

KITTITAS COUNTY
SHERIFF'S STUDY SESSION MINUTES
BOCC CONFERENCE ROOM, 205 WEST 5TH ROOM 109 - ELLENSBURG/WEBEX
Regular Meeting

WEDNESDAY	8:25 AM*	April 6, 2022
------------------	-----------------	----------------------

Board members present: Chairman Laura Osiadacz, Commissioner Cory Wright, Commissioner Brett Wachsmith

Others: Sheriff Clay Myers, Inspector Chris Whitsett, Public Works Director Mark Cook, Airport Director Ken Grannan

*(*Meeting started later than usual due to technical difficulties with Webex link for the public.)*

Lower Airport Property Lease: Sheriff Myers provided a status update confirming Neil Caulkins is reviewing final lease agreement. There was a discussion regarding ownership of the fence on the airport property, and Airport Director Grannan confirmed the fence was purchased from Public Works and the airport has ownership of said fence.

Airport Property/SAR Management Update:

Director Cook relayed the Cle Elum SAR building is now open for the architect engineer's designs, and the firm of Bora Architects will create an assessment for the structure needs. The director continued they will work with the Cle Elum Urban Grown Area (UGA) for the sewer and water service, to include a recommendation for a well. These services will be structured for future connections in mind, and Sheriff Myers offered the Command Staff will be in the scope meetings.

OTHER BUSINESS

Potential for fire related emergency position funded by DNR: Sheriff Myers stated DNR is funding a 3-year position with Fire Emergency Management, and they are in development discussions for a county employee position that can service all of the county; not exclusively DNR land. Chief Deputy Higashiyama, who is working with the development administrator, will be conducting a table-top exercise modeling a west county fire to include upper county municipality and emergency personnel, and Chairman Osiadacz requested to be invited to the table-top exercise. The Sheriff explained the potential for this civilian emergency position that they already projected they wanted to work towards, would allow them during the 3-years to assess and develop alternate funding sources.

Cell phone management: Sheriff Myers stated county IT has requested to manage all cell phones, however he believes the Sheriff's Office does not have a problem managing their cell phone program. Inspector Whitsett added the mobile device management may be the core function, however they need to know the scope of the MDM program IT is proposing, and review to ensure compliance. To assist, Commissioner Wachsmith recommended Law Enforcement Technologist Jeremy Reynolds to be allowed to do more, and Sheriff Myers affirmed Jeremy does have the skillset and can be trusted to have access. Commissioner Wright mentioned IT is looking into the job description to possibly adjust Jeremy's position, and Sheriff Myers shared a proposal letter has been sent to IT Director Jim Goeben and awaiting a response.

APPROVED
5-3-22

- At 8:41am Commissioner Wright requested an Executive session for 10 minutes to discuss a review of qualifications of a county employee
- At 8:51am the Executive session ended, and Chairman Osiadacz proclaimed there was a review of a county employee qualifications per RCW 42.30.110(1g), and they will work with HR on next steps.

Meeting adjourned at 8:51AM

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Anita Mishina



Laura Osiadacz, Chairman