

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
901 EAST 7<sup>TH</sup> AVE - KVEC - ARMORY A  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**FEBRUARY 25, 2019**

Board members present: Chairman Cory Wright; Vice-Chairman Brett Wachsmith & Commissioner Laura Osiadacz.

Others: Mandy Buchholz, Deputy Clerk of the Board II; Julie Kjorsvik, Clerk of the Board and one member of the public.

**REGULAR MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Wright opened the Office Administration meeting.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending February 22, 2019.

**LETTERS**

**RE: BEVERLY RAILROAD BRIDGE**

**COMMISSIONERS**

Commissioner Wachsmith moved to approve and authorize Board signature on letters of support to Senator Honeyford/ Representative Steve Tharinger/ Representative Richard DeBolt/ Representative Tom Dent/ Representative Alex Ybarra/ Senator Judy Warnick/ Senator David Frockt and Director Allyson Brooks Re: Support for the Rehabilitation of the Beverly Railroad Bridge, noting an amendment to the letterhead. Commissioner Osiadacz 2<sup>nd</sup>. Motion carried 3-0.

**REQUEST**

**NEWLY ELECTED OFFICIALS**

**COMMISSIONERS**

Mandy Buchholz, Deputy Clerk of the Board II requested the Board consider her registering them for Parliamentary Procedure Training being done by Ann McFarlane through WSAC and the Newly Elected Officials Training on March 13, 2019.

**APPROVED**  
3/5/19

The Board asked Staff to sign them up and book hotel to allow them to participate with LSC on 3/14/19.

**ACKNOWLEDGE**

**HOPESOURCE**

**COMMISSIONERS**

Mandy Buchholz, Deputy Clerk of the Board II stated that after adding/publishing the topic to the Agenda for the Board to acknowledge/approve HopeSource Youth Scholarship Program 2019 Budget she received a call from Budget & Finance Manager Judy Pless stating that the Board needed to do so through a Resolution. Ms. Buchholz explained that she hadn't processed this in the past as it was something that former Commissioner Jewell handled so the process is a bit unchartered. She stated that she had asked Andrew Lyons of HopeSource to come and answer any questions the Board may have but she would be asking the Board to direct Staff to work with the appropriate County Departments to prepare enabling documents.

The Board asked a few questions of Mr. Lyons and directed Staff to prepare enabling documents for their consideration in the near future.

**DISCUSSION**

**FACEBOOK WEEKLY POSTS**

**COMMISSIONERS**

The Board determined for the week of February 25, 2019 they would share the following on Facebook: Upper Yakima Basin Study; Daily Record Fish Food Bank update; and a WSAC/LSC highlight.

**UPDATE**

**BOCC/ DEPARTMENT HEAD REPORTS**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

**OTHER BUSINESS-**

Mandy Buchholz, Deputy Clerk of the Board asked the Board if they wanted to continue loaning out their Explorer. She explained that it was her impression after they had it detailed they were no longer going to let other departments use it. She stated Staff needs direction so that when they get calls they can confidently give an answer instead of always being in limbo.


The Board stated they are no longer going to loan out the BoCC Explorer for multiple reasons some of which are they are needing it at a moment's notice more often, the cost for the vehicle is the Boards responsibility and the additional usage is not budgeted for and with proper planning there are pool cars open for use that are appropriate for weather.

Meeting adjourned at 9:40 a.m.

**DEPUTY CLERK OF THE BOARD**

  
Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Cory Wright, Chairman