

**COMMISSIONERS' MINUTES
KITITITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

OCTOBER 4, 2022

Board members present: Chairman Laura Osiadacz; Vice-Chairman Cory Wright and Commissioner Brett Wachsmith.

Others: Julie Kjorsvik, Clerk of the Board; Mandy Buchholz, Office Administrator; Emily Smith, Administrative Assistant; Patti Stacey, Solid Waste Director/Interim Maintenance Director/Project Manager; Neil Caulkins, Deputy Prosecutor; Josh Fredrickson, Engineer; Toni Berkshire, Code Enforcement Officer; Arden Thomas, Water Resource Program Manager; Dan Carlson, CDS Director; Darren Higashiyama, Chief Deputy; Katrina Mankus, Juvenile Court Administrator; Jeanne Killgore, Human Resource Director; Stephanie Hartung, Deputy Prosecutor; Doug Fessler, Interim IT Director; Greg Zempel, Prosecutor; and 3 members of the public.

CALL TO ORDER

Chairman Osiadacz called the meeting to order.

PLEDGE OF ALLEGIENCE

Chairman Osiadacz led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES - N/A

PROCLAMATIONS - NONE

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Vice-Chairman Wright moved to approve the Agenda as amended, by moving Consent Item F to Board Discussion & Decision. Commissioner Wachsmith seconded. Motion carried 3-0.

CONSENT AGENDA

At the conclusion of reviewing each item Vice-Chairman Wright moved to approve the Consent Agenda, as amended. Commissioner Wachsmith seconded. Motion carried 3-0.

MINUTES

DATE	MINUTES
07/27/2022	Public Health Study Session
08/18/2022	Board of Health
08/29/2022	Finance Study Session
09/12/2022	Public Works Study Session
09/13/2022	HR Study Session
09/13/2022	Solid Waste and Maintenance
09/16/2022	Executive Session
09/19/2022	Office Admin
09/19/2022	Executive Session
09/20/2022	Agenda
09/21/2022	Collective Bargaining - Closed Session
09/26/2022	Office Admin
09/26/2022	Public Works Study Session
09/27/2022	Finance Study Session
09/27/2022	HR Study Session

SET PUBLIC HEARING COMMUNITY DEVELOPMENT BLOCK GRANT PUBLIC WORKS

Approve Setting a Public Hearing to consider the Community Development Block Grant (CDBG) Contract No. 21-62210-008, Closeout Performance Report for the Project End Date June 30, 2022, to be held at 2:00 p.m. on Tuesday October 18, 2022, in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

CALL FOR BIDS BLOOM PAVILION SOLID WASTE

Approve a Notice of Call for Sealed Bids for the addition of Bloom Pavilion, to be accepted until October 25, 2022, at 2:00 p.m. at 205 West 5th Avenue, Suite 108, Ellensburg, WA and to authorize the Clerk to publish said notice.

AGREEMENT SCHUKNECHT'S POLYGRAPH SERVICE JUVENILE

Approve a Professional Services Agreement, between Kittitas County and Schuknecht's Polygraph Service, to provide polygraph examinations for youth receiving sexual offender treatment under a SSODA in coordination with a treatment therapist and Juvenile Court Services from October 1, 2022, through October 1, 2023.

RESOLUTION 2022-193 WA TRAFFIC SAFETY COMMISSION SHERIFF

Approve Resolution No. 2022-193, Authorizing an Interlocal Agreement between Kittitas County Sheriff's Office and the Washington Traffic Safety Commission in the amount of \$28,108.00 to provide overtime

funding for high visibility enforcement, traffic safety emphasis patrols, and related activities in support of Target Zero priorities, from October 1, 2022, through September 30, 2023.

REQUEST TO APPROVE A RESOLUTION AMENDING THE 2018 COMMUNITY WILDFIRE PROTECTION PLAN AND TO AUTHORIZE THE CHAIRMAN'S SIGNATURE ON THE ADOPTION PAGE WITH AMENDMENT - ITEM MOVED TO BOARD DISCUSSION & DECISION

SET PUBLIC HEARING BUILDING INSPECTOR & FIRE MARSHAL CDS

Approve Setting a Public Hearing to consider Amending Kittitas County Code Chapter 2.68, Department of Building Inspector and Fire Marshal, to be held on Tuesday October 18, 2022, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Ave. Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2022-194 WHISKEY & MERCER CREEK PUBLIC WORKS

Approve Resolution No. 2022-194, Authorizing the Chair's Signature on Amendment No. 6 to Watershed Science and Engineering Task Order No. 8 for Whiskey and Mercer Creek LOMR Support.

CALL FOR BIDS SNOW & ICE CONTROL PRODUCTS PUBLIC WORKS

Approve a Notice of Call for Bids to furnish Snow and Ice Control Products for the Calendar Year 2023, to be accepted until October 20, 2022, at 2:00 p.m. in the Kittitas County Public Works Department, 411 North Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

LETTER WA STATE BROADBAND OFFICE COMMISSIONERS

Approve a Letter to the Director of the Washington State Broadband Office, commenting on the Fall 2022, Round 2, Accelerator Grants Notice of Funding Opportunity.

CORRESPONDENCE - NONE

ADMINISTRATIVE MATTERS

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION/DECISION ITEMS

RESOLUTION 2022-189 COMMUNITY WILDFIRE PROTECTION PLAN SHERIFF

Vice-Chairman Wright moved to approve Resolution No. 2022-189, Authorizing the Chair's Signature on an Amendment of the Kittitas County Community Wildfire Protection Plan. Commissioner Wachsmith seconded.

Motion carried 3-0.

EXECUTIVE SESSION

At 10:17 a.m. Chairman Osiadacz announced the Board would recess into Executive Session with Patti Stacey, Solid Waste Director/Interim Maintenance Director/Project Manager; and Greg Zempel, Prosecutor, for 10 minutes to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. Action was anticipated.

At 10:27 a.m. the Board reconvened out of Executive Session. The Board directed Staff to work with the Auditor regarding space needs and the financial impacts.

At 10:28 a.m. Chairman Osiadacz announced the Board would recess back into Executive Session for 15 minutes with Dan Carlson, CDS Director; Greg Zempel, Prosecutor; Chris Horner, Deputy Prosecutor; and Toni Berkshire, Code Enforcement Officer; to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. No action anticipated.

At 10:43 a.m. the Board reconvened out of Executive Session. No action taken.

At 10:44 a.m. Chairman Osiadacz announced the Board would recess back into Executive Session for 5 minutes with Dan Carlson, CDS Director; Greg Zempel, Prosecutor; Chris Horner, Deputy Prosecutor; and Toni Berkshire, Code Enforcement Officer; to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. No action anticipated.

At 10:49 a.m. the Board reconvened out of Executive Session. No action taken.

At 10:49 a.m. Chairman Osiadacz announced the Board would recess back into Executive Session for 10 minutes with Dan Carlson, CDS Director; Greg Zempel, Prosecutor; Chris Horner, Deputy Prosecutor; and Toni

Berkshire, Code Enforcement Officer; to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. No action anticipated.

At 10:59 a.m. the Board reconvened out of Executive Session. No action taken.

At 10:59 a.m. Chairman Osiadacz announced the Board would recess back into Executive Session for 5 minutes with Dan Carlson, CDS Director; Greg Zempel, Prosecutor; Chris Horner, Deputy Prosecutor; and Toni Berkshire, Code Enforcement Officer; to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. No action anticipated.

At 11:04 a.m. the Board reconvened out of Executive Session. No action taken.

At 11:07 a.m. Chairman Osiadacz announced the Board would recess back into Executive Session for 15 minutes with Doug Fessler, Interim IT Director; Stephanie Hartung, Deputy Prosecutor; Neil Caulkins, Deputy Prosecutor; Greg Zempel, Prosecutor; and Chris Horner, Deputy Prosecutor; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Action anticipated.

At 11:22 a.m. the Board reconvened out of Executive Session. No action taken.

At 11:22 a.m. Chairman Osiadacz announced the Board would recess back into Executive Session for 10 minutes with Doug Fessler, Interim IT Director; Stephanie Hartung, Deputy Prosecutor; Neil Caulkins, Deputy Prosecutor; Greg Zempel, Prosecutor; and Chris Horner, Deputy Prosecutor; to evaluate the qualifications of an applicant for public

employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Action anticipated.

At 11:32 a.m. the Board reconvened out of Executive Session. No action taken.

At 11:32 a.m. Chairman Osiadacz announced the Board would recess back into Executive Session for 5 minutes with Doug Fessler, Interim IT Director; Stephanie Hartung, Deputy Prosecutor; Neil Caulkins, Deputy Prosecutor; Greg Zempel, Prosecutor; and Chris Horner, Deputy Prosecutor; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Action anticipated.

At 11:37 a.m. the Board reconvened out of Executive Session. No action taken.

At 11:37 a.m. Chairman Osiadacz announced the Board would recess back into Executive Session for 5 minutes with Doug Fessler, Interim IT Director; Stephanie Hartung, Deputy Prosecutor; Neil Caulkins, Deputy Prosecutor; Greg Zempel, Prosecutor; and Chris Horner, Deputy Prosecutor; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Action anticipated.

At 11:42 a.m. the Board directed the Prosecutors office and IT to talk to insurance regarding the possibility of a security breach and take any necessary action.


ADJOURNMENT

The meeting was concluded at 11:42 a.m.

CLERK OF THE BOARD


Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Laura Osiadacz, Chairman