

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
CONFERENCE ROOM/WEBEX
SPECIAL MEETING**

MONDAY

11:00 A.M.

OCTOBER 4, 2021

Board members present: Chairman Brett Wachsmith & Vice-Chairman Laura Osiadacz & Commissioner Cory Wright.

Others: Julie Kjorsvik, Clerk of the Board; Judy Pless, Budget & Finance Manager and Kady Porterfield, Event Center Director.

SPECIAL MEETING

PRELIMINARY BUDGET

AUDITOR

At 11:00 a.m. Chairman Wachsmith opened a Special Meeting to receive a general overview of the 2022 budget.

Judy Pless, Budget & Finance Manager provided a general overview of the proposed 2022 budget including the fund balance. She said overall the budget is looking good. She said she would be putting 3.6% into salaries for COLA as a place holder. Ms. Pless noted the Management Team recommended to the Board putting \$250,000.00 a year into the General Fund until the balance has reached 3.16 million dollars. There is currently a balance of just over 1.7 million dollars. The Board said they would like reach 4 million dollars by 2026 and to reassess the Rainy-Day Fund every 5 years.

Ms. Pless suggested hiring a project employee to work on grants the County has been receiving as there's a lot of federal administration requirements that go along with them.

OTHER BUSINESS


At 11:48 a.m. Chairman Wachsmith announced the Board would recess into an Executive Session for 10 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

APPROVED

At 11:58 a.m. the Board reconvened out of Executive Session. No action was taken.

Meeting adjourned at 11:58 a.m.

CLERK OF THE BOARD



Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Brett Wachsmith, Chairman