

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

FEBRUARY 1, 2022

Board members present: Chairman Laura Osiadacz; Vice-Chairman Cory Wright; and Commissioner Brett Wachsmith.

Others: Mandy Buchholz, Administrative Supervisor; Taylor Crouch, Administrative Assistant; Mark Cook, Public Works Director; Josh Fredrickson, Engineer; Ben Kokjer, Chief Deputy; Dave Welz, Administrative Assistant; Jerry Pettit, Auditor; Mark Larson, Public Health Officer; Chelsey Loeffers, Health Promotion Supervisor; Tristen Lamb; Public Health Director; Kari Elkins, Office Administrator; Rachael Stevie, Planner I; Carly Brettmann, Communications Director; Lisa Murray, Administrative Supervisor; Amy Cziske, Treasurer; Jim Goeben, IT Director; Erin Moore, Health Promotion Specialist I; Jeremy Johnston, Planning Official; Jeremiah Cromie, Planner I; and 5 members of the public.

Per Governor Inslee's Proclamation 20-28 et seq., the public was encouraged to join the meeting virtually or in person.

CALL TO ORDER

Chairman Osiadacz called the meeting to order.

PLEDGE OF ALLEGIENCE

Chairman Osiadacz led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE

PROCLAMATIONS - NONE

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Vice-Chairman Wright moved to approve the Agenda, as presented. Commissioner Wachsmith seconded. Motion carried 3-0.

CONSENT AGENDA

At the conclusion of reviewing each item Vice-Chairman Wright moved to

approve the Consent Agenda, as presented. Commissioner Wachsmith seconded. Motion carried 3-0.

MINUTES

DATE	MINUTES
12/01/2021	Parks and Rec Fund
12/14/2021	HR Study Session
1/10/2022	CDS Study
1/11/2022	Executive Session
1/11/2022	HR Study Session
1/13/2022	Chamber ADO Update
1/14/2022	Executive Session
1/18/2022	Office Admin
1/18/2022	Agenda Session
1/18/2022	2pm Public Hearing
1/24/2022	Office Admin
1/24/2022	IT Study Session
1/10/2022	PW Study Session
1/10/2022	Planning Meeting
1/17/2022	Office Admin

RESOLUTION 2022-027 2021 EMERGENCY OPERATION PLAN PUBLIC HEALTH

Approve Resolution No. 2022-027, Resolution to Approve Kittitas County Updated 2021 Emergency Operation Plan.

SET PUBLIC HEARING REDRAWING CO. COMMISSIONER DIST. AUDITOR

Approve Setting a Public Hearing to consider Redrawing County Commissioner District & Precinct Lines for Tuesday February 15, 2022, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

SET PUBLIC HEARING CDBG CLOSEOUT PERFORMANCE REPORT AUDITOR

Approve Setting a Public Hearing to consider a Department of Commerce, Community Development Block Grant Contract No. 20-62210-008 Close Out Report for Tuesday February 15, 2022, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

AGREEMENT EDUCATION EMPLOYMENT TRAINING JUVENILE

Approve a Professional Services Agreement with a Better Track to perform the State recognized evidenced based program Education and Employment

Training (EET), in the amount of \$1,800.00, per eligible and accepted youth from September 1, 2018, through January 31, 2023.

RESOLUTION 2022-033 CORRIDOR SAFETY IMPROVEMENTS PUBLIC WORKS

Approve Resolution No. 2022-033, Authorizing the Chair's Signature on the Local Agency Federal Aid Project Prospectus for the Intersection Corridor Safety Improvement Projects, CRP 313-21.

RESOLUTION 2022-038 BRIDGE RAIL IMPROVEMENTS PUBLIC WORKS

Approve Resolution No. 2022-038, Authorizing the Chair's Signature on the local Agency Federal Aid Prospectus for the Bridge Rail Improvements Phase 1, CRP 314.21.

RESOLUTION 2022-032 UNIVERSITY WAY/REECER CREEK PUBLIC WORKS

Approve Resolution No. 2022-032, Authorizing the Director of Public Works to Pay Remaining Construction Costs to the City of Ellensburg Completing the University Way/Reecer Creek Intersection Traffic Signal.

RESOLUTION 2022-030 KITTITAS CO. / CHAMBER OF COMMERCE PUBLIC WORKS

Approve Resolution No. 2022-030, Approving the 2022 Distressed County Sales and Use Tax Infrastructure Improvement Program Agreement with the Kittitas County Chamber of Commerce.

RESOLUTION 2022-029 KITTITAS CO. / CENTERFUSE PUBLIC WORKS

Approve Resolution No. 2022-029, Approving the 2022 Distressed County Sales and Use Tax Infrastructure Improvement Program Agreement with Centerfuse.

CALL FOR BIDS LIQUID ASPHALT MATERIALS PUBLIC WORKS

Approve a Notice of Call for Bids to furnish Liquid Asphalt Materials for Calendar Year 2022, to be accepted and opened at 2:00 p.m. on February 17, 2022, in the Kittitas County Public Works Office, 411 North Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

CALL FOR BIDS ASPHALT MATERIALS PUBLIC WORKS

Approve a Notice of Call for Bids to furnish Asphalt Materials, to be accepted and opened at 2:00 p.m. on February 17, 2022, in the Kittitas County Public Works Office, 411 North Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

CALL FOR BIDS

MAINTENANCE ROCK MATERIALS

PUBLIC WORKS

Approve a Notice of Call for Bids to furnish Maintenance Rock Materials for Calendar Year 2022, to be accepted and opened at 2:00 p.m. on February 17, 2022, in the Kittitas County Public Works Office, 411 North Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2022-031

TRANTECH ENGINEERING LLC

PUBLIC WORKS

Approve Resolution No. 2022-031, Authorizing the Selection of TranTech Engineering LLC for Supporting Design of the Replacement of Bridge #89342 Vantage Highway Over Cascade Canal and Authorize the Public Works Director to Negotiate and Execute a Local Agency A&E Professional Services Agreement for the same, CRP 310-21.

SET PUBLIC HEARING

SEWER FRANCHISE

PUBLIC WORKS

Approve Setting a Public Hearing to consider a Sewer Franchise on County Owned Property, to be held on Tuesday March 1, 2022 at 2:00 p.m. and to authorize the Clerk to publish said notice.

CALL FOR BIDS

CRACK SEALANT MATERIALS & EQUIPMENT

PUBLIC WORKS

Approve a Notice of Call for Bids to furnish Crack Sealant Materials and Equipment for Calendar Year 2022, to be accepted and opened at 2:00 p.m. on February 17, 2022 in the Kittitas County Public Works Office, 411 North Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2022-028

INTERLOCAL AG CITY OF CLE ELUM

PUBLIC WORKS

Approve Resolution No. 2022-028, Authorizing Execution of an Interlocal Agreement with the city of Cle Elum to Provide Contract Administration Services as a Certified Acceptance Agency.

RESOLUTION 2022-034

INTERLOCAL AG WSP/KITTITAS CO.

SHERIFF

Approve Resolution No. 2022-034, Authorizing Execution of an Interlocal Agreement between Washington State Patrol and Kittitas County Sheriff's Office.

RESOLUTION 2022-035

PERSONAL PROPERTY TAXES

TREASURER

Approve Resolution No. 2022-035, to Cancel Taxes Assessed Upon Personal Property Pursuant to RCW 84.56.240, in the amount of \$6,996.98.

RESOLUTION 2022-036

ASSESSED MOBILE HOME TAXES

TREASURER

Approve Resolution No. 2022-036, to Cancel Taxes Assessed Upon Mobile Home Taxes Pursuant to RCW 84.56.240, in the total amount of \$1,114.49.

MYLARS

FOREST RIDGE PHASE 3

CDS

Approve Mylars for the Forest Ridge Ph 3 Final Plat (LPF-21-00013 & LP-08-00014), for nine residential lots, 7 future development tracts and 5 open space tracts on portions of parcel #962156.

RESOLUTION 2022-037

AGREEMENT AERONTII LLC

AIRPORT

Approve Resolution No. 2022-037, Approving a Professional Services Agreement with Aerontii LLC.

SET PUBLIC HEARING

AERONAUTICAL LEASES

AIRPORT

Approve Setting a Public Hearing to consider Aeronautical Leases for County Owned T-Hangars, to be held on Tuesday February 15, 2022, at 2:00 p.m. and to authorize the Clerk to publish said notice.

CORRESPONDENCE - NONE

ADMINISTRATIVE MATTERS - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS

Paula McMinn submitted comments regarding Bowers Field Toxicity.

Pat Deneen stated that if the Board would pursue an Emergency Declaration from the President it would be helpful to all those trying to rebuild after the snowfall.

BOARD DISCUSSION/DECISION ITEMS

APPOINTMENT

JAMES DONALDSON/BOARD OF HEALTH

COMMISSIONERS

Tristen Lamb, Public Health Director presented the Board with a request to appoint James Donaldson to the County Board of Health. She stated that last sessions Engrossed Second Substitute House Bill 1152 requires that local Board of Health be comprised of equal parts community representatives and elected officials. She stated that the current composition of the Board of Health does not satisfy the requirements of E2SHB 1152. She stated that a Public Notice was done to recruit members and a Special Purpose Committee (SPC) was formed to interview and make a recommendation to the Board of County Commissioner's. She stated that one of the members of the Special Purpose Committee was here to answer questions if the Board had any. Andrew Lyons, Special Purpose Committee Member explained the process the SPC went through and expressed full

support of the Board appointing Mr. Donaldson.

Vice-Chairman Wright moved to appoint James Donaldson to the Kittitas County Board of Health for a 3-year term effective immediately and ending on 2/1/2025. Commissioner Wachsmith seconded. Motion carried 3-0.

CLOSED RECORD MEETING

RONALD PUD (RZ-07-000017)

CDS

Jeremiah Cromie, Staff Planner, reviewed a Staff Report for the approval of the Ronald PUD Final Development Plan (RZ-07-000017). He stated this was for a phased development of up to 438 residential units and a possible hotel on 21.13 acres through Ordinance 2011-009. He stated that the Ronald PUD included a Rezone and Short Plat applications (RZ-07-000017 and SP-07-00168) processed and approved concurrently. He stated the short plat has since expired and the final development plan consists of up to 438 units on 102 lots located west of Ronald at milepost 8 on SR 903. He stated that the property is located in Section 12, T20N, R14E, WM in Kittitas County. Map Numbers 20-14-12070-00012 and 20-14-12041-0001 are to be used for roads and stormwater improvements for the planned unit development.

Vice-Chairman Wright moved to conduct a Closed Record Hearing and to consider approval for the Ronald PUD Final Development Plan. Commissioner Wachsmith seconded. Motion carried 3-0.

- At 11:19 a.m. the Board received an email from Planning Official Jeremy Johnston stating that the motion from today was not in line with what was requested. Staff worked with Legal and directed CDS Staff to place the item on their next Study Session for action.

MISCELLANEOUS - NONE

EXECUTIVE SESSION

At 10:46 a.m. Chairman Osiadacz announced the Board would recess into Executive Session with Jim Goeben, IT Director, for 10 minutes per RCW 42.30.110 (1.a.ii) To consider, if in compliance with any required data security breach disclosure under RCW 19.255.010 and 42.56.590, and with legal counsel available, information regarding the infrastructure and security of computer and telecommunications networks, security and service recovery plans, security risk assessments and security test results to the extent that they identify specific system vulnerabilities, and other information that if made public may increase the risk to the confidentiality, integrity, or availability of agency security or to information technology infrastructure or assets. Action was anticipated.

At 10:56 a.m. the Board reconvened out of Executive Session. Direction to Staff to present a contract to the Board.

ADJOURNMENT

The meeting was adjourned at 10:56 a.m.

ADMINISTRATIVE SUPERVISOR



Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Laura Osiadacz, Chairman