

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
BOCC CONF. ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

OCTOBER 17, 2022

Board members present: Chairman Laura Osiadacz; Vice-Chairman Cory Wright; Commissioner Brett Wachsmith.

Others: Mandy Buchholz, Office Administrator; Julie Kjorsvik, Clerk of the Board; Emily Smith, Administrative Assistant; Chris Horner, Deputy Prosecutor III; David Ohl, Airport Director; Patti Stacey, Solid Waste Director/Project Manager/Interim Maintenance Director.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Osiadacz opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action Forms and Vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending October 14, 2022.

DISCUSSION

11/23/2022 OFFICE CLOSED-REMOTE ONLY

COMMISSIONERS

Mandy Buchholz, Office Administrator questioned if the Board would be willing to entertain closing the Office to walk in's but allow for remote work on 11/23/2022 since Emily Smith and Commissioner Wright will be the only two who are not marked out on the calendar. Commissioner Wright stated he had no issues with that and Commissioner Wachsmith also agreed. Staff indicated that they would prepare a sign for the door of how public could reach the office for 11/23/2022.

REQUEST

FISH & KITITAS COUNTY LEASEHOLD DEED

AIRPORT

Commissioner Wachsmith moved to approve and authorize Board signatures on a Leasehold Deed of Trust between Kittitas County and

action was taken.

At 9:35 a.m. Chairman Osiadacz announced the Board would recess back into an Executive Session with Chris Horner, Deputy Prosecutor for 5 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Action anticipated.

At 9:40 a.m. the Board reconvened out of Executive Session. No action was taken.

DISCUSSION

FACEBOOK WEEKLY POSTS

COMMISSIONERS

The Board determined that for the week of October 17, 2022, they would leave it open for anything of importance that came up.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2022 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

OTHER BUSINESS/GENERAL UPDATES

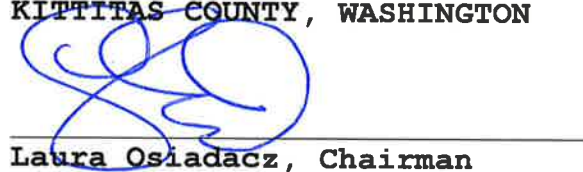
There were general updates on meetings & conversations that the Board participated in, individually over the past week.

Meeting concluded at 9:58 a.m.

OFFICE ADMINISTRATOR


Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Laura Osiadacz, Chairman