

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

MARCH 3, 2020

Board members present: Chairman Brett Wachsmith; Vice-Chairman Osiadacz; and Commissioner Cory Wright.

Others: Julie Kjorsvik, Clerk of the Board; Mark Cook, Public Works Director/Interim Engineer; Dan Carlson, CDS Director; Stephanie Hartung, Deputy Prosecutor; Patti Johnson, Solid Waste Director/Project Engineer/Interim Maintenance Director; Jim Goeben, IT Director; Kady Porterfield, Event Center Director; Benjamin West, Director of Airport Operations; Mandy Buchholz, Deputy Clerk of the Board II; Taylor Crouch, Deputy Clerk of the Board I; and Bridget Pechtcl, Planner II.

CALL TO ORDER

Chairman Wachsmith called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman Wachsmith led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE

PROCLAMATIONS - NONE

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

It was noted that Consent Item E & T were moved to Board Discussion & Decision.

Commissioner Osiadacz moved to approve the Agenda, as amended. Commissioner Wright seconded. Motion carried 3-0.

CONSENT AGENDA

Commissioner Osiadacz moved to approve the Consent Agenda, as amended, noting Items E & T were moved to Board Discussion & Decision. Commissioner Wright seconded. Motion carried 3-0.

MINUTES

DATE	MINUTES
2/11/2020	HR Study Session
2/11/2020	Solid Waste
2/13/2020	GIS Mapping and Long Range Planning
2/17/2020	Agenda Study Session
2/17/2020	Office Admin
2/17/2020	Dept. Head-None
2/18/2020	Office Admin
2/18/2020	Agenda Session
2/18/2020	Executive Session
2/18/2020	Airport Manager Update
2/24/2020	Office Admin
2/24/2020	Dept. Head-None
2/24/2020	Airport Update
2/24/2020	Executive Session
2/24/2020	Executive Session
2/24/2020	Strategies 360 Presentation
2/24/2020	PW Study Session
2/25/2020	Bond Refunding
2/26/2020	Executive Session
2/26/2020	Housing Authority Update

SPECIAL EVENT "YOUR CANYON FOR A DAY" COMMISSIONERS

Approve a Special Event Application from Crime Stoppers of Yakima County, to hold the 15th Annual "Your Canyon for a Day" Bike Ride on May 17, 2020, conditioned upon the recommendations made by the Kittitas County Public Works Department, Sheriff, and Fire Marshal, and to grant a waiver to Kittitas County Code Chapter 5.20.100 (Penal Bond - Bond of Indemnity).

SPECIAL EVENT GRAN FONDO - 88 MILE BIKE RIDE COMMISSIONERS

Approve a Special Event Application to hold the Gran Fondo - 88 Mile Bike Ride on June 14, 2020, conditioned upon the recommendations made by the Kittitas County Sheriff and Public Works Department; complying with the 2020 Admissions Tax registration and remittance rules; and to grant a request for a waiver to Kittitas County Code Chapter 5.20.100 (Penal Bond - Bond of Indemnity).

SET PUBLIC HEARING MARIAN MEADOWS DEVELOPMENT COMMISSIONERS

Approve Setting a Public Hearing to consider the Marian Meadows Development Agreement related to the Preliminary Approved Marian Meadows

Planned Unit Development, Preliminary Plat, and Conditional Use Permit, to be held on April 7, 2020 at 2:00 p.m. in the Commissioner's Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Room 109, Ellensburg, WA and to authorize the Clerk to publish said notice.

REQUEST TO APPROVE A RESOLUTION AUTHORIZING A CHANGE IN THE MEMBERSHIP OF THE HOMELESNESS AND AFFORDABLE HOUSING COMMITTEE - ITEM MOVED TO BOARD DISCUSSION & DECISION

RESOLUTION 2020-034 RENTAL FEE WAIVERS & DISCOUNTS 4-H EVENT CENTER

Approve Resolution No. 2020-034, To Authorize the Kittitas Valley Event Center Facility Rental Fee Waivers and Discounts for Kittitas County 4-H.

RESOLUTION 2020-035 RENTAL FEE WAIVERS - RODEO POSSE EVENT CENTER

Approve Resolution No. 2020-035, To Authorize the Kittitas Valley Event Center Facility Rental Fee Waivers for the Ellensburg Rodeo Posse.

SET PUBLIC HEARING COMMERCIAL VENDOR SPACE RATES EVENT CENTER

Approve Setting a Public Hearing for March 17, 2020 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA to consider Amending Commercial Vendor Space Rates at the Kittitas County Fair, and to authorize the Clerk to publish said notice.

AGREEMENT CARNIVAL - KITTITAS COUNTY FAIR EVENT CENTER

Approve an Agreement between Kittitas County and Paul Maurer Shows, to provide for the operation of a carnival and related activities for family entertainment during the 2020-2021 Fairs.

AGREEMENT MAIS eREC SOFTWARE EVENT CENTER

Approve a Software as a Service Agreement between the Kittitas County Event Center and MAIS Software, in the amount of \$10,500.00, to provide a booking and management solution to support the daily operations and continue improving service to their customers.

AGREEMENT COMPREHENSIVE HEALTHCARE SHERIFF

Approve a Memorandum of Agreement between the Kittitas County Jail and Comprehensive Healthcare, to provide support in conducting a Hub and Spoke model of interventions to increase the use of Medication Assisted Treatment (MAT) for individuals who use/abuse opioids.

AGREEMENT

CENTRAL WA COMPREHENSIVE MENTAL HEALTH

SHERIFF

Approve an Agreement between Kittitas County through the Kittitas County Sheriff's Office and Central Washington Comprehensive Mental Health, to provide mental health related medical assessment and treatment of inmates of the Kittitas County Corrections Center through December 31, 2020.

AGREEMENT

THOMAS ROWE, Ph.D.

SHERIFF

Approve a Professional Services Agreement between Kittitas County and Thomas Rowe, Ph.D. to conduct psychological evaluations, conducting interviews of applicants for employment or reserve service, and preparing and conveying reports of psychological findings and applicant evaluations for the Kittitas County Sheriff's Office from March 3, 2020 through March 3, 2021.

AGREEMENT

PUBLIC SAFETY SELECTION, PC

SHERIFF

Approve a Professional Services Agreement between Kittitas County and public Safety Selection, PC to provide Fitness-for-Duty Evaluations, psychological examinations, interviews of applicants for employment or reserve service, and preparing and conveying reports of psychological findings and applicant evaluations for the Kittitas County Sheriff's Office from March 3, 2020 through March 3, 2021.

RESOLUTION 2020-036

MAINTENANCE ROCK MATERIALS

PUBLIC WORKS

Approve Resolution No. 2020-036, To Award a Bid to Furnish Maintenance Rock Materials for 2020 to Ellensburg Cement Products, Inc. for Schedules "A", "B" and "C", and to authorize the Public Works Director to sign contract documents.

RESOLUTION 2020-037

LIQUID ASPHALT MATERIALS

PUBLIC WORKS

Approve Resolution No. 2020-037, To Award a Bid to Furnish Liquid Asphalt Materials for 2020, to Western States Asphalt, Inc. for Schedule "A" and Albina Asphalt for Schedule "B", and to authorize the Public Works Director to sign contract documents.

RESOLUTION 2020-038

ASPHALT MATERIALS

PUBLIC WORKS

Approve Resolution No. 2020-038, To Award a Bid to Furnish Asphalt Materials for 2020, to Granite Construction Company and Columbia Asphalt and Ready Mix for Schedules "A" and "B" to ensure availability of product and to authorize the Public Works Director to sign contract documents.

RESOLUTION 2020-039**CRACK SEALANT MATERIALS****PUBLIC WORKS**

Approve Resolution No. 2020-039, To Award a Bid to Furnish Crack Sealant Materials for 2020, to Special Asphalt Products for Schedule "A" and Arrow Construction Supply for Schedule "B", and to authorize the Public Works Director to sign contract documents.

RESOLUTION 2020-040**WA STATE OFFICE OF COLUMBIA RIVER****PUBLIC WORKS**

Approve Resolution No. 2020-040, Demonstrating the Board of County Commissioners Support for the Aid Application to the Washington State Office of Columbia River for Initial Habitat Activities Along County Owned Properties and Authorizing the Director of Public Works to Sign and Execute the Aid Application.

REQUEST TO APPROVE AN ADDENDUM TO A LEASE WITH THE WASHINGTON STATE DEPARTMENT OF NATURAL RESOURCES FOR COUNTY PROPERTY LOCATED AT THE BOWERS FIELD AIRPORT - ITEM MOVED TO BOARD DISCUSSION & DECISION**RESOLUTION 2020-041****DISTRESSED CO. SALES & USE TAX FUNDS****PUBLIC WORKS**

Approve Resolution No. 2020-041, Awarding the 2020 Distressed County Sales and Use Tax Funds in the amount of \$450,000.00 to the City of Cle Elum; \$151,375.00 for the City of Kittitas; \$224,617.00 for the City of Ellensburg; and \$250,000.00 to the Snoqualmie Pass Utility District, as Recommended by the Conference of Governments.

CORRESPONDENCE - NONE**ADMINISTRATIVE MATTERS - NONE****CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE****BOARD DISCUSSION/DECISION ITEMS****RESOLUTION 2020-033****HOMELESSNESS & AFFORDABLE HOUSING****COMMISSIONERS**

Commissioner Osiadacz moved to approve Resolution No. 2020-031, Amending the language to include one member shall be from the City of Cle Elum, City of South Cle Elum, or the City of Roslyn a member from or nominated by the Cle Elum City Council, South Cle Elum City Council, or Roslyn City Council. Chairman Wachsmith seconded.

Commissioner Wright explained why he would be voting against the motion. He said he thought there should be a formal understanding between the three Upper County cities and an identified method of choosing a member. Motion carried 2-1. Commissioner Wright opposed the motion.

Commissioner Osiadacz moved to approve an Addendum to a Lease Agreement between Kittitas County and the Department of Natural Resources, from July 1, 2019 through June 30, 2024 for 8.12 acres of property located at the Bowers Field Airport. Commissioner Wright seconded. Motion carried 3-0.

MISCELLANEOUS - NONE**EXECUTIVE SESSION**

At 10:22 a.m. Chairman Wachsmith announced the Board would recess into Executive Session with Patti Johnson, Solid Waste Director/Project Manager/Interim Maintenance Director for 10 minutes to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public. There was no action anticipated.

At 10:32 a.m. the Board reconvened out of Executive Session. No action as taken.

At 10:33 a.m. Chairman Wachsmith announced the Board would recess into Executive Session with Dan Carlson, CDS Director, for 10 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action anticipated.

At 10:43 a.m. the Board reconvened out of Executive Session. No action was taken.

At 10:43 a.m. Chairman Wachsmith announced the Board would recess back into Executive Session for 5 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall

be taken in a meeting open to the public. No action anticipated.

At 10:48 a.m. the Board reconvened out of Executive Session. No action was taken.

At 10:49 a.m. Chairman Wachsmith announced the Board would recess into Executive Session for 10 minutes with Stephanie Hartung, Deputy Prosecutor and Jim Goeben, IT Director to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. There was no action anticipated.

At 10:59 a.m. the Board reconvened out of Executive Session. No action was taken.

At 10:59 a.m. Chairman Wachsmith announced the Board would recess back into Executive Session for 5 minutes, noting Commissioner Osiadacz was going to leave the meeting due to an appointment, to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. There was no action anticipated.

At 11:04 a.m. the Board reconvened out of Executive Session. No action was taken.

At 11:04 a.m. Chairman Wachsmith announced the Board would recess back into Executive Session for 5 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. There was no action anticipated.

At 11:09 a.m. the Board reconvened out of Executive Session. No action was taken.

ADJOURNMENT

The meeting was adjourned at 11:09 a.m.

CLERK OF THE BOARD



Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Brett Wachsmith, Chairman