

**KITTITAS COUNTY
SOLID WASTE AND MAINTENANCE MINUTES
BOCC CONFERENCE ROOM, 205 WEST 5TH ROOM 108 - ELLENSBURG
Regular Meeting**

TUESDAY	2:00 PM	January 14, 2020
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Board members present: Chairman Brett Wachsmith; Vice-Chairman Laura Osiadacz; and Commissioner Cory Wright.

Others: Patti Johnson and Lisa Lawrence

Meeting called to order at 2:00 p.m.

Solid Waste Updates: Patti informed the Board that staff went to Grant County to Basin Septic to watch a septic truck dump into a bar screen, stating it's movable, in-stock and that the cost is approximately \$15,000.00. Patti said she is researching the screen and that she will check with Ecology to make sure it meets their regulations.

Discussion was held on the budgeted improvements to the road at the entrance to the lagoons, the water issue and that Ecology may now want a double screen.

Request BOCC Approval for Chair's Signature on Amendment to Purchase and Sale Agreement for New Transfer Station: Discussion was held on the two lanes of traffic road required by the City at the New Transfer Station and that the City is now requiring it to be built all on County Property. Patti informed the Board of her frustration with the City regarding these latest changes. She informed the Board that she needed to extend the agreement with the seller and that she couldn't finish the short plat until this is resolved. Further discussion included the wetland on the property created by irrigation. The Board directed Patti to contact Sage Park to discuss the wetland issue. Patti presented the Board with a draft Purchase and Sale Agreement, stating the original that Neil Caulkins prepared is at the Title Company. Patti requested the Board extend the Purchase and Sale Agreement until she knows exactly how many square feet she is buying, stating the Cities changing requirements is also tying up the seller's boundary line. Patti said the Consultant recommended that the conversation with the City should be between the County and City lawyers. Chairman Osiadacz moved to approve the agreement, Commissioner Wright seconded the motion. Motion approved 3-0.

Survey-Results-Glass Recycling: Patti informed the Board that the Survey was completed and that the results show that nobody wants to pay. She informed the Board she has a meeting scheduled with the City, Bruce Tabb and Nancy Lillquist to discuss glass recycling alternatives in the County. Patti informed the Board she added a separate line item in the Bid Proposals for operations that went out. Discussion was held on the costs per ton for glass recycling and processing and that there aren't any markets in the area. The Board recommended calling ECP to discuss glass.

APPROVED
2/4/2020

Request BOCC Approval to sign Purchase and Sales Agreement for Trailers (#13 and #52) and discussion on past due rent. Patti requested Board Approval for her to sign the Purchases and sales Agreements for Shady Brook. She presented the Board with a Purchase and Sales Agreement for Trailer #52, showing the purchase price less the past due rent. She informed the Board #13 would take a little longer since the title wasn't transferred at time of purchase. Vice Chairman Osiadacz moved to approve Patti's signature on the Purchase and sales agreements. Commissioner Wright seconded the motion. Motion approved 3-0.

A brief discussion was held on considering the purchase prices when it gets closer to the closure date and a letter that was supposedly sent out to the residents from Northwest Justice.

Maintenance Updates: Patti informed the Board that staff is busy working on snow removal.

Discussion was held on the priority of removing snow from the main entrances, sidewalks and parking lots and that she sent out an email to limit the use of the back/courtyard entrances and the delivery ramp until maintenance had time to clear the areas. The Board requested a letter go out from the Chair addressing the priorities. Patti informed the Board that she was down to two maintenance employees.

Patti informed the Board that the heating controls have been updated in the Jail, stating that the controls are only on one computer and that she has requested IT to add additional users but hasn't heard back.

Courthouse Security – Open and Close Policy: Patti asked the Board if she could have security unlock the Courthouse in the mornings. Discussion was held on best security practices and that security should make their rounds and then unlock the building rather than a higher security risk of maintenance unlocking the building prior to security arrival. The Board directed Patti to discuss this with Roger.

Request Board Approval to Post a Maintenance Tech 2 Position to fill vacant position: Discussion was held on the differences in a Maintenance Tech 1 position vs. a Maintenance Tech 2 position. Patti informed the Board a Maintenance Tech 1 is basically a janitor and that the need is for someone with more skills. The Board approved to post a Maintenance Tech 2 position 3-0.

Discuss Vehicles to Surplus and In-house Transfers of Vehicles: Discussion was held on the 7 Vehicles in maintenance. Patti informed the Board she would like to transfer the Silver F150 with 111,777 miles to the Event Center. A brief discussion was held on the need of a vehicle for the Airport Director that is coming on Board. Discussion was held on a straight surplus of the Jeep Liberty that has an electrical issue and really isn't a good maintenance vehicle. Further discussion was held on Solid Waste purchasing the New F150 and the monies going back into the general fund.

Discuss Courthouse Project: Patti informed the Board that a developer was interested in building community housing, relocating a new courthouse, jail and other industry that would allow for job creation. Patti informed the Board of a possible 70-year lease or unique financing option. She stated that there was still a lot to explore but wanted to know if the Board was interested in continuing the conversation. Discussion was held on the fact a new Courthouse would not fit on the North lot, parking challenges and budget restraints. The Board directed Patti to set up a meeting that they were willing to explore and research the opportunities of relocating County Facilities from the 3.2 acres of land in the downtown area.

General Project Updates: Patti gave the Board general updates on various ongoing projects. Patti informed the Board that the bathroom in Upper District Court was plumbed wrong and that snow storage was issue. Discussion was held on contacting the property owner next door regarding parking and snow storage.

Discussion was held on Maintenance moving forward and identifying objectives and better management of assets. Patti informed the Board she integrated the Maintenance phone number with Solid Waste and that staff is ordering parts for them.

OTHER BUSINESS: A brief discussion was held on the Forest Health Funding letter.

Meeting adjourned at 3:12 p.m.



Lisa Lawrence

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON


Brett Wachsmith, Chairman