

KITTITAS COUNTY  
FINANCE STUDY SESSION MINUTES  
BOCC CONFERENCE ROOM, 205 WEST 5TH ROOM 108 - ELLENSBURG  
Regular Meeting

THURSDAY	1:30 PM	May 18, 2023
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Board members present: Cory Wright, Chairman, Laura Osiadacz, Brett Wachsmith

Others: Brian Carlson – Finance Director, Bryan Elliott – Auditor, Amy Cziske – Treasurer, Greg Zempel – Prosecutor, Kylee Wuesthoff, Zack DeHaven, Dora Van Epps, Elishia Harvill– Staff, Mark Cook – Public Works Director

1. Call to Order - 130pm
2. Citizen Comments – none
3. 2022 Financial Statements Update – Mr. Carlson provided a status update on the 2022 Financial Statements, stating that the County is on-track for delivering completed statements to SAO by their May 30 deadline.

OTHER BUSINESS: Mr. Carlson requested that item 12, Other Business, be moved up the agenda. Mr. Elliott obtained unanimous BOCC authorization for a policy exception to pay for a catered event for retiring Public Works personnel.

4. 2023 Budget Amendment Update – Mr. Carlson informed the BOCC of a semi-annual amendment process for 2023, beginning not later than the Budget Retreat in late June.
5. Request and Approve to offer DPA Candidate Paralegal Position until he passes the Bar and Relocation Assistance – Mr. Zempel obtained BOCC authorization to proceed as requested.
6. Consideration of Revised Scope of Work and Cost for JRP Integrated Solutions Contract for Broadband Planning and Development Services (Tabled from 4/21 Study Session) – **Commissioner Wachsmith moved to approve; Commissioner Osiadacz seconded, and the motion approved unanimously.**
7. Consideration of PSA with B&F Services for 2023 Apple Maggot Spraying, on Behalf of Pest and Disease Board - **Commissioner Wachsmith moved to approve; Commissioner Osiadacz seconded, and the motion approved unanimously.**
8. Approval of Award Contract with Washington Military Department, Emergency Management Division, for Ryegrass Coulee Fire, totaling \$1,641 - **Commissioner Wachsmith moved to approve; Commissioner Osiadacz seconded, and the motion approved unanimously**
9. Approval of Award Contract with Washington Military Department, Emergency Management Division, for COVID-related Workplace and Personal Protection Measures, totaling \$382,097 **Commissioner Wachsmith moved to approve; Commissioner Osiadacz seconded, and the motion approved unanimously**

APPROVED

6-6-23

10. Sales Tax Revenue Analysis – Mr. Carlson provided an update of sales and lodging taxes received through April 2023, noting an increase of 30% from the prior year.
11. BOCC Budget Priorities – Mr. Carlson, Mr. Elliott, and BOCC discussed topics for additional discussion and development at the June study session and budget retreat, including fund balance policies, economic development programming, performance dashboards, ARPA funds, and economic indicators.
12. Other Business - none

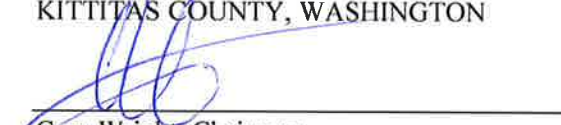
Meeting adjourned at 210pm



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Brian Carlson

KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON



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Cory Wright, Chairman