

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
WEBEX/CONF. ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

NOVEMBER 8, 2021

Board members present: Chairman Brett Wachsmith; Vice-Chairman Laura Osiadacz and Commissioner Cory Wright.

Others: Julie Kjorsvik, Clerk of the Board; Taylor Crouch, Admin Assistant; Carly Brettmann, Communications Director; and one member of the public.

SPECIAL MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Wachsmith opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending November 5, 2021.

PROCLAMATION

VETERAN'S DAY

COMMISSIONERS

Commissioner Osiadacz moved to approve a Proclamation for Veteran's Day. Commissioner Wright seconded. Motion carried 3-0. There will be a Facebook post regarding this and the closure of the Courthouse on Veteran's Day.

LETTER

LETTER TO MR. BUSSE

COMMISSIONERS

Commissioner Osiadacz moved to approve and authorize Board signature on a letter to Thomas Busse regarding Project Nexus. Commissioner Wright seconded. Motion carried 3-0.

LETTER

LETTER TO MR. WING

COMMISSIONERS

Commissioner Osiadacz moved to approve a letter to Mr. Wing.

Commissioner Wright seconded. Motion carried 3-0.

UPDATE

COMMUNICATIONS DIRECTOR

COMMISSIONERS

Carly Brettmann, Communications Director provided updates and received recommendations from the Board on what they felt was a priority focus for her. The Board discussed Facebook posts for the week they wanted to be published.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. The assignments for 2021 were determined at the Board of County Commissioners Office Admin meeting on 1-11-2021.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

OTHER BUSINESS/GENERAL UPDATES


There were general updates on meetings & conversations that the Board participated in, individually over the past week.

Meeting adjourned at 9:57 a.m.

ADMINISTRATIVE ASSISTANT


Taylor Crouch

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Brett Wachsmith, Chairman