

**KITTITAS COUNTY
PUBLIC WORKS STUDY SESSION MINUTES
Webex
Regular Meeting**

MONDAY

1:30 PM

SEPTEMBER 14, 2020

Board members present: Chairman Brett Wachsmith, Vice-Chairman Laura Osiadacz, Commissioner Cory Wright

Others: Mark Cook, Candie Leader, Public Works; Dan Carlson, Jessica Miller, Pat Nicholson, Toni Berkshire, Community Development Services; Neil Caulkins, Prosecuting Attorney's Office; Sheriff Clay Myers, Kittitas County Sheriff's Office; Patti Johnson, Maintenance; Benjamin West, Bowers Field; and Two (2) members of the Public.

At 1:52 pm Chairman Brett Wachsmith opened the Public Works Study Session.

KITTITAS COUNTY SHERIFF'S OFFICE - SECURE STORAGE NEEDS

Sheriff Clay Myers thanked Public Works for adding this item for discussion. Sheriff Clay Myers stated that with the increase in cases and evidence the need for a secured storage area is apparent. Sheriff Clay Myers continued that staff has discussed options with one being the upgrade of the parking lot on the north side of Sixth (6th) Street or the current fenced area at Bowers Field currently being leased by the ERR Fund in Public Works. Mark Cook stated that he has had conversations with Airport Operations Director Benjamin West about the facility at Bowers Field and to comply with County Road Administration Board monitoring the use of road funds the Airport fund would need to reimburse for the upgrades at the site which is approximately fifty three thousand dollars (\$53,000). Mark Cook added that he has directed staff to start moving Public Works stored materials in anticipation of terminating the lease for the site. Patti Johnson stated that she would recommend the site at Bowers Field because the site on Sixth (6th) Street is within city limits and zoning could be a concern. Discussion was held. Staff was directed to come back with a detailed plan for discussion.

SNOQUALMIE PUBLIC UTILITY DISTRICT FRANCHISE AGREEMENT

Mark Cook reported that after a recent site visit on a project on Yellowstone Road staff discovered an open cut in the roadway. Mark Cook stated that after some research it was work being conducted by Snoqualmie Public Utility District (SPUD) for service repairs. Mark Cook continued that SPUD was noticed that a Right of Way Permit was required to perform work in the county road right of way. Mark Cook added that this opened a broader discussion on a current franchise agreement, which, it appears one is not on file for SPUD. Mark Cook stated that SPUD will now need to apply for the franchise

application, and he is requesting to waive the application fee. Discussion was held. Staff was directed to move this item to "Administrative Matters" at the next day's agenda session.

UPPER COUNTY SHOP CONSTRUCTION CHANGE ORDER(S) UPDATE

Mark Cook stated that at a previous study session discussion was held on the change order process for the Upper County Shop. Mark Cook reported that currently Public Works has handled small change orders totaling around eighty-four hundred dollars (\$8400) for various items and the building should be delivered in the next several weeks.

SIX-YEAR DRAFT TRANSPORTATION IMPROVEMENT PLAN (2021-2026)

Mark Cook stated that annually Public Works prepares a six (6) year plan to present to the Board of County Commissioners for approval. Mark Cook reported that with that annual process Public Works holds two (2) open houses for the public to review and provide comment on the plan being presented. Mark Cook continued that this year Public Works is proposing to publish the plan along with a presentation of the projects on the website for public comment. Mark Cook pointed out that the upcoming plan is addressing an increasing issue in the Badger Pocket area and the use of county roads to service orchard operations. Mark Cook stated that the maintenance of upgrade of these roads will require use of local funds and if right of way acquisition is involved will be quite expensive. Mark Cook added that staff's plan is to finish up the documents to be posted to the website and will bring back the plan for adoption by the Board in October.

LYONS ROAD SPEED STUDY RESULTS

Mark Cook stated that a request for a speed reduction on Lyons Road was received by staff and the Board was previously briefed on the request. Mark Cook reported that counters were placed in two locations on Lyons Road and the data collected shows the traveling public within the eighty fifth percentile (85%) for speed. Mark Cook added that this section of roadway has four (4) under twenty (20) feet bridge structures for irrigation and all residents in the area signed a petition supporting the reduction in speed. Mark Cook continued that staff is requesting to set a public hearing to receive public testimony and present the data for Board consideration. Staff was directed to set a public hearing at an upcoming agenda session.

**INTERLOCAL AGREEMENT CONSIDERING ANNEXATION AND DEVELOPMENT WITHIN
THE URBAN GROWTH AREA OF ELLENSBURG**

Mark Cook gave background on the agreement and the previous attempts to get the interlocal with the City of Ellensburg updated and finalized. Mark Cook stated that in 2017 the issue with the agreement was centered about transportation impact fees. Mark Cook continued that county staff along with Commissioner Brett Wachsmith and City of Ellensburg staff met to discuss getting an agreement drafted that all parties can agree on. Mark Cook stated that Prosecuting Attorney Neil Caulkins was also involved in the review and all parties believe the agreement is ready for consideration. Discussion was held. No action was taken.

Meeting adjourned at 2:29 pm

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Candie Leader


Brett Wachsmith, Chairman