

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
AGENDA SESSION  
REGULAR MEETING**

**TUESDAY**

**10:00 A.M.**

**OCTOBER 17, 2023**

Board members present: Chairman Cory Wright, Vice-Chairman Brett Wachsmith, Commissioner Laura Osiadacz.

Others: Julie Kjorsvik, Clerk of the Board; Mandy Buchholz, Office Administrator; Arden Thomas, Water Resource Manager; Mark Cook, Public Works/CDS Director; Josh Frederickson, Engineer; Brian Carlson, Budget & Finance Director; Devin Duncan, Law Enforcement Clerk; Chris Whitsett, Inspector; Stephanie Hartung, Chief Civil Deputy; Kate Jimenez, Administrative Assistant; Zane Kinney, Assistant IT Director; Chris Horner, Deputy Prosecutor III; and Katrina Mankus, Juvenile Court Administrator.

**CALL TO ORDER**

Chairman Wright called the meeting to order.

**PLEDGE OF ALLEGIENCE**

Chairman Wright led the Pledge of Allegiance.

**INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE**

**PROCLAMATIONS - NONE**

**AWARDS & RECOGNITIONS - NONE**

**APPROVAL OF AGENDA**

Vice-Chairman Wachsmith moved to approve the Agenda, as presented. Commissioner Osiadacz seconded. Motion carried 3-0.

**CONSENT AGENDA**

At the conclusion of reviewing each item Vice-Chairman Wachsmith moved to approve the Consent Agenda, as presented. Commissioner Osiadacz seconded. Motion carried 3-0.

**MINUTES**

DATE	MINUTES
06/26/2023	IT Study Session Cancelled
09/27/2023	PH Study Session
10/02/2023	BOCC Office Admin Meeting
10/02/2023	Event Center Study Session
10/03/2023	BOCC Agenda Session
10/05/2023	Executive Session
10/09/2023	Airport Study Session Cancelled
10/09/2023	BOCC Office Admin Meeting
10/09/2023	CDS Study Session
10/09/2023	Public Works Study Session
10/10/2023	HR Study Session

**RESOLUTION 2023-173**

**ENTERPRISE TECHNOLOGY FUND**

**IT**

Approve Resolution No, 2023-173, Authorizing the Renaming and Repurposing of the Computer Replacement Internal Service Fund to the Enterprise Technology Fund, effective January 1, 2024.

**RESOLUTION 2023-174**

**AMEND TRAVEL POLICY**

**AUDITOR**

Approve Resolution No. 2023-174, Amending the Kittitas County Travel Policy.

**RESOLUTION 2023-175**

**CANCEL CLAIMS FUND WARRANTS**

**AUDITOR**

Approve Resolution No. 2023-175, to Cancel Claims Fund Warrants in the total amount of \$9,303.93, and remit to the Department of Revenue.

**AGREEMENT**

**DEPT OF CHILDREN, YOUTH & FAMILIES**

**JUVENILE**

Approve County Program Agreement No: 2363-51827, between the State of Washington, Department of Children, Youth, and Families, and Kittitas County Juvenile Court Services Department, to provide evidence-based treatment and training programs administered by Juvenile Courts, from October 1, 2023, to June 30, 2025.

**PUBLIC NOTICE**

**BOARD OF HEALTH**

**PUBLIC HEALTH**

Approve a Notice for a representative to serve on the Kittitas County Board of Health, to be accepted until November 3, 2023, at 5:00 p.m. and to authorize the Clerk to publish said notice.

**CONTRACT**

**AXON ENTERPRISE, INC.**

**SHERIFF**

Acknowledge a Contract between Axon Enterprise, Inc. and the Kittitas County Sheriff's Office, for Vehicle-Based Video Evidence Systems, in

the amount of \$78,931.22, beginning December 15, 2023, through December 15, 2028.

**AGREEMENT**

**KVH PHARMACY**

**SHERIFF**

Approve a Professional Services Agreement between Kittitas County and the Kittitas County Sheriff's Office, to receive medication orders in case of emergencies and closures, unavailability of primary pharmacy, and inmates brought into the ER, beginning October 1, 2023.

**RESOLUTION 2023-176**

**CITY OF ELLENSBURG**

**COMMISSIONERS**

Approve Resolution No. 2023-176, Authorizing an Amendment of the 2023 Lodging Tax Services Agreement between Kittitas County and City of Ellensburg.

**RESOLUTION 2023-177**

**KV EVENT CENTER**

**COMMISSIONERS**

Approve Resolution No. 2023-177, Authorizing an Amendment of the 2023 Operational Agreement between Kittitas County and Kittitas Valley Event Center.

**RESOLUTION 2023-178**

**KV EVENT CENTER**

**COMMISSIONERS**

Approve Resolution No. 2023-178, Authorizing an Amendment of the 2023 Lodging Tax Services Agreement between Kittitas County and the Kittitas Valley Event Center.

**RESOLUTION 2023-179**

**INTERLOCAL BENTON COUNTY**

**PUBLIC WORKS**

Approve Resolution No. 2023-179, Authorizing an Interlocal Cooperative Agreement between Kittitas County and Benton County for General Equipment and/or Services through the Department of Public Works.

**CALL FOR BIDS**

**VANTAGE HWY PAVING**

**PUBLIC WORKS**

Approve a Notice of Call for Bids, for the construction of the Vantage Highway Paving project, to be accepted until November 9, 2023, at 10:00 a.m. in the Kittitas County Public Works Office 411 North Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

**RESOLUTION 2023-180**

**COMMUNITY RATING SYSTEM REPORT**

**PUBLIC WORKS**

Approve Resolution 2023-180, Ratifying the Chair's Signature on Federal Management Agency Annual Community Rating System Report Documents.

**ADMINISTRATIVE MATTERS - NONE**

**CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE**

**BOARD DISCUSSION/DECISION ITEMS - NONE**

**MISCELLANEOUS - NONE**

**EXECUTIVE SESSION**

At 10:12 a.m. Chairman Wright announced the Board would recess into Executive Session for 5 minutes with Chris Horner, Deputy Prosecutor III, under RCW 42.30.110 (i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Action was anticipated.

At 10:17 a.m. the Board reconvened out of Executive Session.

**RESOLUTION 2023-172**

**LEGAL DEFENSE**

**PROSECUTOR**

Vice-Chairman Wachsmith moved to approve Resolution No. 2023-172, Approving Kittitas County Code Chapter 2.73 Requests for Legal Defense in Kittitas County Court Cause No. 23-2-0029319. Commissioner Osiadacz seconded. Motion carried 3-0.

**ADJOURNMENT**

The meeting was concluded at 10:18 a.m.

**CLERK OF THE BOARD**

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Julie Kjorsvik

  
Cory Wright, Chairman