

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
WEBEX
SPECIAL MEETING**

MONDAY

9:00 A.M.

SEPTEMBER 14, 2020

Board members present: Chairman Brett Wachsmith; Vice-Chairman Laura Osiadacz; Cory Wright, Commissioner. (via WebEx)

Others Via WebEx: Julie Kjorsvik, Clerk of the Board; Mandy Buchholz, Deputy Clerk of the Board II; Taylor Crouch, Deputy Clerk of the Board I; Amy Cziske, Treasurer; Jeanne Killgore, HR Rep.; Judy Pless, Budget & Finance Manager.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Wachsmith opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendars.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved the County Vouchers and PAF's.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Correspondence Log for the week ending September 11, 2020 was presented.

DISCUSS

COURTHOUSE COMMITTEE

COMMISSIONERS

Chairman Wachsmith asked the Board to help him address the questions posed by the Clerk of the Board Julie Kjorsvik to put some parameters around the new Courthouse Committee. The Board determined they would collect applications until the end of the month (9/30/20). They would like 5 members one from each District and two At-Large Positions with development experience and or history of the building. They determined that they would have Patti Johnson, Solid Waste Director/Project Manager/Interim Maintenance Director be the lead staff for the Committee if she was up for it. Chairman Wachsmith said he would follow up with her and discuss options regarding meeting frequency. Chairman Wachsmith stated he would like additional time to consider whether or not a BoCC Member would Chair the Committee and there was discussion on the applicant from the

Treasurer's Office being the Clerk and provide bonding information to the Committee.

DISCUSSION

PIO FOLLOW UP

COMMISSIONERS

The Board discussed with Jeanne Killgore, HR. Rep reviewed potential titles to consider and job description updates for the County Public Information Officer. She stated that she reached out to the top two candidates from the previous screening and she hasn't heard back from them.

The Board agreed that they should go back out to ad and then and directed Ms. Killgore to make the discussed changes/updates.

DISCUSSION

DEFERRING PAYROL TAX

AUDITOR

Judy Pless, Budget & Finance Manager stated that this decision is voluntary to the employer, and after discussion with the Auditor HR Director, they highly recommended the County does not participate in the deferral of payroll taxes. The taxes an employee defers in September through December 2020, will have to be paid back in January through April 2021. She said they feel this will be a double hit on the employees (as they will have to pay their current taxes and the arrears) starting in January, and the implementation, tracking and reporting will become extremely burdensome.

She also noted that guidance has not been released on how to complete the W-2's, and what software changes must occur which has not been determined, let alone reporting the Social Security wages for those employees wanting to retire in the next 5 years.

The Board agreed with Ms. Pless recommendation to not implement the temporary deferral to the payroll tax.

DISCUSSION

FACEBOOK WEEKLY POSTS

COMMISSIONERS

The Board determined for the week of September 14, 2020 that they would continue to share on their Facebook page any Press Releases from Public Health relating to COVID-19; as well as information about air quality and the Press Release from the Auditor' office for Absentee Ballots.

OTHER BUSINESS/GENERAL UPDATES-

Chairman Wachsmith questioned the Board if they shouldn't be discussing air quality concerns. He stated that the Health Department reached out as their air quality in that building is as bad indoors as it is outside. He wanted to get the Boards thought on allowing folks to work from home if they need to. Commissioner Wright felt that it should be up to the Department Head/Elected

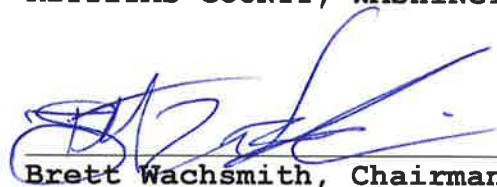
Official and he wanted to get input from the Risk Manager. Commissioner Osiadacz was in favor of leaving it up to the Department Heads and or Elected Officials.

Meeting adjourned at 9:25 a.m.

DEPUTY CLERK OF THE BOARD


Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Brett Wachsmith, Chairman