

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
AGENDA SESSION  
REGULAR MEETING**

**TUESDAY**

**10:00 A.M.**

**AUGUST 18, 2020**

Board members present via WebEx: Chairman Brett Wachsmith; Vice-Chairman Laura Osiadacz and Commissioner Cory Wright.

Others via WebEx: Julie Kjorsvik, Clerk of the Board; Taylor Crouch, Deputy Clerk of the Board I; Mark Cook, Public Works Director/Interim Engineer; Mandy Buchholz, Deputy Clerk of the Board II; Patti Johnson, Solid Waste Director/Interim Maintenance Director/Project Manager; Dan Carlson, CDS Director; Neil Caulkins, Deputy Prosecutor; Ben Kokjer, Chief Deputy; Benjamin West, Direct of Airport Operations; and 1 member of the public.

Kittitas County is currently in Phase 3 and in person participation is prohibited. The public was encouraged to join the meeting by joining a WebEx event online.

**CALL TO ORDER**

Chairman Wachsmith called the meeting to order.

**PLEDGE OF ALLEGIENCE**

Chairman Wachsmith led the Pledge of Allegiance.

**INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE**

**PROCLAMATIONS - NONE**

**AWARDS & RECOGNITIONS - NONE**

**APPROVAL OF AGENDA**

Chairman Wachsmith moved to approve the Agenda, as presented. Commissioner Osiadacz seconded. Motion carried 3-0.

**CONSENT AGENDA**

The Agenda Study Session had been cancelled for Monday August 17, 2020 and therefore the Board would be reviewing all items individually prior to making any motions. At the conclusion of reviewing each item Commissioner Osiadacz moved to approve the Consent Agenda, as amended.

Chairman Wachsmith seconded. Motion carried 3-0.

**MINUTES**

The meeting minutes from the August 10, 2020 Airport Study Session was amended.

<b>DATE</b>	<b>MINUTES</b>
2/5/2020	Law & Justice Study Session
2/26/2020	Public Health Study Session
3/11/2020	Emergency Meeting
6/24/2020	Public Health Study Session
7/14/2020	HR Study Session
7/20/2020	HR Study Session
7/21/2020	Agenda Session
7/21/2020	2pm Public Hearing
7/30/2020	Staffing Changes/Requests
7/31/2020	Pacifica Contract
8/3/2020	Agenda Study Session
8/3/2020	Office Admin
8/4/2020	Agenda Session
8/4/2020	2pm Public Hearing
8/4/2020	Executive Session
8/5/2020	Law & Justice Study Session
8/10/2020	Airport Study Session
8/10/2020	Dept. Head None
8/10/2020	Office Admin
8/10/2020	Executive Session
8/10/2020	Executive Session
8/11/2020	Office Admin-Cont.
8/11/2020	SW/Maint.
8/17/2020	Dept. Head-None
8/24/2020	Dept. Head-None
8/31/2020	Dept. Head-None

**CONTRACT**

**BUREAU OF LAND MANAGEMENT**

**SHERIFF**

Acknowledge an Amendment to Contract SH20-009 between Kittitas County Sheriff's Office and the Bureau of Land Management, in the amount of \$7,500.00 to provide additional funding to support the efforts of patrolling due to increased illegal activity.

**CALL FOR BIDS**

**SHADY BROOK - MOBILE HOME REMOVAL**

**SOLID WASTE**

Approve a Notice of Call for Bids for the Shady Brook County Owned Mobile Home Removal project, to be submitted to the Kittitas County Commissioners Office at 205 W. 5<sup>th</sup> Avenue Room 108, Ellensburg, WA, by

September 4, 2020 at 2:00 p.m. and to authorize the Clerk to publish said notice.

**AGREEMENT**

**HORTICULTURAL PEST & DISEASE BOARD**

**AUDITOR**

Approve a Professional Services Agreement between Kittitas County and the Kittitas County Horticultural Pest and Disease Board and Bugs & Flies, Inc. dba B&F Services, beginning July 25, 2020 through September 29, 2022.

**AGREEMENT**

**HOPESOURCE - HOMELESS HOUSING PROGRAM**

**COMMISSIONERS**

Approve Homeless Housing Program Grant Agreement No. HH-AH-2020-004, between Kittitas County and HopeSource, in the total amount of \$300,000.00 for the Paulann project, beginning August 1, 2020 through October 31, 2020.

**RESOLUTION 2020-144**

**S. CLE ELUM WAY**

**PUBLIC WORKS**

Approve Resolution No. 2020-144, Authorizing the Transfer of Approximately 575 Feet of South Cle Elum Way to the Town of South Cle Elum.

**RESOLUTION 2020-145**

**HUNGRY JUNCTION ROAD**

**PUBLIC WORKS**

Approve Resolution No. 2020-145, Authorizing the Chair's Signature on the County Road Administration Board Rural Arterial Program Project Final Prospectus for Biennium 2021-2023 for the Hungry Junction Road Widening Project from MP 0.00 to MP 1.74.

**RESOLUTION 2020-146**

**BRIDGE INSPECTION SUPPORT**

**PUBLIC WORKS**

Approve Resolution No. 2020-146, Authorizing the Chair's Signature on KPFF Task Order No. 2, in the amount of \$55,000.00 for the 2020 Bridge Inspection Support Services.

**RESOLUTION 2020-147**

**BULLFROG ROAD RESTORATION PROJECT**

**PUBLIC WORKS**

Approve Resolution No. 2020-147, Awarding a Contract for the Bullfrog Road Pavement Restoration Project CRP #300-20, in the amount of \$367,763.00 and to Authorize the Public Works Director to Execute the Same.

**CORRESPONDENCE - NONE**

**ADMINISTRATIVE MATTERS**

**LETTER**

**CHECKERBOARD PARTNERSHIP**

**COMMISSIONERS**

Commissioner Wright moved to approve a letter to the Kittitas County Conservation Trust, in support for the Checkerboard Partnership Effort. Commissioner Osiadacz seconded. Motion carried 3-0.

**LETTER**

**CABIN CREEK FOREST LEGACY PROJECT**

**COMMISSIONER**

Commissioner Osiadacz moved to approve a Letter to Julie Ambruster, Washington Department of Natural Resources Conservation, Recreation and Transactions Division for the Forest Legacy Program Proposal: Cabin Creek Forest Legacy Project. Commissioner Wright seconded. Motion carried 3-0.

**CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE**

**BOARD DISCUSSION/DECISION ITEMS - NONE**

**MISCELLANEOUS - NONE**

**EXECUTIVE SESSION**

At 10:20 a.m. Chairman Wachsmith announced the Board would recess into Executive Session for 10 minutes with Dan Carlson, CDS Director, to consider to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 10:30 a.m. the Board reconvened out of Executive Session. No action was taken.

At 10:31 a.m. Chairman Wachsmith announced the Board would recess into Executive Session for 10 minutes with Neil Caulkins, Deputy Prosecutor; Mark Cook, Public Works Director/Interim Engineer; and Benjamin West, Director of Airport Operations to review negotiations on the performance of publicly bid contracts when public knowledge regarding such consideration would cause a likelihood of increased costs. No action was anticipated.

At 10:41 a.m. the Board reconvened out of Executive Session. No action was taken.


**ADJOURNMENT**

The meeting was adjourned at 10:41 a.m.

**CLERK OF THE BOARD**

  
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Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
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Brett Wachsmith, Chairman