

**COMMISSIONERS' MINUTES
KITTTITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

OCTOBER 20, 2020

Board members present via WebEx: Chairman Brett Wachsmith; Vice-Chairman Laura Osiadacz and Commissioner Cory Wright.

Others via WebEx: Julie Kjorsvik, Clerk of the Board; Taylor Crouch, Deputy Clerk of the Board I; Mark Cook, Public Works Director/Interim Engineer; Mandy Buchholz, Deputy Clerk of the Board II; Ken Grannan, Airport Coordinator; Judy Pless, Budget & Finance Manager; Kady Porterfield, Event Center Director; Arden Thomas, WRP Manager; Chelsea Peebles, Fiscal Analyst; Lianne Bradshaw, Assessment Coordinator; Darren Higashiyama, Chief Deputy; and 3 members of the public.

Kittitas County is currently in Phase 3 and in person participation is prohibited. The public was encouraged to join the meeting by joining a WebEx event online.

CALL TO ORDER

Chairman Wachsmith called the meeting to order.

PLEDGE OF ALLEGIENCE

Chairman Wachsmith led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE

PROCLAMATIONS

PROCLAMATION

CAREERS IN CONSTRUCTION

COMMISSIONERS

Commissioner Osiadacz moved to approve a Proclamation declaring October 2020 as Careers in Construction Month in Kittitas County and to encourage all citizens to join in the special observance by seeking to learn more about the exciting world of building and construction. Commissioner Wright seconded. Motion carried 3-0.

AWARDS & RECOGNITIONS

The Board authorized a Certificate of Appreciation to be presented to Darlene Mainwaring, KITTCOM for her dedicated service to the citizens of Kittitas County from October 8, 1990 to October 29, 2020.

APPROVED
11/3/2020

APPROVAL OF AGENDA

Commissioner Osiadacz moved to approve the Agenda, as presented. Commissioner Wright seconded. Motion carried 3-0.

CONSENT AGENDA

The Agenda Study Session had been cancelled for Monday October 19, 2020, and therefore the Board would be reviewing all items individually prior to making any motions. At the conclusion of reviewing each item Commissioner Osiadacz moved to approve the Consent Agenda, as presented. Commissioner Wright seconded. Motion carried 3-0.

MINUTES

DATE	MINUTES
8/26/2020	Public Health Study Session
9/8/2020	HR Study Session
9/28/2020	PW Study Session
10/5/2020	Agenda Study Session
10/5/2020	Dept. Head-None
10/5/2020	Office Admin
10/5/2020	Public Hearing
10/06/2020	Agenda Session
10/07/2020	Law & Justice Study Session
10/8/2020	BoH Appointment
10/12/2020	Office Admin
10/12/2020	Dept. Head-None
10/12/2020	Airport Study Session
10/19/2020	Dept. Head-None
10/26/2020	Dept. Head-None
11/02/2020	Dept. Head-None
11/09/2020	Dept. Head-None

SET PUBLIC HEARING

KVEC RENTAL FEES

EVENT CENTER

Approve Setting a Public Hearing for Tuesday November 3, 2020 at 2:00 p.m. to consider Amending Rental Rates at the Kittitas Valley Event Center, and to authorize the Clerk to publish said notice.

SET PUBLIC HEARING

OFFICIAL MEETING TIMES

COMMISSIONER

Approve Setting a Public Hearing for Tuesday November 3, 2020 at 2:00 p.m. to consider Establishing Official Times and the Time of Regular Study Sessions for the Board of County Commissioners, and to authorize the Clerk to publish said notice.

Approve a letter to Adam Wasserman, Washington State Enhanced 911 Coordinator for the State E911 Coordination Office, designating George Raymond Long II to serve as the Kittitas County E911 Coordinator, effective October 21, 2020.

RESOLUTION 2020-166

DEPARTMENT OF COMMERCE

AUDITOR

Approve Resolution No. 2020-166, Authorizing an Interagency Agreement with the Washington State Department of Commerce for Community Services & Housing Division, Housing Assistance Unit Shelter Program from August 1, 2020 through June 30, 2023.

AGREEMENT

HOPESOURCE - SHELTER IN PLACE

AUDITOR

Approve a Subrecipient Agreement between Kittitas County and HopeSource for the Shelter in Place Program, from August 1, 2020 through June 30, 2023, in the total amount of \$246,846.00.

SET PUBLIC HEARING

T-HANGAR #2

AIRPORT

Approve Setting a Public Hearing for Tuesday November 3, 2020 at 2:00 p.m. to consider a T-Hangar #2 Lease Addendum, and to authorize the Clerk to publish said notice.

SET PUBLIC HEARING

T-HANGAR #5

AIRPORT

Approve Setting a Public Hearing for Tuesday November 3, 2020 at 2:00 p.m. to consider the assignment of a new Lease of T-Hangar #5 to Naisan Geula, and to authorize the Clerk to publish said notice.

SET PUBLIC HEARING

ELLENSBURG BUSINESS DEVELOPMENT AUTHORITY

AIRPORT

Approve Setting a Public Hearing for Tuesday November 3, 2020 at 2:00 p.m. to consider the Ellensburg Business Development Authority Commercial Building Lease Amendment with the Kittitas County Airport Bowers Field, and to authorize the Clerk to publish said notice.

AGREEMENT

HOPESOURCE - HOUSING

PUBLIC HEALTH

Approve a Professional Services Agreement between Kittitas County and HopeSource to provide exclusive use of three units at 801 6th Avenue Ellensburg, WA for housing of individuals and/or families under isolation or quarantine orders due to COVID-19, from October 15, 2020 through October 15, 2021.

RESOLUTION 2020-167**HEALTH NETWORK****PUBLIC HEALTH**

Approve Resolution No. 2020-167, authorizing Amendment #1 to the Grant Administration Contract for Services Kittitas County Opioid Use Disorder Prevention, Treatment, and Recovery Project, from September 1, 2019 through August 31, 2022.

SET PUBLIC HEARING**UTILITY AREA FRANCHISE****PUBLIC WORKS**

Approve Setting a Public Hearing for Tuesday November 3, 2020 at 2:00 p.m. to consider a Utility Area Franchise with Snoqualmie Pass Public Utility District, and to authorize the Clerk to publish said notice.

REQUEST FOR QUALIFICATIONS DESIGN/ENVIRONMENTAL PERMITTING PUBLIC WORKS

Approve Request for a Statement of Qualifications Supporting the Design, and Environmental Permitting for Preventative Maintenance on North Thorp Highway-Yakima River Bridge Kittitas County, to be accepted until November 12, 2020 at 10:00 a.m. in the Kittitas County Public Works Department 411 N. Ruby Street, Suite 1 Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2020-168**2020 ORGANIZATIONAL CHART****PUBLIC WORKS**

Approve Resolution No. 2020-168, Adopting the Public Works October 2020 Organizational Chart and Policies of the Legislative Authority.

RESOLUTION 2020-169**COMMUNITY RATING SYSTEM REPORT****PUBLIC WORKS**

Approve Resolution No. 2020-169, to Ratify the Chair's Signature on the 2020 Federal Emergency Management Agency Annual Community Rating System Report Documents.

RESOLUTION 2020-170**KRD & WEST SIDE IRRIGATING COMPANY****PUBLIC WORKS**

Approve Resolution No. 2020-170, to Ratify the Chair's Signature on a Letter to the Department of Ecology Proving a Public Hearing Notification, to consider a Petition submitted by the Kittitas Reclamation District and West Side Irrigating Company.

SET PUBLIC HEARING**ANNUAL CONSTRUCTION & 6 YEAR TIP****PUBLIC WORKS**

Approve Setting a Public Hearing to consider the Adoption of the Annual Construction Program for 2021 and the Six Year Transportation Improvement Program for the Years 2021-2026, and to authorize the Clerk to publish said notice.

Approve Setting a Public Hearing for Tuesday November 3, 2020 to consider Updating the Kittitas County Code Chapter 10.12.010 Stops and Yields Designated for the Intersection of Prater Road and Sorenson Road, and to authorize the Clerk to publish said notice.

CORRESPONDENCE - NONE

ADMINISTRATIVE MATTERS - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION/DECISION ITEMS - NONE

MISCELLANEOUS - NONE

EXECUTIVE SESSION

At 10:37 Chairman Wachsmith announced the Board would recess into Executive Session for 15 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 10:52 a.m. the Board reconvened out of Executive Session. There was no action taken.

At 10:52 a.m. Chairman Wachsmith announced the Board would recess back into Executive Session for 5 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 10:57 a.m. the Board reconvened out of Executive Session. There was no action taken.

ADJOURNMENT

The meeting was adjourned at 10:57 a.m.

CLERK OF THE BOARD



Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Brett Wachsmith, Chairman