

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

OCTOBER 15, 2019

Board members present: Chairman Cory Wright; Vice-Chairman Brett Wachsmith; and Commissioner Laura Osiadacz.

Others: Julie Kjorsvik, Clerk of the Board; Mark Cook, Public Works Director/Interim Engineer; Lisa Young, Human Resources Director; Tristen Lamb, Public Health Administrator; Amy Fuller, Assessment Coordinator II; and 2 members of the public.

CALL TO ORDER

Chairman Wright called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman Wright led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE

PROCLAMATIONS - NONE

AWARDS & RECOGNITIONS

Amy Fuller, Assessment Coordinator II was recognized for the 2019 Public Health Excellence Award from the Washington State Public Health Association.

APPROVAL OF AGENDA

Chairman Wright noted consent item C had been removed from the Agenda, and there would be an Executive Session at the end of the meeting.

Commissioner Wachsmith moved to approve the Agenda, as amended. Commissioner Osiadacz seconded. Motion carried 3-0.

CONSENT AGENDA

Chairman Wright noted consent item C had been removed from the Agenda.

Commissioner Wachsmith moved to approve the Consent Agenda, as amended. Commissioner Osiadacz seconded. Motion carried 3-0.

MINUTES

| DATE | MINUTES |
|-------------|-------------------------------|
| 9/10/2019 | SW Study Session |
| 9/23/2019 | IT Study Session |
| 9/25/2019 | KVEC Study Session |
| 9/26/2019 | KVEC Parking Lots |
| 9/27/2019 | State Auditor Exit Conference |
| 9/30/2019 | Agenda Study Session |
| 9/30/2019 | Office Admin |
| 9/30/2019 | Dept. Head-SW |
| 9/30/2019 | Executive Session |
| 9/30/2019 | Executive Session |
| 9/30/2019 | Ferguson Group |
| 10/01/2019 | Agenda Session |
| 10/01/2019 | Executive Session |
| 10/01/2019 | HR Follow-up |
| 10/02/2019 | L&J Study Session |
| 10/03/2019 | Executive Session |
| 10/07/2019 | Office Admin |
| 10/07/2019 | Dept. Head-Auditor |
| 10/07/2019 | Executive Session |
| 10/07/2019 | Prioritization Matrix Results |
| 10/07/2019 | Public Hearing |
| 10/08/2019 | SW Study Session |

REQUEST TO PUBLISH A NOTICE OF LOGIC AND ACCURACY TESTING FOR THE NOVEMBER 5 GENERAL/SPECIAL ELECTION - ITEM REMOVED FROM THE AGENDA AT THE REQUEST OF THE AUDITOR'S OFFICE

AGREEMENT DEPARTMENT OF SOCIAL & HEALTH SERVICES JUVENILE

Approve Agreement No. 1963-59052 between the State of Washington, Department of Social and Health Services, Department of Children, Youth, and Families and Kittitas County, for youth access needed Evidence-Based Programs (EBP's), from July 1, 2019 through June 30, 2021.

RESOLUTION 2019-155 TRAVEL POLICY PROSECUTOR

Approve Resolution No. 2019-155, to Authorize an Amendment to the Kittitas County Travel Policy Establishing a County Provided Refreshment and/or Meals Policy and Procedure.

SET PUBLIC HEARING**ANNUAL DOCKET AMENDMENTS****CDS**

Approve Setting a Public Hearing for Tuesday November 12, 2019 at 6:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA to consider the 2019 Kittitas County Annual Docket Amendments, and to authorize the Clerk to publish said notice.

AGREEMENT**THE WATERSHED COMPANY****CDS**

Approve a Professional Services Agreement between The Watershed Company and Kittitas County, to provide Consulting Services for Phase II of the Critical Areas Ordinance Update.

CALL FOR BIDS**SNOW & ICE CONTROL PRODUCTS****PUBLIC WORKS**

Approve a Notice of Call for Bids to Furnish Snow and Ice Control Products for Calendar Year 2020, to be accepted until October 31, 2019 at 2:00 p.m. in the Kittitas County Public Works Department 411 North Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

CALL FOR BIDS**PETROLEUM AND LUBRICANT PRODUCTS****PUBLIC WORKS**

Approve a Notice of Call for Bids to Furnish Petroleum and Lubricant Products for Calendar Year 2020, to be accepted until October 31, 2019 at 2:00 p.m. in the Kittitas County Public Works Department 411 North Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

AGREEMENT**JENNIFER DeWITT****PUBLIC HEALTH**

Approve a Professional Services Agreement between Kittitas County and Jennifer DeWitt, in an amount not to exceed \$1,800.00 to facilitate Of Love and Logic Parenting classes, in from September 1, 2019 through June 30, 2019.

AGREEMENT**ROBIN READ****PUBLIC HEALTH**

Approve a Professional Services Agreement between Kittitas County and Robin Read, in the amount of \$75.00 per hour, to facilitate meetings/events for the Developmental Disability Advisory Committee to create partnership projects to provide employment support services for young adults with developmental disabilities from September 1, 2019 through June 30, 2020.

AGREEMENT

PARENT TO PARENT

PUBLIC HEALTH

Approve a Professional Services Agreement between Kittitas County and Kittitas Valley Opportunities, dba Parent to Parent, in the amount of \$20,000.00 to provide emotional support, information and legislative advocacy to families of children with developmental disabilities from July 1, 2019 through June 30, 2020.

AGREEMENT

YAKIMA SPECIALTIES, INC.

PUBLIC HEALTH

Approve a Professional Services Agreement between Kittitas County and Yakima Specialties, Inc. to establish subcontracted employment and day services for people with disabilities in Kittitas County from July 1, 2019 through June 30, 2020.

AGREEMENT

ENTRUST COMMUNITY SERVICES

PUBLIC HEALTH

Approve a Professional Services Agreement between Kittitas County and Entrust Community Services, to provide employment and day services for people with disabilities in Kittitas County, at a rate of \$75.00 per service hour for Individual Employment; \$53.00 per service hour for Group Supported Employment and \$35.00 per service hour for Community Inclusion, from July 1, 2019 through June 30, 2020.

AGREEMENT

ELMVIEW

PUBLIC HEALTH

Approve a Professional Services Agreement between Kittitas County and Elmview, to provide employment and day services for people with developmental disabilities in Kittitas County, at a rate of \$75.00 per service hour for Individual Employment; \$53.00 per service hour for Group Supported Employment and \$35.00 per service hour for Community Inclusion, from July 1, 2019 through June 30, 2020.

AGREEMENT

YAKIMA VALLEY MEMORIAL HOSPITAL/VIRGINIA MASON

PUBLIC HEALTH

Approve a Professional Services Agreement between Kittitas County and Yakima Valley Memorial Hospital Association dba Virginia Mason Memorial, to provide needs of the general public, parents, and children or adults diagnosed with developmental disabilities, in the amount of \$10,000.00 from July 1, 2019 through June 30, 2020.

APPOINTMENT

DAVID STURGELL

COMMISSIONERS

Approve the appointment of David Sturgell to the Kittitas County Homelessness and Affordable Housing Committee, as the Member-at-Large, for a two year term effective immediately and expiring on December 31, 2021.

Approve the appointment of Josh Cox to the Board of Equalization, as an Alternate Member, for a three-year term effective immediately and expiring on December 31, 2022.

CORRESPONDENCE - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION/DECISION ITEMS - NONE

MISCELLANEOUS - NONE

EXECUTIVE SESSION

At 10:09 a.m. Chairman Wright announced the Board would recess into Executive Session for 10 minutes with Lisa Young, Human Resource Director and Mark Cook, Public Works Director/Interim Engineer to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Potential action following the Executive Session.

At 10:19 a.m. the Board reconvened out of Executive Session. No action taken.

A 10:19 a.m. Chairman Wright announced the Board would recess back into Executive Session for 10 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Potential action following the Executive Session.

At 10:29 a.m. the Board reconvened out of Executive Session. The Board directed Staff to post the Airport Manager position for 2 weeks and for Director Cook to develop a transition plan for the position from the

Public Works Department to report directly to the Board of Commissioners. The Board expressed their appreciation and thanked Director Cook for his work relating to the Airport.

ADJOURNMENT

The meeting was adjourned at 10:29 a.m.

CLERK OF THE BOARD



Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Cory Wright, Chairman