

**KITTITAS COUNTY
PUBLIC WORKS STUDY SESSION MINUTES
Webex
Regular Meeting**

MONDAY

1:30 PM

OCTOBER 12, 2020

Board members present: Chairman Brett Wachsmith, Vice-Chairman Laura Osiadacz, Commissioner Cory Wright

Others: Mark Cook, Candie Leader, Arden Thomas, Liz Remeto, Josh Fredrickson, Public Works; Dan Carlson, Jessica Miller, Bridget Petchel, Community Development Services; Neil Caulkins, Prosecuting Attorney's Office; and Six (6) Members of the Public

At 1:35 pm Chairman Brett Wachsmith opened the Public Works Study Session.

REQUEST TO SET A PUBLIC HEARING ON NOVEMBER 12, 2020 AT 9:00 AM TO CONSIDER THE FORMULATION OF KITTITAS COUNTY JOINT CONTROL BOARD NO. 1 - KITTITAS RECLAMATION DISTRICT AND WEST SIDE IRRIGATING COMPANY

Mark Cook noticed the Board of the attendance of Jeff Slothower representing Kittitas Reclamation District and of Neil Caulkins for this item for discussion.

Mark Cook stated that this item is for a request to set a Public Hearing to consider the Formulation of Kittitas County Joint Control Board No. 1 with Kittitas Reclamation District and West Side Irrigating Company. Mark Cook continued that this is the first request for this action received by the County and gave background on the process and the requirements set in the Revised Code of Washington (RCW). Urban Eberhart with Kittitas Reclamation District commented that this action will be beneficial to both entities and create more efficient operations. Discussion was held. The Notice of Public Hearing on November 12, 2020 at 9:00 am to consider the Formulation of Kittitas County Joint Control Board No. 1 - Kittitas Reclamation District and West Side Irrigating Company was approved.

RECLASSIFICATION OF TECHNICAL SECRETARY TO ADMINISTRATIVE ASSISTANT

Mark Cook gave background on the history of the Technical Secretary position. Mark Cook stated that staff went through the interview process to fill the position, however, with the County Engineer being on staff now and a reflection of the business needs of the Department the decision was made to terminate the hiring of a Technical Secretary and request to hire an Administrative Assistant. Mark Cook added that Human Resources does have a job description for this position and currently Community Development Services employs an Administrative Assistant. Discussion was held. Staff was directed to move forward with the reclassification.

**2020 ANNUAL REPORT FOR THE 2019 KITTITAS COUNTY MULTI-JURISDICTIONAL
HAZARD MITIGATION PLAN**

Mark Cook gave background on the Hazard Mitigation Plan and the requirements to participate in the Community Rating System. Mark Cook stated that an annual report is required to be submitted stating the progress made in implementing the plan. Mark Cook continued that staff would like to issue a press release in conjunction with submitting the report. Mark Cook added that additionally, staff will bring forward a resolution at the next agenda session to ratify the Chair's signature on the reporting documents. Discussion was held. Staff was directed to issue the press release and BOCC staff will post on Facebook as well.

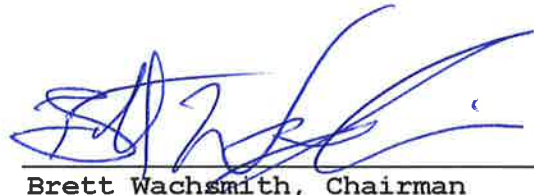
Vice-Chairman Laura Osiadacz commented that she has received positive comments from residents in Upper County on the Bullfrog Road project. Mark Cook thanked the Board for their support and stated that this was the first project done totally in-house in over a decade. Commissioner Cory Wright suggested a press release on the accomplishment as well.

Meeting adjourned at 1:55 pm.

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Candie Leader



Brett Wachsmith, Chairman