

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**MARCH 30, 2020**

Board members present: Chairman Brett Wachsmith (by phone); Vice-Chairman Laura Osiadacz (by phone) & Commissioner Cory Wright.

Others: Julie Kjorsvik, Clerk of the Board; Taylor Crouch, Deputy Clerk of the Board I (by phone); and Lisa Young, Human Resources Director.

**REGULAR MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Wachsmith opened the Office Administration meeting.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County vouchers & PAF's.

**LETTER**

**GOVERNOR INSLEE**

**COMMISSIONERS**

Chairman Wachsmith moved to approve and authorize Board signature on a letter to Governor Jay Inslee regarding construction guidance and the Stay Home, Stay Healthy Proclamation (20-25). Commissioner Wright seconded. Motion carried 3-0.

**UPDATE**

**COVID-19**

**COMMISSIONERS**

The Board provided updates on issues surrounding COVID-19.

**AGREEMENT**

**SERMO DIGITAL**

**COMMISSIONERS**

Commissioner Wright said he would recuse himself from the Agreement and left the room. The Board reviewed a draft Professional Services Agreement with Sermo Digital and requested Staff to make changes to the document and send them back to the Prosecutors office and IT so they can provide an updated version to be considered at a meeting scheduled for March 31, 2020. The Board said they'd like to remove all language relating to the Scope of Work's details of providing optional items. They felt they only wanted language and work to include website development and updates.

**APPROVED**  
4/7/2020

**POLICY**

**DEPT. OF LABOR & INDUSTRIES**

**HUMAN RESOURCES**

Lisa Young, Human Resources Director, provided the Board with information on policy changes caused by the Department of Labor & Industries further guidance on the Federal Leave options. She noted the item would be considered at a meeting on March 31, 2020.

**DISCUSSION**

**FACEBOOK WEEKLY POSTS**

**COMMISSIONERS**

The Board determined for the week of March 30, 2020 that they would share on their Facebook page including the letter to Governor Inslee; a message to the citizens letting them know what the County is still continuing to do including employees working from home and they thought a weekly message would be beneficial through the COVID-19 Stay-at-Home Order.

**OTHER BUSINESS/GENERAL UPDATES**

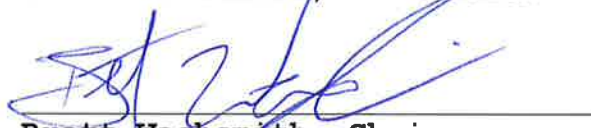
Each Commissioner may use this time to brief the Board on varying topics and discussions they independently had throughout the previous week.

Meeting adjourned at 9:59 a.m.

**CLERK OF THE BOARD**

  
Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Brett Wachsmith, Chairman