

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

JUNE 20, 2023

Board members present: Chairman Cory Wright & Commissioner Laura Osiadacz. Excused: Vice-Chairman Brett Wachsmith.

Others: Julie Kjorsvik, Clerk of the Board; Marie Marchland, Mental Health Programs Coordinator; Mandy Buchholz, Office Administrator; Kady Porterfield, Event Center Director; Diana MacKenzie, Upper District Court Administrator; Patti Stacey, Solid Waste Director/Interim Maintenance Director/Project Manager; Kate Jimenez, Administrative Assistant; Tami Madsen, Probation Assistant; Erin Moore, Quality Improvement Coordinator; Neil Caulkins, Chief Civil Deputy Prosecutor; Doug Fessler, IT Director; Brian Carlson, Budget & Finance Director; Mark Cook, Public Works/CDS Director; Audelia Martinez, Health Promotion Supervisor; Jamey Ayling, Planning Manager; and approximately 20 members of the public.

CALL TO ORDER

Chairman Wright called the meeting to order.

PLEDGE OF ALLEGIENCE

Chairman Wright led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE

PROCLAMATIONS

PROCLAMATION

TRACK & FIELD STATE CHAMPIONS

COMMISSIONERS

Commissioner Osiadacz moved to approve a Proclamation declaring June 23, 2023, as Kittitas High School Boys Track & Field 4x100-Meter Relay Team WIAA 2B State Championship Day, in Kittitas County, and encourage the citizens of Kittitas County to join them in celebrating and honoring their team. Chairman Wright seconded. Motion carried 2-0.

AWARDS & RECOGNITIONS

APPROVED
7-5-23

Commissioner Osiadacz moved to approve a Certificate of Appreciation to Tami Madsen, for her dedicated service and commitment to the citizens of Kittitas County from March 1, 1999, to June 30, 2023. Chairman Wright seconded. Motion carried 2-0.

APPROVAL OF AGENDA

Commissioner Osiadacz moved to approve the Agenda, as presented. Chairman Wright seconded. Motion carried 2-0.

CONSENT AGENDA

At the conclusion of reviewing each item Commissioner Osiadacz moved to approve the Consent Agenda, as presented. Chairman Wright seconded. Motion carried 2-0.

MINUTES

DATE	MINUTES
April 11, 2023	HR Study Session
April 20, 2023	Board of Health
April 21, 2023	Finance Study Session
April 24, 2023	EC Study Session
April 25, 2023	HR Study Session
May 3, 2023	Sheriff's Study Session
May 8, 2023	CDS Study Session
May 9, 2023	HR Study Session
May 10, 2023	Executive Management Advisory Committee
May 15, 2023	BOCC Office Admin Meeting
May 15, 2023	Digital Equity Plan Update
May 16, 2023	BOCC Agenda Session
May 16, 2023	2:00PM Public Hearing
May 18, 2023	Finance Study Session
May 22, 2023	BOCC Office Admin Meeting
May 22, 2023	Public Works Study Session-Cancelled
May 22, 2023	IT Study Session
May 23, 2023	HR Study Session
May 29, 2023	BOCC Office Admin Meeting-Cancelled
May 30, 2023	BOCC Office Admin Meeting
May 31, 2023	BOCC Executive Session
May 31, 2023	CDBG Public Hearing
June 1, 2023	BOCC Executive Session

AGREEMENT**BROADBAND DEVELOPMENT GROUP, LTD****IT**

Approve a Professional Services Agreement between Kittitas County and Broadband Development Group, Ltd. in the amount of \$14,077.64, to provide a fiber optic extension from the Kittitas County Courthouse to the new Prosecutor office located at 203 West 7th Avenue Ellensburg, WA.

ORDINANCE 2023-006**2023 NON-DOCKET AMENDMENT PROCESS****CDS**

Approve Ordinance No. 2023-006, Revising the Kittitas County Code as Part of the 2023 Non-Docket Amendment Process.

RESOLUTION 2023-101**BELSAAS & SMITH****MAINTENANCE**

Approve Resolution No. 2023-101, Awarding a Bid to remove County owned Mobile Homes and other buildings at 1200 E. University Avenue Ellensburg, WA.

AGREEMENT**BELSAAS & SMITH CONSTRUCTION****MAINTENANCE**

Approve a Professional Services agreement between Kittitas County and Belsaas & Smith Construction, Inc. to remove and dispose of County owned mobile homes at the Shady Brook mobile home park.

RESOLUTION 2023-102**REVOLVING FUND/PETTY CASH ACCOUNTS****EVENT CENTER**

Approve Resolution No. 2023-102, Establishing a Revolving Fund/Petty Cash Accounts for the Kittitas County Fair and Kittitas Valley Event Center Events.

RESOLUTION 2023-103**APPROVAL OF CONTRACTS****EVENT CENTER**

Approve Resolution No. 2023-103, Authorizing the Kittitas Valley Event Center Director to Negotiate Enter Into, and Approve Contracts with a Value of Less than \$50,000.00.

RESOLUTION 2023-104**AMENDMENT A - CDBG PROGRAM****AUDITOR**

Approve Resolution No. 2023-104, Authorizing Amendment A with the Washington State Department of Commerce for Community Development Block Grant (CDBG) Program Public Services Grant 22-62210-008, from July 1, 2023, through June 30, 2024.

RESOLUTION 2023-105**AMENDMENT B - CDBG PROGRAM****AUDITOR**

Approve Resolution No. 2023-105, Authorizing Amendment B with the Washington State Department of Commerce for Community Development Block Grant (CDBG) Program Contract #20-6221C-115, for adding a three month extension to September 30, 2023, to provide more time to spend down

funds.

AGREEMENT

AMERICAN RESCUE PLAN ACT

AUDITOR

Approve a Grant Funding Agreement with the Kittitas County Historical Society, in the amount of \$350,000.00, for Phase 1 of improvements to the Historical Museum located in the historic Cadwell Building.

CONTRACT

AMENDMENT 2 - DEPARTMENT OF HEALTH

PUBLIC HEALTH

Approve Amendment No. 2, to Contract GVL26649, between the Kittitas County Public Health Department and the Washington State Health Department, for the Rural Equity Grant, from March 15, 2021, through May 31, 2024.

AGREEMENT

COMPREHENSIVE HEALTHCARE

PUBLIC HEALTH

Approve a Professional Services Agreement between the Kittitas County Public Health Department and Comprehensive Healthcare, to provide continuation of two Crisis Case Managers to assist in the Kittitas Valley Healthcare Hospital's emergency department for a total of 70 hours a week of coverage from July 1, 2023, through December 31, 2023.

MEMORANDUM OF UNDERSTANDING

GREATER COLUMBIA

PUBLIC HEALTH

Approve a Memorandum of Understanding between the Greater Columbia Region Municipalities to Establish an Opioid Abatement Council.

ADMINISTRATIVE MATTERS - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS

Jeff Greer requested the County's support of the construction of a Field House in Ellensburg. He explained how they've received a lot of support from the community.

Dave Snyder, President of the Ellensburg Morning Rotary Club, asked for the Board's support for funding a portion of the construction of a Field House. He said it would be extremely beneficial for the community and would help fill the void of the recent fire and loss of the Racquet & Recreation facility.

Tom Morris said in the 1990's the Commissioners at that time had the foresight to put together a group for the baseball and soccer fields which have had a tremendous impact on the community, and hoped this Board would assist in financial support for the Field House project.

Jill Wade presented letters of support from citizens and businesses in the community for a Field House.

BOARD DISCUSSION/DECISION ITEMS - NONE

MISCELLANEOUS - NONE

EXECUTIVE SESSION

At 10:29 a.m. Chairman Wright announced the Board would recess into an Executive Session with Mark Cook, Public Works Director/Interim Community Development Services Director and Neil Caulkins, Chief Civil Deputy Prosecutor, for 10 minutes regarding RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 10:39 a.m. the Board reconvened out of Executive Session. There was no action taken.

At 10:40 a.m. Chairman Wright announced the Board would recess back into Executive Session with Mark Cook, Public Works Director/Interim Community Development Services Director, for 10 minutes regarding RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 10:50 a.m. the Board reconvened out of Executive Session. There was no action taken.

At 10:50 a.m. Chairman Wright announced the Board would recess back into Executive Session with Mark Cook, Public Works Director/Interim Community Development Services Director, for 5 minutes regarding RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of

an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 10:55 a.m. the Board reconvened out of Executive Session. There was no action taken.

At 10:55 a.m. Chairman Wright announced the Board would recess back into Executive Session by themselves, for 5 minutes regarding RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 11:00 a.m. the Board reconvened out of Executive Session. There was no action taken.

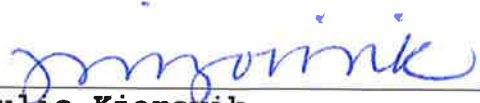
At 11:00 a.m. Chairman Wright announced the Board would recess back into Executive Session with Mark Cook, Public Works Director/Interim Community Development Services Director, for 5 minutes regarding RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Action was anticipated.

At 11:05 a.m. the Board reconvened out of Executive Session. The Board suspended the current hiring process of a CDS Director for 6-months; to make Mark Cook the permanent Community Development Services Director through his anticipated retirement in June 2024; and then resume for an expected hiring in early 2024 to transition before Director Cook's retirement.

ADJOURNMENT

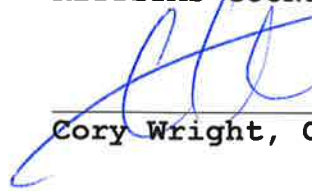
The meeting was concluded at 11:06 a.m.

CLERK OF THE BOARD



Julie Kjorsvik

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON



Cory Wright, Chairman