

KITTITAS COUNTY
SOLID WASTE, MAINTENANCE, AND FAIR OFFICE STUDY SESSION MINUTES
BOCC CONFERENCE ROOM, 205 WEST 5TH ROOM 108 - ELLENSBURG
Regular Meeting

TUESDAY	2:00 PM	April 9, 2019
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Board members present: Chairman Cory Wright; Vice-Chairman Brett Wachsmith; and Commissioner Laura Osiadacz.

Others: Patti Johnson; Lisa Lawrence, Kady Porterfield, Karey Connor, Tim Egan, Jeanne Killgore, Greg Zemple and Stephanie Hartung.

Meeting called to order at 2:03 p.m.

Solid Waste Updates: Patti reported that she had met with the City on the Transfer Station Relocation Project and that it would most likely be a yearlong permitting process. Patti informed the Board that traffic counts, traffic flow studies and test holes at the site had begun.

Use of Litter Funds/Dumpster for US Forest Service: Patti informed the Board that she has approximately \$10,000.00 left to spend on litter before the Grant expires in June. Discussion was held on placing a dumpster at the French Cabin area for May and June only since future funds cannot be guaranteed until the next grant cycle is finalized. The Board approved 3-0.

Litter Crew Recruitment – Request to put on Commissioners Facebook: Patti requested to advertise the Litter Crew position on the Commissioners Facebook page. Discussion was held on the program and the age range to apply being 14-19 years old. The Board approved 3-0 to post as soon as possible.

Request Chair’s Signature on Waste Water Discharge Permit: Patti informed the Board that she is in the process of revising the Waste Water Discharge Permit, explaining that leachate from the closed landfill isn’t generating as much and the fact that septage is increasing in our County creating a need for another lagoon and by using current infrastructure rather than building a new lagoon would reduce costs. Commissioner Wachsmith moved to approve Chairs signature on the Waste Water Discharge Permit. Commissioner Osiadacz seconded the motion. Motion passed 3-0.

Project Updates – Courthouse-ShadyBrook: Patti asked the Board for direction on the Courthouse Project. The Board made a motion to table the discussion and directed staff to schedule a meeting with Mark Cook and the Board. Patti reported to the Board that a request to become a member of the ShadyBrook Home Owners Association was denied. Discussion was held on their By-Laws, the County owned 6 homes and the need to be able to address issues and concerns more pro-actively and in a timelier manner. Patti informed the Board that Accolade is getting quotes for tree trimming and noted that there are City Code Violations in the park related to junk vehicle’s that will need to be addressed.

APPROVED
5/7/19

Review Accolade Property Management Agreement: Discussion was held on modifying the terminology of the agreement regarding refilling vacancies as soon as possible and providing a recommendation to legal to make one change in the document. Further discussion was held on the two vacant trailers and one vacant home being removed once it was cost effective.

Bloom Pavilion – Request Chair’s signature on Change Order #1: Patti requested Chair’s signature on Change Order #1 in the amount of \$10,481.89 for, required by code, electrical monitoring of fire sprinkler system. Commissioner Wachsmith moved to approve Chair’s signature on Change Order #1, Commissioner Osiadacz seconded the motion. Motion passed 3-0.

Event Center Communication: Discussion was held on friction and moving forward to fix a unique situation, such as Projects/Contracts, Scheduling and the need of a dedicated maintenance person at the Event Center. Commissioner Wright moved to table the discussion and to understand the challenges to the end of the meeting.

EC/Fair Overtime Budget: Kady reported to the Board that there was no money in her overtime budget line item and that last year it was \$11,000.00 for staff and \$12,000.00 for Fair. Kady stated that she has kept overtime to a minimum thus far (\$365.00) but wanted the Commissioners to be aware that a zero overtime budget would need to be addressed. Further discussion was held on the budget amendment process and that Commissioner Wachsmith would work with Kady and bring the issue back to the Board.

4th of July Updates: Kady informed the Board that ticket sales began last week and that she is working on finalizing markets and securing sponsors. Kady reported to the Board that she met with KVFR and received approval for the Fireworks display.

Request Chair’s Signature on finalized Tracy Lawrence Contract: Kady informed the Board that Stephanie reviewed and revised the Contract and requested Chair’s signature on the Tracy Lawrence Contract. Discussion was held on the event coinciding with the Cascade Cow Cutters and that there shouldn’t be any issues concerning livestock with the firework display and that staff had done a great job putting this together. Commissioner Wachsmith moved to approve Chair’s signature on the Contract. Commissioner Osiadacz seconded the motion. Motion passed 3-0.

Maintenance Updates: Tim reported that maintenance finished the Jail Elevator floor issues by replacing with aluminum. Tim informed the Board of the Water Leaks at the Event Center and that they would be removing the ceiling tiles on the 2nd floor of the jail tomorrow. Tim stated that the Backhoe should arrive next week.

OTHER BUSINESS: KVEC Updates: Kady informed the Board that she received an email response from the Cascade Cow Cutters regarding the unauthorized use of the Contractors equipment. Kady stated that the CCC's Executive Board requested to meet with Commissioner Wachsmith and herself to discuss the issues.

Patti reported to the Board that the Contractor said there didn't appear to be any equipment damage but that she was unaware if they would bill the County for the incident. Patti also reported that so far the Contractor has not billed the County for penalties associated with the stop work request to excavate the arena.

Discussion was held on looking at fencing and locking the maintenance yard. Further discussion included parking and use of the warm up arena if the area was inaccessible.

Kady informed the Board of legislative funding for fairgrounds, that the Health and Safety Grant is coming back and that she is working on various sponsorships. Commissioner Osiadacz reported that Bloom may get funding in the Senate Budget in the amount of \$250,000.00.

Reconvened Event Center Communication Discussion: Staff identified issues pertaining to communications with the Event Center, Maintenance and Construction Projects. The results identified the main issues to work on as scheduling, communication and expectations. The Board directed staff to schedule another meeting to discuss expectations. The Board directed Tim to attend the weekly production meeting at the Event Center.

Meeting adjourned at 3:29 p.m.

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Lisa Lawrence



Cory Wright, Chairman