

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
CONF. ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

APRIL 17, 2023

Board members present: Chairman Cory Wright; Vice-Chairman Brett Wachsmith; Commissioner, Laura Osiadacz.

Others: Mandy Buchholz, Office Administrator; Julie Kjorsvik, Clerk of the Board; Debbie Stanavich, Admin Assistant; Bryan Elliott, County Auditor.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Wright opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending April 14, 2023.

CONSIDER

WSAC/NATIONAL CENTER FOR PUBLIC LANDS COMMISSIONERS

Commissioner Wachsmith moved to approve authorizing payment for WSAC's Special Assessment for Supporting the National Center for Public Lands Counties, as presented by County Auditor Elliott. Commissioner Osiadacz seconded. Motion carried 3-0.

DISCUSSION

AGENDA STAFF REPORT STYLES

COMMISSIONERS

The Board discussed the varying types of Staff Reports that are used throughout the County and the desire to streamline. They discussed the purpose of them as well as how they benefit the public. The Board determined that in the letter Chairman Wright would be sending out, he would provide samples of the BoCC Staff Report for all regular Agenda items to be used by all who put items before the Board. They also determined that they would provide a sample of a

Public Works Staff Report for all Departments to create and attach to their study session items when they meet with the Board.

DISCUSSION WSDOT - MEETING OFFER COMMISSIONERS

The Board determined a meeting would not be needed.

APPOINTMENT J. THOMPSON PLAC COMMISSIONERS

Commissioner Wachsmith moved to approve and appoint Jay Thompson to the Kittitas County Public Lands Advisory Committee for a three-year term effective immediately and expires 12/31/2025. Commissioner Osiadacz seconded. Motion carried 3-0.

DISCUSS BUDGET RETREAT FOOD COMMISSIONERS

The Board directed Staff to reach out to Cascade Mountain Grilling to cater the County Budget Retreat for lunch again. They said it went well and everyone really liked it.

DISCUSS LETTER TNC CLE ELUM RIDGE COMMISSIONERS

Pulled.

DISCUSSION COUNTY FACEBOOK COMMISSIONERS

The Board determined that for the week of April 17, 2023 they would publish on their Facebook the following: Commissioner Osiadacz' Appointment to the Wildland Fire Committee by Hilary Franz, Washington State Commissioner of Public Lands (carry over from last week); as well as the Roslyn Joint Meeting and they would share some coloring contest photos from the hallway display.

UPDATE BOCC/ DEPARTMENT HEAD REPORTS COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2023 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

UPDATES BOCC/WHITE BOARDS COMMISSIONERS

The Board reviewed their updates/edits to each of their white boards.

OTHER BUSINESS/GENERAL UPDATES

There were general updates on meetings & conversations that the Board participated in, individually over the past week.

Meeting adjourned at 10:00 a.m.

OFFICE ADMINISTRATOR



Mandy Buchholz

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON



Cory Wright, Chairman

APPROVED

9.2.2023