

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

NOVEMBER 19, 2019

Board members present: Chairman Cory Wright; Vice-Chairman Brett Wachsmith; and Commissioner Laura Osiadacz.

Others: Mandy Buchholz, Deputy Clerk of the Board II; Mark Cook, Public Works Director/Interim Engineer; Neil Caulkins, Deputy Prosecutor; Arden Thomas, WRP Manager; Karen Hodges, Planner III; Justin Turnbull, County Surveyor; Jim Goeben, IT Director; Erin Moore, WRP Coordinator; Katrina Mankus, Juvenile Court Administrator; Val Barschaw, Clerk; Lisa Young, HR Director; Heather Seibert, Finance Officer; Amy Cziske, Treasurer and 5 members of the public.

CALL TO ORDER

Chairman Wright called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman Wright led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE

PROCLAMATIONS - NONE

AWARDS & RECOGNITIONS

Jonathan Kessler, Planning Association of Washington presented the Board with a Plaque from the American Planning Association, Washington Chapter and the Planning Association of Washington. He stated it was to Kittitas County and in association with Beckwith Consulting Group, for the Yakima River Public Access Plan, in the category of Comprehensive Plan/Development Regulations - Small County. The Board thanked Mr. Kessler for coming to present the award.

Mark Cook, Public Works Director/Interim County Engineer thanked the Board for recognizing the efforts of his Staff Arden Thomas, WRP Manager; Karen Hodges, Planner III; and Justin Turnbull, County Surveyor; for their efforts with the 2019 Community Rating System (CRS).

APPROVAL OF AGENDA

Commissioner Wachsmith moved to approve the Agenda, as presented. Commissioner Osiadacz seconded.

Chairman Wright amended the motion to include two Executive Sessions to be held at the end of the Agenda. Commissioner Osiadacz seconded the amendment.

Motion carried 3-0 to approve the agenda, as amended.

CONSENT AGENDA

Commissioner Wachsmith moved to approve the Consent Agenda, as presented. Commissioner Osiadacz seconded. Motion carried 3-0.

MINUTES

DATE	MINUTES
10/28/2019	CDS Study Session
11/01/2019	Sheriff Appointment
11/04/2019	Agenda Study Session
11/04/2019	Office Admin
11/04/2019	Dept. Head—KVEC
11/04/2019	Dept. Head—HR
11/04/2019	County Shop Property
11/05/2019	PW Staffing
11/07/2019	Executive Session
11/11/2019	Office Admin
11/11/2019	Dept. Head—None
11/11/2019	CDS Study Session
11/11/2019	PW Study Session
11/12/2019	HR Study Session
11/12/2019	PW Study Session

SET PUBLIC HEARING

I-1639

COMMISSIONERS

Approve Setting a Public Hearing for Tuesday December 17, 2019 at 2:00 p.m. to consider adopting a Resolution regarding Initiative 1639, to be held in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2019-168**SOLE SOURCE PURCHASE****EVENT CENTER**

Approve Resolution No. 2019-168, Authorizing the Event Center the ability to sole source purchase arena grooming tool the Black Widow Groomer.

CALL FOR BIDS**WATER TRUCK - KVEC****EVENT CENTER**

Approve a Notice of Call for Bids to furnish bids for a water truck, to be accepted until November 27, 2019 at 10:00 a.m. at the Kittitas County Event Center Armory Office 901 East 7th Ave., Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2019-169**CONTRACT AMENDMENT EXECUTION****EVENT CENTER**

Approve Resolution No. 2019-169, to Authorize Contract Amendment Execution between Kittitas County Fair and John Dunnigan for the 2019 Fair in the amount of \$5,000.00.

SET PUBLIC HEARING**KCC 10.06.050 & 060****PUBLIC WORKS**

Approve Setting a Public Hearing for Tuesday December 3, 2019 at 2:00 p.m. to consider Amending KCC 10.06.050 and 10.07.060 "Towing & Impounding Vehicles Violating Parking Restrictions", to be held in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2019-170**PETROLEUM & LUBRICANT PRODUCTS****PUBLIC WORKS**

Approve Resolution No. 2019-170, Awarding a Bid to Furnish Petroleum and Lubricant Products for 2020, and to Authorize the Public Works Director to Sign Contract Documents.

RESOLUTION 2019-171**KCPHD CLOSURE****PUBLIC HEALTH**

Approve Resolution No. 2019-171, Authorizing the Closure of the Kittitas County Public Health Department on December 13, 2019 for their annual archiving day.

RESOLUTION 2019-172**KCPHD CLOSURE****PUBLIC HEALTH**

Approve Resolution No. 2019-172, Authorizing the Closure of the Kittitas County Public Health Department on January 31, 2020, for their annual training and Staff retreat.

RESOLUTION 2019-173**KCPHD CLOSURE****PUBLIC HEALTH**

Approve Resolution No. 2019-173, Authorizing the Kittitas County Public Health Administrator to Negotiate, Enter Into, and Approve Contracts with a value of less than \$25,000.00.

AGREEMENT

WALLA WALLA COUNTY

PUBLIC HEALTH

Approve Service Agreement #19-33 Amendment 1 between the Walla Walla County Department of Community Health and the Kittitas County Public Health Department, for services relating to the Youth Marijuana Prevention and Education Program, amending who the billings are submitted to.

REQUEST FOR PROPOSALS

FOOD AND BEVERAGE SERVICES

PUBLIC HEALTH

Approve a Request for Proposals to Provide Food and Beverage Services within the Kittitas County Courthouse to be accepted until December 19, 2019 at 5:00 p.m. at the Kittitas County Public Health Department, 507 N Nanum Street, Suite 102, Ellensburg, WA 98926 and to authorize the Clerk to publish said notice.

AGREEMENT

KITTITAS VALLEY OPPORTUNITIES

PUBLIC HEALTH

Approve a Professional Services Agreement Amendment 1 between Kittitas County and Kittitas Valley Opportunities, dba Parent to Parent, correcting dates of commencement to July 1, 2019 which was previously July 1, 2020.

MEMORANDUM OF UNDERSTANDING

KCPHD / PEOPLE FOR PEOPLE

PUBLIC HEALTH

Approve a Memorandum of Understanding establishing an Agreement between People for People (GC 211) and the Kittitas County Public Health Department to coordinate Public Health Information, specific to Kittitas County, provided through the 211 system effective January 1, 2020 - December 31, 2023.

RESOLUTION 2019-174

ILA/WHATCOM CO. HOUSING INMATES

SHERIFF

Approve Resolution No. 2019-174, Authorizing execution of an Interlocal Agreement Between Whatcom County, Washington & Kittitas County, Washington for the Housing of Inmates, effective from 1/1/2020 - 12/31/2021.

MEMORANDUM OF UNDERSTANDING

KCHN/KCSO

SHERIFF

Approve a Memorandum of Understanding between the Kittitas County Health Network and the Kittitas County Sheriff's Office to collaborate in improving population health.

CORRESPONDENCE - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION/DECISION ITEMS - NONE

MISCELLANEOUS -

Chairman Wright stated that he had HR Director Lisa Young send out an e-mail on November 18, 2019 regarding the 2020 Budget, noting that they are looking at a 3.7 million dollar shortfall. He asked if anyone would like to get up and give feedback from their own perspective on the e-mail and/or offer any ideas.

Mark Cook, Public Works Director/Interim County Engineer encouraged the Board to hold off on implementing the wage survey until they fully understand all that's being proposed.

Val Barschaw, Clerk stated that she did a granular review and stated that if the Board was interested she would be happy to share her review and findings at a later time.

EXECUTIVE SESSION

At 10:19 a.m. Chairman Wright announced the Board would recess into Executive Session for 10 minutes with Neil Caulkins, Deputy Prosecutor to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 10:29 a.m. the Board reconvened out of Executive Session. No action taken.

At 10:29 a.m. Chairman Wright announced the Board would recess back into Executive Session for 5 minutes with Neil Caulkins, Deputy Prosecutor, to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body

elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 10:34 a.m. the Board reconvened out of Executive Session. No action taken.

At 10:34 a.m. Chairman Wright announced the Board would recess back into Executive Session for 5 minutes with Neil Caulkins, Deputy Prosecutor, to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

10:39 a.m. the Board reconvened out of Executive Session. No action taken.

At 10:39 a.m. Chairman Wright announced the Board would recess back into Executive Session for 5 minutes with Neil Caulkins, Deputy Prosecutor, to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 10:44 a.m. the Board reconvened out of Executive Session. No action taken.

At 10:44 a.m. Chairman Wright announced the Board would recess back into Executive Session for 5 minutes with Neil Caulkins, Deputy Prosecutor to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an

employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 10:49 a.m. the Board reconvened out of Executive Session. Staff was directed to engage an Investigator.

At 10:52 a.m. Chairman Wright announced the Board would recess back into Executive Session for 15 minutes with Mark Cook, Public Works Director/Interim Engineer, Peter Dykstra, Special Deputy Prosecutor, Erin Moore, WRP Coordinator, Neil Caulkins, Deputy Prosecutor, Arden Thomas, WRP Manager to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. No action anticipated.

At 11:07 a.m. the Board reconvened out of Executive Session. No action taken.

At 11:07 a.m. Chairman Wright announced the Board would recess back into Executive Session for 5 minutes with Mark Cook, Public Works Director/Interim Engineer, Peter Dykstra, Special Deputy Prosecutor, Erin Moore, WRP Coordinator, Neil Caulkins, Deputy Prosecutor, Arden Thomas, WRP Manager to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. No action anticipated.

At 11:12 a.m. the Board reconvened out of Executive Session. Direction to Staff to pursue acquisition.

ADJOURNMENT

The meeting was adjourned at 11:13 a.m.

DEPUTY CLERK OF THE BOARD


Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Cory Wright, Chairman