

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
WEBEX/CONF. ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

AUGUST 16, 2021

Board members present: Chairman Brett Wachsmith, Vice-Chairman Laura Osiadacz (attended only the Executive Sessions), and Commissioner Cory Wright.

Others: Mandy Buchholz, Administrative Supervisor; Julie Kjorsvik, Clerk of the Board; Taylor Crouch, Admin. Assistant; Carly Brettmann, Communications Director; Neil Caulkins, Chief Deputy Prosecutor; Toni Berkshire, Code Enforcement Officer; Clay Myers, Sheriff; Dan Carlson, CDS Director and Lisa Young, HR Director.

SPECIAL MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Wachsmith opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers. (Commissioner Osiadacz abstained to prohibit a delay in processing).

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending August 13, 2021.

EXECUTIVE SESSION

COMMISSIONERS

At 9:03 a.m. Chairman Wachsmith announced the Board would recess into Executive Session for 5 minutes, with Dan Carlson, Toni Berkshire, Carly Brettmann, Clay Myers & Neil Caulkins to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. No action anticipated.

APPROVED
9/7/21

At 9:08 a.m. the Board reconvened out of Executive Session. There was no action taken.

At 9:08 a.m. Chairman Wachsmith announced the Board would recess back into Executive Session for 5 minutes, with Dan Carlson, Toni Berkshire, Carly Brettmann, Clay Myers & Neil Caulkins to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. No action anticipated.

At 9:13 a.m. the Board reconvened out of Executive Session. There was no action taken.

At 9:13 a.m. Chairman Wachsmith announced the Board would recess back into Executive Session for 10 minutes, with Dan Carlson, Toni Berkshire, Carly Brettmann, Clay Myers & Neil Caulkins to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. No action anticipated.

At 9:23 a.m. the Board reconvened out of Executive Session. There was no action taken.

~Room/participant change out.

At 9:26 a.m. Chairman Wachsmith announced the Board would recess back into Executive Session for 10 minutes, with Lisa Young, & Carly Brettmann, to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action anticipated.

At 9:36 a.m. the Board reconvened out of Executive Session. There was no action taken.

DISCUSSION/DECISION**LONG TERM CARE****HUMAN RESOURCES**

Lisa Young, HR Director requested the Board consider allowing her to pursue a plan through LTC Solutions. She stated that she will continue to report back. The Board gave Ms. Young approval to proceed.

RATIFY**LETTER TO JENNIFER DUANE****COMMISSIONERS**

Commissioner Wright moved to approve and ratify Chair signature on a letter to Jennifer Duane, Senior Broadband Program Specialist with the U.S. Department of Commerce regarding Broadband Infrastructure Program on a Letter of Commitment. Chairman Wachsmith seconded. Motion carried 2-0.

RATIFY**LETTER TO JAY MCGOWAN/COUNCIL****COMMISSIONERS**

Commissioner Wright moved to approve and ratify Board signature on a letter to Mayor Jay McGowan & the City of Cle Elum Council expressing concerns over the 47 Degree North Major Amendment to the existing suncadia (Treswest) development agreement of 2002. Chairman Wachsmith seconded. Motion carried 2-0.

UPDATE**COMMUNICATIONS DIRECTOR****COMMISSIONERS**

Carly Brettmann, Communications Director provided updates and received recommendations from the Board on what they felt was a priority focus for her.

UPDATE**BOCC/ DEPARTMENT HEAD REPORTS****COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. The assignments for 2021 were determined at the Board of County Commissioners Office Admin meeting on 1-11-2021.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

DISCUSSION**FACEBOOK WEEKLY POSTS****COMMISSIONERS**

The Board determined they would now have all Facebook posts go through the Communications Director and they would discuss them with her during her weekly update.

OTHER BUSINESS/GENERAL UPDATES

There were general updates on meetings & conversations that the Board participated in, individually over the past week.


Meeting adjourned at 10:09 a.m.

ADMINISTRATIVE SUPERVISOR



Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Brett Wachsmith, Chairman