviewed their updates/edits to each of their white boards.

OTHER BUSINESS/GENERAL UPDATES

There were general updates on meetings & conversations that the Board participated in, individually over the past week.

EXECUTIVE SESSION

COMMISSIONERS

At 9:35 a.m. Chairman Wright announced the Board would recess into Executive Session with the Board for 10 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 9:45 a.m. the Board reconvened out of Executive Session. No action was taken.

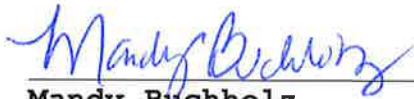
At 9:45 a.m. Chairman Wright announced the Board would recess back into Executive Session for 5 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or

disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 9:50 a.m. the Board reconvened out of Executive Session. No action was taken.

Meeting concluded at 9:50 a.m.

OFFICE ADMINISTRATOR



Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Cory Wright, Chairman