

**Commissioners' Minutes  
Kittitas County, Washington  
Commissioners' Conference Room  
Regular Meeting**

**Monday**

**11:00 AM**

**January 28, 2019**

Board members present: Chair Cory Wright, Vice-Chair Brett Wachsmith, Commissioner Laura Osiadacz

Others: IT Director Jim Goeben, Maintenance Director Tim Egan

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**Regular Meeting**

**Information Technology**

Meeting called to order at 11:10 AM.

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**Cable Installation**

Mr. Goeben presented a staff report request to authorize use of Small Purchase Roster to contract low voltage wire installation. There was discussion about the history of the Maintenance department completing this classification of work and the necessary knowledge, skills, and tools. The board denied the request and directed IT to take the lead on low voltage electrical wire runs (Ethernet) and to request assistance from Maintenance when IT is not capable of performing the work.

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**NetSupport Notify Use for Network Outages**

Mr. Goeben provided a history of the purchase and use of NetSupport Notify by the Security Committee. According to the Kittitas County Emergency Procedures, 4/18, "NetSupport Notify is our EMERGENCY NOTIFICATION SYSTEM (ENS)... It was purchased to enhance our internal emergency communications, and should *only* be used to report emergencies or notify others that help is needed." The board directed IT to use NetSupport Nofity to alert staff to network outages that would shut down basic functions of government.

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**GIS Mapping Services**

Mr. Goeben informed the board a consultant working for a fire district requested mapping services from IT. The board directed IT to obtain a request from the fire department for board consideration.

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**Other Business**

Mr. Goeben updated the board that Dude Solutions' Laserfiche integration is complete and operational.

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**Meeting adjourned at 11:50 AM.**

Information Technology Director



Jim Goeben, IT Director

Kittitas County Commissioners  
Kittitas County, Washington



Cory Wright, Chair

**APPROVED**

2/19/19