

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
AGENDA SESSION  
REGULAR MEETING**

**TUESDAY**

**10:00 A.M.**

**MAY 17, 2022**

Board members present: Chairman Laura Osiadacz; Vice-Chairman Cory Wright; and Commissioner Brett Wachsmith.

Others: Kasey Knudson, Special Programs Coordinator; Candi Blackford, Chief Administrator; Barb Demory, Lower District Court Administrator; Dan Carlson, CDS Director; Mandy Buchholz, Administrative Supervisor; Emily Smith, Administrative Assistant; Ed Buntin, Corrections Lieutenant; Carlie Peebles, Law Enforcement Clerk; Zack DeHaven, Fiscal Analyst; Joe Dietzel, Deputy Fire Marshal; Ryan McAllister, Fire Marshal; Brian Carlson, Budget & Finance Director; and 1 member of the public.

**CALL TO ORDER**

Chairman Osiadacz called the meeting to order.

**PLEDGE OF ALLEGIENCE**

Chairman Osiadacz led the Pledge of Allegiance.

**INTRODUCTION OF NEW COUNTY EMPLOYEES**

Joe Dietzel was introduced as the new Deputy Fire Marshal.

**PROCLAMATIONS - NONE**

**AWARDS & RECOGNITIONS - NONE**

**APPROVAL OF AGENDA**

Vice-Chairman Wright moved to approve the Agenda, as presented. Commissioner Wachsmith seconded. Motion carried 3-0.

**CONSENT AGENDA**

At the conclusion of reviewing each item Vice-Chairman Wright moved to approve the Consent Agenda, as amended, removing Letter F from the Consent Agenda. Commissioner Wachsmith seconded. Motion carried 3-0.

**MINUTES**

<b>DATE</b>	<b>MINUTES</b>
09/22/2021	Public Health Study Session
01/26/2022	Public Health Study Session
02/23/2022	Public Health Study Session
03/17/2022	Board of Health
04/11/2022	Airport Study Session
04/12/2022	Solid Waste and Maintenance
04/25/2022	Public Works Study Session
04/26/2022	HR Study Session
04/29/2022	Emergency Meeting
05/02/2022	Office Admin
05/03/2022	2:00 PM Public Hearing
05/09/2022	Office Admin
05/09/2022	Public Works Study Session
05/10/2022	Solid Waste and Maintenance
05/12/2022	Chamber of Commerce CEO-ADO Update

**RESOLUTION 2022-115                                  SHERIFF COST PER DEPUTY DATES                                  AUDITOR**

Approve Resolution No. 2022-115, Adopting the Kittitas County Sheriff Cost per Deputy for the Budget Year 2022, effective January 1, 2022.

**AGREEMENT                                  COURT SECURITY EQUIPMENT GRANT                                  DISTRICT COURT**

Approve Grant Agreement CSE22007 with the Administrative Office of the Courts, in the amount of \$35,007.00, to purchase security equipment for the Kittitas County Courthouse, to be purchased and received by December 31, 2022.

**RESOLUTION 2022-116                                  COREMR, L.C.                                  SHERIFF**

Approve Resolution No. 2022-116, Authorizing a Professional Services Agreement between CorEMR, L.C. and Kittitas County, to provide computer hardware and software for electronic medical records, at the Kittitas County Jail, effective May 17, 2022.

**SET PUBLIC HEARING                                  SURPLUS ITEMS                                  AUDITOR**

Approve Setting a Public Hearing to consider the disposition of items deemed surplus to Kittitas County, to be held on Tuesday June 7, 2022 at 2:00 p.m. in Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**REQUEST TO APPROVE A RESOLUTION ADOPTING THE KITTITAS COUNTY PUBLIC HEALTH DEPARTMENT SIMPLIFIED INDIRECT COST ALLOCATION FOR YEAR ENDED DECEMBER 31, 2022, FOR THE YEAR 2022 - ITEM REMOVED FROM THE AGENDA.**

**RESOLUTION 2022-117 DEPARTMENT OF HEALTH - AMENDMENT 4 PUBLIC HEALTH**

Approve Resolution No. 2022-117, Amendment Number 4 to the 2022-2024 Consolidated Contract, increasing the amount by \$254,119.00, for a maximum consideration of \$2,848,411.00, beginning January 1, 2022.

**APPROVE TRADE-IN TWO FORD ESCAPES PUBLIC HEALTH**

Approve the Surplus Trade-In for Two Ford Escapes that is currently used by the Kittitas County Public Health Department, and to authorize consolidation of two vehicles for one care with less miles and fuel efficient.

**CORRESPONDENCE - NONE**

**ADMINISTRATIVE MATTERS - NONE**

**CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE**

**BOARD DISCUSSION/DECISION ITEMS - NONE**

**MISCELLANEOUS - NONE**

**EXECUTIVE SESSION**

At 10:15 a.m. Chairman Osiadacz announced the Board would recess into an Executive Session for 10 minutes to consider to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. There was no action anticipated.

At 10:25 a.m. the Board reconvened out of Executive Session. No action was taken.

At 10:25 a.m. Chairman Osiadacz announced the Board would recess back into Executive Session for 5 minutes to consider to evaluate the qualifications of an applicant for public employment or to review the

performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. There was no action anticipated.

At 10:30 a.m. the Board reconvened out of Executive Session. No action was taken.

At 10:32 a.m. Chairman Osiadacz announced the Board would recess back into Executive Session for 5 minutes to consider to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. There was no action anticipated.

At 10:37 a.m. the Board reconvened out of Executive Session. No action was taken.

**ADJOURNMENT**

The meeting was adjourned at 10:37 a.m.

**CLERK OF THE BOARD**

  
Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Laura Osiadacz, Chairman