

**COMMISSIONERS' MINUTES  
KITTTITAS COUNTY, WASHINGTON  
CONF. ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**SEPTEMBER 11, 2023**

Board members present: Chairman Cory Wright; Vice-Chairman Brett Wachsmith; Commissioner Laura Osiadacz.

Others: Mandy Buchholz, Office Administrator; Julie Kjorsvik, Clerk of the Board; Kate Jimenez, Administrative Assistant; Debbie Stanavich, Administrative Assistant.

**REGULAR MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Wright opened the Office Administration Meeting.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

No Log created.

**CITIZEN COMMENT**

**COMMISSIONERS**

N/A.

**APPOINTMENT**

**AIRPORT - PAVEL**

**COMMISSIONERS**

Commissioner Wachsmith moved to approve the appointment of Sam Pavel to the Kittitas County Airport Advisory Committee for a three-year term effective immediately and to end 12/31/2023, (he is completing a former members term) and to authorize Chair signature on a letter of appointment. Commissioner Osiadacz seconded. Motion carried 3-0.

**LETTER**

**WUTC - KITTTITAS COUNTY**

**COMMISSIONERS**

Commissioner Wachsmith moved to approve and authorize Board signature on a letter to the Washington Utilities and Transportation Commission regarding the Rural Digital Opportunity Fund (RDOF) recipients in Washington State, as presented. Commissioner Osiadacz

seconded. Motion carried 3-0.

**LETTER**

**HOPESOURCE**

**COMMISSIONERS**

Commissioner Wachsmith moved to approve Board signature on a letter of support for HopeSource regarding additional units for the County homeless stock, as well as additional affordable low-income housing. Chairman Osiadacz seconded. Motion carried 3-0.

**DISCUSSION**

**EXECUTIVE MGMT DEV. COMMITTEE**

**COMMISSIONERS**

Commissioner Wright asked the Board if they had considered who they would like on the Executive Management Development Committee that will be tasked with development for the possible County Administrator structure etc., The Board determined that they would like to see the following County Staff on the Committee: Patti Stacey, Julie Kjorsvik, Doug Fessler, Eileen Murphy, and as needed the County Auditor, they stated they would keep thinking if others made sense.

**DISCUSSION**

**COUNTY FACEBOOK**

**COMMISSIONERS**

The Board determined that for the week of September 11, 2023, they would post on their Facebook page the following: The Upper County Townhall Press Release; 9/11 Proclamation; Ellensburg's Downtown Bite of the Burg announcement.

**UPDATE**

**BOCC/ DEPARTMENT HEAD REPORTS**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2023 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

**UPDATES**

**BOCC/WHITE BOARDS**

**COMMISSIONERS**

The Board reviewed their updates/edits to each of their white boards.

**OTHER BUSINESS/GENERAL UPDATES**

There were general updates on meetings & conversations that the Board participated in, individually over the past week.

Meeting concluded at 9:49 a.m.

OFFICE ADMINISTRATOR



Mandy Buchholz

KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON



Cory Wright, Chairman