

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
WEBEX/CONF. ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**AUGUST 30, 2021**

Board members present: Chairman Brett Wachsmith, Vice-Chairman Laura Osiadacz and Commissioner Cory Wright.

Others: Mandy Buchholz, Administrative Supervisor; Julie Kjorsvik, Clerk of the Board; Taylor Crouch, Admin. Assistant; Carly Brettmann, Communications Director; Stephanie Hartung, Deputy Prosecutor; Lisa Young, HR Director.

**SPECIAL MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Wachsmith opened the Office Administration meeting.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending August 27, 2021.

**DISCUSSION/DECISION**

**COVID-19 POLICY UPDATE**

**COMMISSIONERS**

The Board recapped for Commissioner Wright's benefit with Deputy Prosecutor Stephanie Hartung the re-instated mask mandate from Governor Inslee and what that would look like moving forward. The Board agreed that all would wear masks and that it would be expected for all meetings. If anyone cannot wear one, then they will need to participate remotely.

**FORM**

**APPROVAL TO HEAR PROPERTY TAX APPEALS**

**COMMISSIONERS**

Commissioner Osiadacz moved to approve a Notice of Approval to Hear Property Tax Appeals, per RCW 84.48.010. Commissioner Wright seconded. Motion carried 3-0.

**APPROVED**  
9/21/21

At 9:40 a.m. Chairman Wachsmith announced the Board would recess into an Executive Session for 5 minutes, with just the Board of County Commissioners, Carly Brettman, Communications Director & HR Director Young to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 9:45 a.m. the Board reconvened out of Executive Session. No action taken.

At 9:45 a.m. Chairman Wachsmith announced the Board would recess back into Executive Session for 2 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action anticipated.

At 9:47 a.m. the Board reconvened out of Executive Session. No action was taken.

At 9:47 a.m. Chairman Wachsmith announced the Board would recess back into Executive Session for 2 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action anticipated.

At 9:49 a.m. the Board reconvened out of Executive Session. No action was taken.

**UPDATE**

**COMMUNICATIONS DIRECTOR**

**COMMISSIONERS**

Carly Brettmann, Communications Director provided updates and received recommendations from the Board on what they felt was a priority focus for her. The Board discussed Facebook posts for the week they wanted to be published.

**UPDATE**

**BOCC/ DEPARTMENT HEAD REPORTS**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. The assignments for 2021 were determined at the Board of County Commissioners Office Admin meeting on 1-11-2021.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

**OTHER BUSINESS/GENERAL UPDATES**


There were general updates on meetings & conversations that the Board participated in, individually over the past week.

Meeting adjourned at 9:50 a.m.

**ADMINISTRATIVE SUPERVISOR**

  
Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Brett Wachsmith, Chairman