

**KITTITAS COUNTY
EC STUDY SESSION MINUTES
BOCC CONFERENCE ROOM, 205 WEST 5TH ROOM 108 - ELLENSBURG
Regular Meeting**

WEDNESDAY	10:00 AM	October 9, 2019
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Board members present: Vice-Chairman Brett Wachsmith; Commissioner Laura Osiadacz

Others: Kady Porterfield, Event Center Director; Megan Meeks, Ellensburg Rodeo Association General Manager

Call to Order: Vice-Chairman Wachsmith opened the meeting at 10:00AM to discuss Event Center business.

General Event and Rental Updates: Kady reported that the new intern is currently working on pulling event stats and recording the data so we can send updated numbers to Judy Pless to be uploaded into OpenGov for reporting. CWU Equestrian Club has settled in nicely and has been a wonderful presence on the grounds so far. Vice-Chairman Wachsmith added that he has had discussions on a draft MOU with CWU for the North Parking Lot paving project and will share that with Kady for review.

Self-Promoted Events Business: Kady has started discussions with Romeo Entertainment on looking at 2020 artists. Kady will meet with their representative at a conference in Spokane in a couple weeks for further discussions as she is looking at artist lists within our proposed budget. Vice-Chairman Wachsmith would like Kady to reach out to the Ellensburg Rodeo Board to see about using their hilltop again for fireworks as it was the perfect location.

Special Projects: Discussion on applying for 2020 Legislative Capital Project funding included asking for the same project funding that wasn't granted on the last award this year. Commissioner Osiadacz suggested putting together a one-page attachment that included why the fair and that structure has such a huge impact on the youth in Kittitas County.

There is interest from community members on the Rodeo Arena's roping boxes being moved some to the south. Meetings and discussions with the Ellensburg Rodeo Board will need to be organized to get their input and approval before moving forward with the project.

Kady is working on putting together a couple bid packets for approval by the Board at a later date so she can use the rest of her Lodging Tax Operations grant funding for 2019.

Kady is meeting with Fair Board members to discuss moving fencing and carnival housing to open up some parking in the North Lot. Carnival housing discussions will also include looking at power options as Davis Carnival Cascadia has expressed interest in partnering on an electrical upgrade project for their housing area.

APPROVED
11/5/19

Budget Discussion: Kady shared a list of project and asset items that she will be submitting into the budget request system. Vice-Chairman Wachsmith suggested talking with Tim Egan, Facilities Director to see how much funding was left in the current year's budget for AC upgrades and to finish some of those projects.

OTHER BUSINESS: Kady will begin some work before winter hits too hard in preparing for a few Maintenance projects to be handled in the spring. One includes demoing the walls the Buckaroo Announcer Stands in the Rodeo Arena so they can be redone before the upcoming event season.

Vice-Chairman Wachsmith will be sending Kady a draft MOU to begin working with CWU on the North Lot Parking project. Kady will discuss more with Patti Johnson, Project Manager.

Meeting adjourned at 10:40AM by Vice-Chairman Wachsmith.

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Kady Porterfield


Cory Wright, Chairman