

**COMMISSIONERS' MINUTES  
KITTITAS COUNTY, WASHINGTON  
BOCC CONFERENCE ROOM  
REGULAR MEETING  
HR STUDY SESSION**

**TUESDAY**

**10:00 AM**

**11/26/2019**

Board members present: Cory Wright, Brett Wachsmith, Laura Osiadacz

Others: Greg Zempel, Tristen Lamb, Susan Grindle, member of the public, Lisa Young, Jeanne Killgore

**CALL TO ORDER**

The meeting was called to order at 10:00 AM.

**REQUEST APPROVAL OF 5-YEAR KITTITAS COUNTY HOMELESS STRATEGY PLAN**

Commissioner Wright introduced an updated version of the Kittitas County Homeless Strategy Plan that includes new legislative guidelines. HopeSource CEO Susan Grindle was present to discuss the new plan. She explained that the Homelessness Committee put together a good strategy plan which adheres to the new, strict guidelines set forth by Congress, and includes specific goals and benchmarks. Commissioner Wachsmith moved to approve the 5-year Kittitas County Homeless Strategy Plan. Commissioner Osiadacz seconded the motion. Motion was approved; 3:0.

**PSA WITH WALLY WILKENS**

HR Director Young summarized that the Board was scheduled to meet with Wally Wilkens in October, but the meetings were cancelled. She requested the Board's direction as to whether they would like to reschedule, continue the hold, or cancel the engagement altogether. Commissioner Wachsmith expressed interest in rescheduling the meeting with a focus on communication between the Board and the leadership team. Prosecutor Zempel and HR Director Young confirmed that it is ultimately up to the Board what they want the meeting to focus on. Commissioner Wright inquired about whether meetings with Wilkens would need to take place in an open public meeting. Prosecutor Zempel answered that individual meetings may take place in executive session. He and his staff are looking into the ability for group meetings to take place in executive session. Director Young suggested looking to January for a rescheduled meeting with Wilkens. She and Prosecutor Zempel will continue to work on options and will update the Board at the December 10 HR Study Session.

**WAGE SURVEY**

Director Young inquired if the Board is ready to make any determinations about the wage survey, or if they would like to focus on the budget and revisit the wage survey once the budget is finalized. Commissioner Osiadacz expressed interest in focusing on the budget for now. Commissioner Wright agreed, and requested to set the wage survey aside until the Board has completed the 2020 budget.

**APPROVED**  
12/17/19

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Director Young will continue to work on fine tuning the data while she waits for further direction from the Board after the 2020 budget is done.

**OTHER BUSINESS**

The Board asked Director Young about a job description for a communications position within the BOCC. Director Young will create a draft job description and send it to the Board for review.

**Executive Session – Performance of a Public Employee**


*RCW 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.*

The Board entered executive session at 10:22 AM to discuss the performance of a public employee. Anticipated length: five minutes; anticipated action: none. At 10:27 AM the Board extended executive session for an additional ten minutes. The Board exited executive session at 10:37 AM. No action taken.

**ADJOURN**

The meeting was adjourned at 10:37 AM.

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
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Lisa Young, HR Director

  
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Cory Wright, Chairman