

Law & Justice Study Session Minutes
September 4, 2019
Commissioners Auditorium

Meeting called to order at 8:05 a.m.

Present: Commissioners' Brett Wachsmith, Cory Wright and Laura Osiadacz, Undersheriff Myers, Sheriff Gene Dana and Jeanne Killgore with Human Resource Department.

Capital Projects for Upper County Shop – Per Commissioner Osiadacz she mentioned that CDS is behind schedule as there were questions that needed answered. Commissioner Osiadacz will follow up with Mark, but this will not be done this year. Undersheriff Myers will evaluate and come up with plans. SAR will be a part of this and other law enforcement agencies and this will give us a year to plan.

New Traffic Deputy Position for 2020 – Per Undersheriff Myers this discussion is to get boards direction and if they are still interested in putting this in the 2020 Budget. Board was unanimous in their request to add the position into 2020 budget. Sheriff Dana said having this assigned to someone for regular time is far more effective than piecing overtime coverage.

Supervisor for Security Officers – Undersheriff Myers mentioned that in the 2020 Budget we will propose a supervisor for the security officers to make sure of the scheduling, time off, training and performance. We will reclassify one of the current positions to rank of Corporal/Sergeant.

Promotion Assessment Budget – Undersheriff Myers said that Human Resource overspent for the Assessment Center. This is the best mechanism to date to evaluate candidates as the Undersheriff explained to the Board how the Assessment Center process works.

Jeanne provided August and October budget sheets to the Board. It was explained that a couple applicants did not pass; one is not eligible until next year. This Assessment Center roughly costs \$15,000 and the bottom line is we need two more candidates. We budget when needed for this Assessment Center the Undersheriff mentioned; Jeanne said the last time we had an Assessment Center was around 10 years ago. Undersheriff is requesting from the Board a \$15,000 budget amendment into the Civil Service budget. Commissioner Wachsmith makes motion to not exceed \$15,000 to Civil Service budget and Commissioner Osiadacz; seconded. Motion was approved.

Other Business – Commissioner Osiadacz asked what is the next step on the drill for staff; another refresher on another emergency. Undersheriff Myers said that Commander Higashiyama is working at year 2020 for another drill.

Meeting adjourned at 8:30 a.m.


Clayton Myers, Undersheriff


Cory Wright, Chairman

APPROVED
10/1/19