

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
WEBEX/CONF. ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

JANUARY 10, 2022

Board members present: Chairman Laura Osiadacz; Vice-Chairman Cory Wright and Commissioner Brett Wachsmith.

Others: Mandy Buchholz, Administrative Supervisor; Julie Kjorsvik, Clerk of the Board; Carly Brettmann, Communications Director; Clay Myers, Sheriff; Taylor Crouch, Admin Assistant; Mark Cook, Public Works Director and 3 members of the Public.

SPECIAL MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Osiadacz opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending January 7, 2022.

REVIEW

DEPARTMENT HEAD ASSIGNMENTS

COMMISSIONERS

The Board reviewed the Departments and discussed reasons for what made sense on which one would be assigned to each Commissioner for 2022. The 2022 Department Head assignments are as follows:

Commissioner Laura Osiadacz will oversee the Solid Waste/Maintenance; I.T. and Communications. Commissioner Wright will oversee the KVEC; HR, & DPW. Commissioner Wachsmith will oversee the CDS, Airport, Public Health & WSU/Noxious Weed.

REVIEW

COMMISSIONER COMMITTEE'S

COMMISSIONERS

Staff provided copies of the current committees that the Commissioners serve on. The Board reviewed them and made changes for 2022, some of which follow the Chairman or are changes that reflect

adjustments to allow other Board members an opportunity to be a part of a different Committee.

RESOLUTION 2022-008 EMERGENCY CO. FACILITIES CLOSURE COMMISSIONERS

Commissioner Wright moved to approve Resolution 2022-008, Emergency County Facilities Closure as presented. Commissioner Wachsmith seconded. Motion carried 3-0.

UPDATE COMMUNICATIONS DIRECTOR COMMISSIONERS

Carly Brettmann, Communications Director provided updates and received recommendations from the Board on what they felt was a priority focus for her. The Board discussed Facebook posts for the week they wanted to be published.

UPDATE BOCC/ DEPARTMENT HEAD REPORTS COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the Year. The assignments for 2022 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

OTHER BUSINESS/GENERAL UPDATES

There were general updates on meetings & conversations that the Board participated in, individually over the past week.

Sheriff Myers and Director Cook gave an update on the aftermath of the snow storm and future planning strategies.

Meeting adjourned at 10:15 a.m.

ADMINISTRATIVE SUPERVISOR


Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Laura Osiadacz, Chairman