

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
BOCC CONF. ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

JULY 11, 2022

Board members present: Vice-Chairman Cory Wright; Commissioner Brett Wachsmith. Excused - Chairman Laura Osiadacz.

Others: Mandy Buchholz, Administrative Supervisor; Julie Kjorsvik, Clerk of the Board; Emily Smith, Administrative Assistant; Jeanne Killgore, HR Rep.

SPECIAL MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Vice-Chairman Wright opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action Forms and Vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending July 8, 2022.

EXECUTIVE

HUMAN RESOURCES

At 9:01 a.m. Vice-Chairman Wright opened a Special Meeting and announced the Board would recess into an Executive Session for 15 minutes with Jeanne Killgore to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Possible action anticipated.

APPROVED
7-19-22

At 9:16 a.m. the Board reconvened out of Executive Session. The Board directed Ms. Killgore to set up an interview for August with one of the Airport Director candidates and keep them updated on any new applications.

DISCUSSION

FACEBOOK WEEKLY POSTS

COMMISSIONERS

The Board determined that for the week of July 11, 2022, they would post about job openings at KITTCOM.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2022 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

OTHER BUSINESS/GENERAL UPDATES

There were general updates on meetings & conversations that the Board participated in, individually over the past week.

Meeting concluded at 9:40 a.m.

ADMINISTRATIVE SUPERVISOR

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Mandy Buchholz


Cory Wright, Vice-Chairman