

**COMMISSIONERS' MINUTES
HR STUDY SESSION
KITITAS COUNTY, WASHINGTON
BOCC CONFERENCE ROOM
REGULAR MEETING**

TUESDAY

10:00 AM

7/11/2023

Board Members Present: Cory Wright, Brett Wachsmith, Laura Osiadacz

Others Present: Barb Demory, Jamey Ayling, Chris Whitsett, Christopher Horner, Jeanne Killgore

CALL TO ORDER

The meeting was called to order at 10:00 AM.

CITIZEN COMMENTS (ONE MIN. TIME LIMIT)

None.

REQUEST TO APPROVE MEMORANDUM OF UNDERSTANDING BETWEEN KITITAS COUNTY AND LOCAL 792CH (COURTHOUSE) TO RECOGNIZE AND CLASSIFY COMPLIANCE SPECIALIST

HR Director Killgore presented an MOU between Kittitas County and Local 792CH to create the position of Compliance Specialist. She explained that this position would support behavioral health court services in District Court. Commissioner Wachsmith moved to approve an MOU between Kittitas County and Local 792CH to recognize and classify the position of Compliance Specialist. Commissioner Osiadacz seconded the motion. Motion was approved; 3:0.

REQUEST TO APPROVE LETTER OF AGREEMENT BETWEEN KITITAS COUNTY AND TEAMSTERS 760 (LINE) TO MODIFY RESIDENCY REQUIREMENTS

HR Director Killgore presented a Letter of Agreement between Kittitas County and Teamsters 760 (Line) to allow Deputies to reside outside of Kittitas County as long as they could respond to the Sheriff's Office within 60 minutes. Inspector Whitsett noted that this is both a recruitment and retention tool; allowing employees to gain/retain employment with the Sheriff's Office while also taking advantage of lower housing prices in bordering counties. Commissioner Wachsmith moved to approve a Letter of Agreement between Kittitas County and Teamsters 760 (Line) to modify residency requirements. Commissioner Osiadacz seconded the motion. Motion was approved; 3:0.

DISCUSSION/DECISION – CDS PLANNER STAFFING

Director Killgore summarized that the CDS Department is interested in recruiting a Long Range Planner to fill one of their Planner vacancies. She explained that the Long Range Planner is a higher classification with a higher wage range, but CDS has adequate funding through wage savings from other vacancies. The Board provided direction to move forward with recruiting for a Long Range Planner.

DISCUSSION/DECISION – ELECTED OFFICIAL SALARY ADVISORY COMMITTEE

The Board discussed details related to reactivating the Elected Official Salary Advisory Committee. They expressed interest in a five-person committee with Commissioner Wachsmith sitting on the committee and

APPROVED
8-1-23

**COMMISSIONERS' MINUTES
HR STUDY SESSION
KITITAS COUNTY, WASHINGTON
BOCC CONFERENCE ROOM
REGULAR MEETING**

Director Killgore clerking the committee. They also discussed an interest in defining the County Commissioners' duties as well as the committee interviewing other County Elected Officials to learn more about their roles. Director Killgore will work with legal to incorporate the Board's feedback into a resolution to bring back for approval.

JUNE HR METRICS

Director Killgore presented the Board with staffing and turnover metrics for June. She noted that turnover was slightly higher in June, and a high number of positions were filled as well.

OTHER BUSINESS

Executive Session – RCW 42.30.110(g) - To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

The Board entered executive session at 10:27 AM to discuss the performance of a public employee for an anticipated length of 10 minutes. Anticipated action; none. At 10:37 AM the Board extended executive session for an additional five minutes. The Board exited executive session at 10:42 AM with no action taken.


CONCLUDED

The meeting was concluded at 10:42 AM.

KITITAS COUNTY COMMISSIONERS
KITITAS COUNTY, WASHINGTON



Jeanne Killgore, HR Director



Cory Wright, Chair