



To Protect and Promote the Health and the Environment of the People of Kittitas County

Public Health Study Session
June 28, 2023
11:00 a.m.
Commissioner's Conference Room
Meeting Minutes

Attendees:

Brett Wachsmith, Laura Osiadacz, Cory Wright, Chelsey Loeffers, Candi Blackford, Erin Moore, David Sturgill (Veterans Coalition)

Call to Order

The meeting was called to order at 10:00 am

Citizen Comment (1 minute time limit)

There were no members of the public present.

Department Business

Strategic Plan progress update

Erin Moore presented the board with an updated KCPHD Strategic Plan Goals and Actions for. The document listed out plans and goals progress.

Request to approve by resolution KCPHD Fund Balance Policy

Chelsey Loeffers reviewed with the board that KCPHD has its own Fund Balance policy and that it is up for review every 5 years. The department is bringing this to the study session as this policy needs to be approved by the commissioners and signed by the board chair. Katie Odiaga reviewed the minor updated changes and recommendation from Brian Elliott in the Auditors office. Updates to the policy include:

- Increasing OPEX reserve to six months of operating expenses
- Adding a fund specific to Isolation and Quarantine costs
- Increasing the amount able to be accrued in the Tuberculosis fund
- Non substantive clarification and language updates

Brian Elliott, Kittitas County Auditor, and Stephanie Hartung, Kittitas County Prosecuting Attorney, have reviewed and approved this document.

Motion 06-01: Motion to approve BOCC Resolution 2023-106 to Authorize the Updated Health Department Fund Balance Policy. Brett Wachsmith moved to approve BOCC Resolution 2023-106 to Authorize the Updated Health Department Fund Balance Policy. Laura Osiadacz second. All approved. Motion 06-01 carried to approve BOCC Resolution 2023-106 to Authorize the Updated Health Department Fund Balance Policy.

APPROVED
8-15-23



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Request to approve Veterans Service Program and Veterans Service Officer (VSO) position

Chelsey Loeffers presented the Veterans Service Program and Veterans Service Officer position to the board and proposed that the program be incorporated into the health department. Mrs. Loeffers noted that there have been ongoing discussions with Commissioner Wachsmith and the Veterans Coalition. It seems like a good fit and the department is just looking for approval from all the board to incorporate and develop the program into public health to. The group discussed ARPA funding support for VSO position for a couple years and that allows time to look for another potential permanent funding source. David Sturgill noted that the state has recognized that Kittitas County is way below state averages in veterans obtaining disability and healthcare benefits. The state has offered a State VSO position to be placed in Kittitas County that is paid for by Washington Department of Veterans. The health department will obtain the state MOU for this position for review and move forward with this transition as directed.

Contract process discussion

Chelsey Loeffers updated the board on the Prosecuting Attorneys contract process that is currently in the works of being updated. The current process for contracts is confusing and there is no process for follow up.


Board of Health Feedback Discussion

The board noted that they would like to see time limits placed on presentations. If there is longer Board of Health topics that push presenters to shorten presentations the board would like to have them moved to a future meeting to give presenters, the opportunity to present their full presentation. Mrs. Loeffers will start putting time limits on presentations for August.


Other Business

Chelsey Loeffers asked for approval to move Dr. Larson to 12 hours up from 8 hours. Board approved.

Concluded at 10:49 am



Cory Wright, BOCC Chair



Candi Blackford, Clerk