

**KITTITAS COUNTY
PUBLIC WORKS STUDY SESSION MINUTES
COMMISSIONERS' AUDITORIUM, 205 WEST 5TH ROOM 109 - ELLENSBURG
Regular Meeting**

MONDAY

1:30 PM

FEBRUARY 24, 2020

Board members present: Chairman Brett Wachsmith, Vice-Chairman Laura Osiadacz, Commissioner Cory Wright

Others: Mark Cook, Candie Leader, Public Works; Dan Carlson, Calvana Carper, Lindsey Ozbolt, Community Development Services; Jason Eklund, Jesse Potts, IT; Six (6) Members of the Public

At 1:30 pm Chairman Brett Wachsmith opened the Public Works Study Session.

REQUEST TO APPROVE AN AIRPORT USE AGREEMENT WITH AIRPAC AIRLINES, INC.

Mark Cook clarified that the item being presented for consideration is an airport task that staff was working on prior to the hiring of the new Airport Director. Mark Cook gave background on the use agreement and explained that staff felt it was appropriate to enter into a use agreement to collect monetary fees to support the maintenance of Bowers Field. Mark Cook continued that he reached out to Century West Engineering to see what other airports in the region charge for these types of agreements. Mark Cook added that staff felt a per landing fee was the correct route to go. Discussion was held. Vice-Chairman Laura Osiadacz made a motion to approve Resolution 2020-029 Approving an Airport Use Agreement with AirPac Airlines, Inc. Chairman Cory Wright seconded the motion. Motion passed 3-0.

REQUEST TO APPROVE A NOTICE OF CALL FOR SEALED BIDS FOR THE UPPER KITTITAS COUNTY MAINTENANCE FACILITY

Mark Cook gave background on the project and stated that the bid package is now ready to be advertised for contractors to submit sealed bids. Mark Cook stated that the project will be advertised for three (3) weeks with the bid opening on March 19th, 2020. Discussion was held. Vice-Chairman Laura Osiadacz made a motion to approve the Notice of Call for Sealed Bids for the Upper Kittitas County Maintenance Facility. Commissioner Cory Wright seconded the motion. Motion passed 3-0.

STOUGARD LANE NAMING DISCUSSION

Mark Cook stated that recently a private road name application was submitted from Kayla Carlson requesting the use of Stougard Lane to be used within a private development that was completed by Kayla

Carlson's father, Mike Stougaard. Mark Cook explained the process of road naming and working in conjunction with KITTCOM in the approval of roads being established in Kittitas County. Mark Cook referenced the Public Works' road naming standards specifically page three (3) number eight (8) outlining surname use. Mark Cook continued that the request did not meet the standards and KITTCOM denied the use of Stougaard Lane which Public Works supported. Mark Cook added that he felt it was appropriate for Kayla Carlson to address the Board of County Commissioners on the request. Kayla Carlson spoke on the issue. Discussion was held. Chairman Brett Wachsmith asked the Board for direction to be given. Vice-Chairman Laura Osiadacz made a motion to approve the use of Stougaard Lane as requested. Commissioner Cory Wright seconded the motion. Motion passed 3-0.

PUBLIC FACILITY AWARDS FOR 2020

Mark Cook explained the process by Conference of Governments (COG) in awarding the public facility funding. Mark Cook stated that COG recommended funding the economic development groups but did not award any other funding due to updates that were omitted on the application. Mark Cook continued that a second call for applications was done and those projects were reviewed and scored. Mark Cook added that the recommendations for the remaining applications were over allocated and staff went back to COG to explain the amount of funding available. Mark Cook stated that at the most recent meeting COG made recommendations within the allowed funding amount but declined to fund the Fire District No. 1 project along with the Snoqualmie Pass Utility District (SPUD) project. Mark Cook explained the recommended funding amounts and added that the Board of County Commissioners (BOCC) does have the authority to amend the recommendation. Mark Cook continued that the SPUD project is important due to the new water right it is creating for Kittitas County and suggested the BOCC consider using two hundred and fifty thousand dollars (\$250,000) of reserve funding to go towards the project. Discussion was held. Commissioner Cory Wright made a motion to approve the recommendation by COG and award two hundred and fifty thousand (\$250,000) to SPUD. Vice-Chairman Laura Osiadacz seconded the motion. Motion passed 3-0.

FLOODPLAINS BY DESIGN

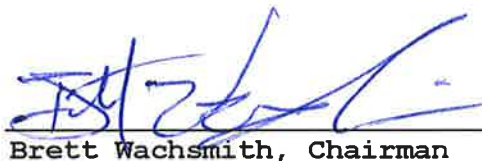
Mark Cook stated that he had been participating in a group for Floodplain by Design revamping the program. Mark Cook gave background on the group and explained that he received a call from Bob Carey two (2) weeks ago requesting his commitment to the group. Mark Cook continued that with his work load he had not been able to attend the scheduled meetings and conference calls. Mark Cook requested direction from the Board of County Commissioners on the level of participation they would like to see from him. Discussion was held. All three (3) Commissioners support the program and Mark Cook's involvement in the group and thanked Mark Cook for his willingness to offer support on the issues.

Meeting adjourned at 2:14 pm

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON



Candie Leader



Brett Wachsmith, Chairman