

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
WEBEX/CONF. ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**APRIL 4, 2022**

Board members present: Vice-Chairman Cory Wright and Commissioner Brett Wachsmith. Absent: Chairman Laura Osiadacz.

Others: Mandy Buchholz, Administrative Supervisor; Taylor Crouch, Admin Asst.; Julie Kjorsvik, Clerk of the Board; Greg Zempel, Prosecutor; Elisha Harvill, Chief Administrator; Kristine Foreman, HR Director; Chris Horner, Deputy Prosecutor.

**REGULAR MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Vice-Chairman Wright opened the Office Administration meeting.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending April 1, 2022.

**DISCUSSION**

**RISK MANAGEMENT UPDATE**

**COMMISSIONERS**

Greg Zempel, Prosecutor presented documents for review and recapped the meeting he had with HR, Commissioner Wright, and his Office last week. He and Ms. Foreman stated they both felt good about the direction things were headed. The Board suggested they brief the County Management Team about the changes and then bring it forward at the next HR Study Session for the Board to consider.

**LETTER**

**JILL SCHEFFER-KVEC**

**COMMISSIONERS**

Commissioner Wachsmith moved to approve Board signature a letter of support to Jill Scheffer for the KEEN Interpretive Center as presented. Vice Chairman Wright seconded. Motion carried 2-0.

**APPROVED**

4-19-22

**LETTER**

**BIO MASS - CENTERFUSE**

**COMMISSIONERS**

Commissioner Wachsmith moved to approve Board signature on a letter of support to Senator Murray for the Centerfuse Biomass Feasibility Study as presented. Vice Chairman Wright seconded. Motion carried 2-0.

**LETTER**

**CWU - MEDICAL GRADE AIR**

**COMMISSIONERS**

Commissioner Wachsmith moved to approve Board signature on a letter of support to Senator Murray for the CWU's one time funding for an install of Medical Grade Air Distribution as presented. Vice Chairman Wright seconded. Motion carried 2-0.

**DISCUSSION**

**FACEBOOK WEEKLY POSTS**

**COMMISSIONERS**

The Board determined that for the week of April 4, 2022 the Board would post on their Facebook page the two proclamations they have on the 4/5/2022 Agenda Session.

**UPDATE**

**BOCC/ DEPARTMENT HEAD REPORTS**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2022 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

**OTHER BUSINESS/GENERAL UPDATES**


There were general updates on meetings & conversations that the Board participated in, individually over the past week.

Meeting adjourned at 9:41 a.m.

**ADMINISTRATIVE SUPERVISOR**

  
Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Laura Osiadacz, Chairman