

**COMMISSIONERS' MINUTES  
KITTITAS COUNTY, WASHINGTON  
BOCC CONFERENCE ROOM  
REGULAR MEETING  
HR STUDY SESSION**

**TUESDAY**

**10:00 AM**

**3/26/2019**

Board members present: Cory Wright, Laura Osiadacz

Others: Gene Dana, Jerry Pettit, Chris Horner, Lisa Young, Jeanne Killgore

**CALL TO ORDER**

The meeting was called to order at 10:00 AM.

**DISCUSSION/DECISION – OFFICE CLOSURES FOR SERVICES OF DEPUTY RYAN THOMPSON – MARCH 28**

HR Director Young discussed the logistics of closing County offices on the afternoon of 3/28/2019 to allow staff to attend the memorial service of Deputy Ryan Thompson. Auditor Pettit was present to provide input to the Board if needed. Director Young noted that the courts have already gone through their respective channels to close for the afternoon. She further explained that the Commissioners could choose to close County offices for the afternoon, or they could give Department Heads/Elected Officials the option to close. Staff would need to use their own banked leave for their absence. Auditor Pettit expressed concerns about closing the entire courthouse as some staff may not want or be able to take time off from work. Commissioner Wright voiced his approval for giving Department Heads/Elected Officials the ability to determine whether or not to close their office on Thursday to allow staff to attend Deputy Thompson's memorial service. Commissioner Osiadacz also approved. Director Young will communicate this information to staff.

**DISCUSSION/DECISION - CLOSURE OF SHERIFF'S OFFICE TO MOURN THE LOSS OF DEPUTY RYAN THOMPSON – MARCH 28-29**

Director Young presented a request from the Sheriff's Office to close their office on 3/28/2019 and 3/29/2019. Sheriff Dana noted that some office staff may wish to work on Friday, but would not feel ready to interact with the public. Commissioner Wright supported closing the Sheriff's Office on 3/28/2019 and 3/29/2019; Commissioner Osiadacz agreed.

**REQUEST TO APPROVE A SETTLEMENT AGREEMENT FOR ULP-PERC CASE #131058-U-18**

Director Young presented for Board approval a Settlement Agreement with Local 792-CH. She provided a brief summary of the mediation with PERC and explained that they successfully reached a settlement agreement in large part due to the data and documents they had available, the existence of established and documented processes, and extensive preparation by Deputy Prosecuting Attorney Horner. DPA Horner was present to answer any questions from the Board. Commissioner Osiadacz moved to

**APPROVED**  
5/7/19

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approve the settlement agreement for ULP-PERC Case #131058-U-18. Commissioner Wright seconded the motion. The motion was passed; 2:0 and the settlement agreement was signed.

**DISCUSSION/DECISION – FUNDING FOR PURCHASE OF FIRST AID/CPR/AED TRAINING EQUIPMENT FOR IN-HOUSE TRAINING**

Director Young presented a proposal from Fire Marshal Nicholson to provide first aid, CPR and AED training services to County staff. The expenses outlined in the proposal would cover the cost of purchasing necessary training equipment. Commissioner Osiadacz noted that EMS Coordinator Burrows also provides first aid, CPR and AED training, and already has the necessary training equipment. Director Young will get in touch with Coordinator Burrows to see if she is able to provide regular training to County employees, or if she and Fire Marshal Nicholson can coordinate efforts including use of equipment. She will bring the topic back to the Board if funding is still needed. The Board expressed support in providing first aid, CPR and AED training to staff.

**REQUEST TO APPROVE AN AMENDMENT TO RESOLUTION 2019-059 CORRECTING A SCRIVENER'S ERROR**

Director Young requested that the Board approve Resolution 2019-063 to amend Resolution 2019-059 which references an incorrect Resolution number. Commissioner Osiadacz moved to approve Resolution 2019-063 to correct the Scrivener's error in Resolution 2019-059. Commissioner Wright seconded the motion. Motion was passed 2:0 and Resolution 2019-063 was signed by the Board.

**OTHER BUSINESS**

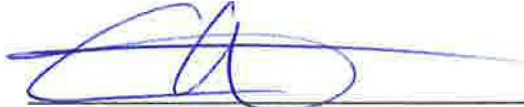
Commissioner Wright inquired about the progress of the HR services survey that was sent to Department Heads and Elected Officials. Director Young advised that the survey is now closed. She is compiling the results and will begin scheduling follow up meetings soon.

**ADJOURN**

The meeting was adjourned at 10:30 AM.

**KITTITAS COUNTY COMMISSIONERS  
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Lisa Young, HR Director

  
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Cory Wright, Chairman