

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
WEBEX  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**FEBRUARY 8, 2021**

Board members present: Chairman Brett Wachsmith; Vice-Chairman Laura Osiadacz & Commissioner Cory Wright.

Others: Mandy Buchholz, Administrative Supervisor; Julie Kjorsvik, Clerk of the Board; Stephanie Hartung, Deputy Prosecutor and one member of the public.

**SPECIAL MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Wachsmith opened the Office Administration meeting.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending February 5, 2021.

**APPOINTMENT**

**TV IMPROVEMENT DIST.**

**COMMISSIONERS**

Commissioner Osiadacz moved to reappoint Gerald Brong to the Kittitas County TV Improvement District, for a three-year term effective immediately and ending on 12/31/2023. Commissioner Wright seconded. Motion carried 3-0.

**DISCUSSION**

**DEPARTMENT HEAD MEETINGS**

**COMMISSIONERS**

Mandy Buchholz, Administrative Supervisor questioned if the Board wanted to resume the Department Head meetings. She stated that there have been a lot of positives that have come out of not having them through the pandemic, such as Department's are making better use of their Study Session time; it gives the Board another time slot in their schedule to have a Special Meeting; and it allows the Board the time they need to have discussions and get updates from one

another. she stated that they have always accommodated last minute/time Sensitive issues that come up, however another option would be to consider decreasing them and to have two or three instead of 5 ten minute slots. She stated that the Board would need to direct Staff to set a Public Hearing if they wanted to change it as those meetings are in the Kittitas County Code. Commissioner Osiadacz stated that the ten minutes is rarely enough time to conduct much business and they typically ran over, so she would not have any issues considering alternate options or doing away with them. Chairman Wachsmith and Commissioner Wright stated that they would be in favor of continuing with them to be on hold for the time being until the Pandemic is over and will further consider options then.

**FOLLOW UP**

**GROUP REGISTRATION - NACO**

**COMMISSIONERS**

Commissioner Osiadacz stated that she reached out at the direction of the Board to see if any other Elected's were interested in participating in the NACO Annual Conference this year since it will be held virtually. She only heard from the County Clerk and indicated that Ms. Barschaw was not interested, but would like any pertinent information shared with her. The Board directed Staff to sign up for the Group A package for 5 members to attend.

**RATIFY**

**LETTER OF SUPPORT - HB1355**

**COMMISSIONERS**

Commissioner Osiadacz moved to ratify Board signature on a letter of support to Chairman Chapman and Ranking Member Chandler Re: HB 1355. Commissioner Wright seconded. Motion carried 3-0.

**DISCUSSION**

**ZOOM MEETINGS FOR COMMITTEES**

**COMMISSIONERS**

The Board along with Deputy Prosecutor Hartung and BoCC Staff discussed concerns brought forward with County Boards, Committee's and Commissions using Zoom for virtual meetings. The Board determined they would like the Chair to send out a letter on behalf of the Board to the County Clerk offering to have BoCC Staff host the meetings via WebEx until they can meet in person and asking that they retain the clerking role.

**UPDATE**

**BOCC/ DEPARTMENT HEAD REPORTS**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. The assignments for 2021 were determined at the Board of County Commissioners Office Admin meeting on 1-11-2021.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

The Board determined for the week of February 8, 2021 they would post on their Facebook about the vaccine clinic's taking place in Upper and Lower County; a thank you to all the volunteers for the time at the Clinic's and a share the Press Release's for the New Courthouse & Bowling Alley Proposal Review Committees.

**OTHER BUSINESS/GENERAL UPDATES**

There were general updates on meetings & conversations that the Board participated in, individually over the past week.

**EXECUTIVE SESSION**

**COMMISSIONERS**

At 9:45 a.m. Chairman Wachsmith announced the Board would recess into Executive Session for 15 minutes, to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.


At 10:00 a.m. the Board reconvened out of Executive Session. No action taken.

Meeting adjourned at 10:00 a.m.

**DEPUTY CLERK OF THE BOARD II**

  
Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Brett Wachsmith, Chairman