

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
SPECIAL MEETING**

THURSDAY

10:00 A.M.

MARCH 26, 2020

Board members present: By phone: Chairman Brett Wachsmith; Vice-Chairman Laura Osiadacz and Commissioner Cory Wright.

Others: Julie Kjorsvik, Clerk of the Board; Taylor Crouch, Deputy Clerk of the Board I; Clay Myers, Sheriff; Susan Grindle, Executive Director of HopeSource; John Raymond, HopeSource and Judy Pless, Budget & Finance Director.

SPECIAL MEETING PLANNING & UPDATES COVID-19 COMMISSIONERS

At 10:00 a.m. Chairman Wachsmith opened a Special Meeting to discuss planning and updates relating to COVID-19.

The Board discussed temporarily assigning Department Heads to each individual Commissioner. Chairman Wachsmith will be the liaison for the Elected Officials. Commissioner Osiadacz will have CDS, Public Works, Solid Waste, and Maintenance. Commissioner Wright will have the Airport, Human Resources, IT, Event Center and Cooperative Extension. The Public Health Department is part of the EOC so they are currently reporting directly to Dr. Larson. Chairman Wachsmith said he would send out an email to the Management Team to let them know of the temporary assignments. He said he's also send out an email to all employees to let the know what the Board has been working on in the interim.

Sheriff Myers explained how the daily briefings were to provide information on day to day operations of the County and to keep the Management Team informed and allow a time for questions. Since it's not a Board meeting, the Board decided to have Commissioner Osiadacz be designated as the person to ask questions or make comments due to OPMA. The Board discussed various items that should be looked at soon, since there will be financial impacts to the budget. Other items discussed was a possible hiring freeze, having each department go through their budgets and provide reductions because no one will be traveling or training in the near future.

Commissioner Osiadacz said she would draft letter a to the Governor regarding construction and the differences between the local Public Health Order and the Governor's Order. Staff was asked to place the item on the March 30, 2020 Office Administrative Meeting for Board consideration.

Commissioner Wright offered to contact Department Heads to identify someone outside of IT to set up Webex for the briefings. He also said he and Matthew Lundh has been working on a draft communication strategy working with the EOC. He will forward it to Staff so they can provide it to the Board to review.

MOTION CDBG COVID-19 EMERGENCY GRANT FUNDING COMMISSIONERS

Judy Pless, Budget & Finance Manager explained how there was additional funds available in the amount of \$100,280.00 for the Community Development Block Grant, COVID-19 Response Funding. This was in addition to the current funds in the amount of \$83,567.00 for a total of \$183,847.

Commissioner Osiadacz moved to accept the funding and direct HopeSource to complete the necessary documents to secure the funding. Commissioner Wright seconded. Motion carried 3-0.

The meeting was adjourned at 2:15 p.m.

CLERK OF THE BOARD



Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Brett Wachsmith, Chairman