

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

NOVEMBER 20, 2018

Board members present: Chairman Laura Osiadacz; Vice-Chairman Obie O'Brien; and Commissioner Cory Wright.

Others: Mandy Buchholz, Deputy Clerk of the Board II; Dan Carlson, CDS Director; Mark Cook, Public Works Director/Interim Engineer; Patti Johnson, Solid Waste Director/Project Manager; Lisa Young, HR Director/Interim KVEC Director; Chris Horner, Deputy Prosecutor; Jodi Hammond, Deputy Prosecutor III; Elisha Harvill, Office Administrator; Pat Nicholson, Fire Marshal; Jake Mallory, Deputy Prosecutor; P.K. Royalty, Deputy Prosecutor; Neil Caulkins, Deputy Prosecutor and 1 member of the public.

CALL TO ORDER

Chairman Osiadacz called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman Osiadacz led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES

Jodi Hammond, Deputy Prosecutor III introduced Jake Mallory, DPA I and PK Royalty, DPA III as their new Deputy Prosecutors.

Dan Carlson, CDS Director introduced Pat Nicholson, Fire Marshal & his dog Allie the arson dog.

PROCLAMATIONS - NONE

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Commissioner O'Brien moved to approve the Agenda, as presented. Commissioner Wright seconded. Motion carried 3-0.

CONSENT AGENDA

Commissioner O'Brien moved to approve the Consent Agenda, as presented. Commissioner Wright seconded. Motion carried 3-0.

MINUTES

DATE	MINUTES
02/22/2016	PW Study Session
10/23/2017	PW Study Session
11/08/2017	Joint BoCC-Airport Advisory Board
09/10/2018	Public Hearing-Proposed Solar Regulations
09/11/2018	SW Study Session
10/29/2018	Office Admin
10/29/2018	Dept. Head-IT
10/29/2018	Dept. Head-Public Health
10/29/2018	Dept. Head-PW
10/31/2018	Executive Session
11/05/2018	Agenda Study Session
11/05/2018	Office Admin
11/05/2018	Dept. Head-HR
11/05/2018	Dept. Head-PW
11/05/2018	Dept. Head-SW
11/06/2018	2PM Public Hearing
11/06/2018	Agenda Session
11/06/2018	Executive Session
11/07/2018	Consider Resolution
11/07/2018	Bowling Alley Update
11/08/2018	PW Study Session
11/12/2018	Dept. Head-Cancelled

SET PUBLIC HEARING

APPEAL DPW MAINTENANCE FACILITY

CDS

Approve Setting a Public Hearing to Consider an Appeal filed by Duana Kolouskova on behalf of Citizens Alliance for Property Rights and Western Elite, Inc. Services and Doug Weis, of the Kittitas County CDS Determination of Non-Significance & Public Facilities Permit (PF-18-00001) for the Kittitas County Public Works Maintenance Facility to be held on December 4, 2018 at 2:00 p.m. at 205 West 5th Avenue, Room 109, Ellensburg, WA and to authorize the Clerk to publish said notice.

AMENDMENT

AMENDMENT #2 KITTCOM GOVERNING AG

COMMISSIONERS

Approve Amendment #2 to the KITTCOM Governing Agreement addressing the

removal of KCFD #8 from the Governing Agreement and increasing the number of Board members to serve on the Administrative Board from 7 to 8 members.

RESOLUTION 2018-182 SUMMIT FOOD SERVICES SHERIFF

Approve Resolution No. 2018-182, a Resolution Authorizing Execution of Option of Renewal between Kittitas County and Summit Food Services, formerly known as Consolidated Food Management Inc.

AMENDMENT AGREEMENT – FAMILY HEALTHCARE SHERIFF

Approve an Amendment to the Professional Services Agreement previously entered between Kittitas County and Family Healthcare of Ellensburg anticipated to commence effective November 1, 2018 to end December 31, 2018 and subsequently terminated effective October 31, 2018.

CONTRACT PLAUCHE' & CARR LLP – EXTENSION PUBLIC HEALTH

Approve a Contract Extension between Kittitas County and Plauche' and Carr LLP in the amount of \$8,000.00 a month until December 31, 2019.

SET PUBLIC HEARING TALISMAN TOWNHOME PRELIMINARY PLAT CDS

Approve Setting a Public Hearing to Consider Talisman Townhomes Preliminary Plat (LP -18-00003), a proposed subdivision of 1.27 acres into 24 residential lots, one access tract and three open space tracts. The property is located off of Big Hill Drive, in a portion of Section 19, T20N, R15E, WM, in Kittitas County, Assessor's map number 20-15-19057-0005, parcel #956001 to be held on December 18, 2018 at 2:00 p.m. at 205 West 5th Avenue, Room 109, Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2018-183 KCPHD EMERGENCY OP PLAN PUBLIC HEALTH

Approve Resolution No. 2018-183, a Resolution to Adopt the Amended Kittitas County Public Health Departments Emergency Operations Plan.

RESOLUTION 2018-181 KCPHD OFFICE CLOSURE PUBLIC HEALTH

Approve Resolution No. 2018-181, a Resolution Authorizing the Closure of the Kittitas County Public Health Department on December 14, 2018 for their annual archive day.

SET PUBLIC HEARING JOINT BOCC – BOH PUBLIC HEALTH

Approve Setting a Joint BoCC/Board of Health Public Hearing to Consider the approval of the Amended 2018 Kittitas County Public Health Fee

Schedule to be held on December 20, 2018 at 10:00 a.m. at 205 West 5th Avenue, Room 109, Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2018-176 DISTRESSED SALES & USE TAX-CHAMBER PUBLIC WORKS

Approve Resolution No. 2018-176, a Resolution to Award the 2019 Distressed County Sales & Use Tax Infrastructure Improvement Program Agreement with the Kittitas County Chamber of Commerce in the amount of \$72,000.00.

RESOLUTION 2018-177 DISTRESSED SALES & USE TAX/CLE-ELUM PUBLIC WORKS

Approve Resolution No. 2018-177, a Resolution to Award the 2019 Distressed County Sales & Use Tax Infrastructure Improvement Program Agreement with the City of Cle Elum in the amount of \$390,000.00.

RESOLUTION 2018-178 2019 SNOW & ICE CONTROL PRODUCTS PUBLIC WORKS

Approve Resolution No. 2018-178, Awarding a Bid to Furnish Snow & Ice Control Products for 2019, and to Authorize the Public Works Director to Sign Contract Documents.

RESOLUTION 2018-179 DISTRESSED SALES & USE TAX/ELLENSBURG PUBLIC WORKS

Approve Resolution No. 2018-179, a Resolution to Award the 2019 Distressed County Sales & Use Tax Infrastructure Improvement Program Agreement with the City of Ellensburg in the amount of \$260,000.00.

RESOLUTION 2018-180 GROUSE/PHEASANT/HAWK/SKYLARK AVE PUBLIC WORKS

Approve Resolution No. 2018-180, a Resolution Adopting Grouse Ave; Pheasant Ave; Hawk Ave and Skylark Ave onto the Kittitas County Road System.

RESOLUTION 2018-184 KPFF SUPPLEMENT NO. 2 PUBLIC WORKS

Approve Resolution No. 2018-184, Authorizing the Chair's Signature on KPFF Task Order No. 8 Supplement No.2 - No.6 Road Bridge Replacement Design.

CORRESPONDENCE - NONE

ADMINISTRATIVE MATTERS - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION/DECISION ITEMS

CLAIM**INTERSTATE BATTERIES OF APPLE VALLEY****PROSECUTOR**

Commissioner O'Brien moved to approve payment in the amount not to exceed \$1,944.10, contingent upon receipt of a signed Release of All Claims from an authorized representative of Interstate Batteries of Apple Valley, for Claim for Damages #201811010016 filed in Kittitas County Auditor's Office on 11/1/2018, as recommended by the Prosecutor's Office. Commissioner Wright seconded. Motion carried 3-0.

MISCELLANEOUS - NONE**EXECUTIVE SESSION**

At 10:18 a.m. Chairman Osiadacz announced the Board would recess into Executive Session for 10 minutes with Chris Horner, Deputy Prosecutor; Mark Cook, Public Works Director; & Lisa Young, HR Director/Interim Event Center Director to receive and evaluate complaints or charges brought against a public officer or employee. However, upon the request of such officer or employee, a public hearing or a meeting open to the public shall be conducted upon such complaint or charge. No action was anticipated.

At 10:28 a.m. the Board reconvened out of Executive Session. No action taken.

At 10:28 a.m. Chairman Osiadacz announced the Board would recess back into Executive Session for 5 minutes to receive and evaluate complaints or charges brought against a public officer or employee. However, upon the request of such officer or employee, a public hearing or a meeting open to the public shall be conducted upon such complaint or charge. No action was anticipated.

At 10:33 a.m. the Board reconvened out of Executive Session. No action taken.

At 10:33 a.m. Chairman Osiadacz announced the Board would recess back into Executive Session for 10 minutes to receive and evaluate complaints or charges brought against a public officer or employee. However, upon the request of such officer or employee, a public hearing or a meeting open to the public shall be conducted upon such complaint or charge. No action was anticipated.

At 10:43 a.m. the Board reconvened out of Executive Session. No action was taken.

At 10:43 a.m. Chairman Osiadacz announced the Board would recess back into Executive Session for 5 minutes to receive and evaluate complaints or charges brought against a public officer or employee. However, upon the request of such officer or employee, a public hearing or a meeting

open to the public shall be conducted upon such complaint or charge. No action was anticipated.

At 10:48 a.m. the Board reconvened out of Executive Session. Direction was given to Staff.

At 10:52 a.m. Chairman Osiadacz announced the Board would recess back into Executive Session with Patti Johnson, Solid Waste Director/Project Manager & Neil Caulkins, Deputy Prosecutor for 10 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Potential action anticipated.

At 11:02 a.m. the Board reconvened out of Executive Session. Direction was given to Staff to work with Public Health.

ADJOURNMENT

The meeting was adjourned at 11:04 a.m.

DEPUTY CLERK OF THE BOARD


Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Laura Osiadacz, Chairman