

**KITTITAS COUNTY
PUBLIC WORKS STUDY SESSION MINUTES
COMMISSIONERS' AUDITORIUM, 205 WEST 5TH ROOM 109 - ELLENSBURG
Regular Meeting**

MONDAY

1:30 PM

September 24, 2018

Board members present: Chairman Laura Osiadacz; Vice-Chairman Obie O'Brien; Commissioner Cory Wright

Others: Mark Cook, Candie Leader, Public Works; Lindsey Ozbolt, Calvana Carper, Community Development Services; Jim Goeben, Information Technology; Five (5) Members of the Public

At 1:38 pm Chairman Osiadacz opened the Public Works Study Session. No additional agenda items were added.

REQUEST TO APPROVE A RESOLUTION TO ESTABLISH MEADOW WAY ONTO THE PUBLIC ROAD NETWORK

Mark Cook stated that Meadow Way is the roadway for the Marion Meadows Plat and the developer is requesting to have the roadway brought onto the county road network. Mark Cook added that under previous Board of County Commissioner (BOCC) action for another plat the fee for bringing the roadway on system was waived and Mark Cook is directing staff to refund that fee to the applicant. Chairman Osiadacz stated that she would like to recuse herself from this discussion. Vice-Chairman O'Brien acknowledged the recusal. Mark Cook continued, giving background on the roadway and stated that staff will be bringing forward action items to establish a speed limit and signage at an upcoming BOCC agenda. Discussion was held. Vice-Chairman O'Brien called for a motion to approve Resolution 2018-151 to Establish Meadow Way onto the Public Road Network. Commissioner Wright made a motion to approve Resolution 2018-151 and Vice-Chairman O'Brien seconded the motion. Motion passed with 2 votes for approval and 1 recusal.

BOWERS FIELD LEASE LANGUAGE

Mark Cook gave background on the change made to the standard leases for property at Bowers Field. Mark Cook stated that legal was given direction to review the current language; however, the language that is proposed does not fit the financing model for the hiring of an Airport Manager. Discussion was held. Staff was directed to continue using the one hundred and twenty day (120) clause as written until a fair market value study can be conducted, an Airport Manager is hired and after the JOACC meets the terms of the Memorandum of Agreement with Central Washington University; then have legal revisit the lease agreements.


WEIHL ROAD RID LEGISLATIVE PROCESS SUMMARY

Mark Cook gave background on the ongoing work being done to form a Road Improvement District for Weihl Road. Mark Cook explained the process of formation and is suggesting he bring forward a draft ordinance for BOCC review prior to beginning the formation process. Mark Cook continued that he has built a schedule for BOCC review outlining the actions needed to move the process forward and will present to the BOCC after he returns from his training. Mark Cook added that after doing further research of the Revised Code of Washington (RCW) that county forces cannot perform the work to the roadway and the project will have to go out to bid which may add to the costs of the project. Discussion was held. Vice-Chairman O'Brien made a motion to direct staff to prepare the resolution of intent to formulate the RID for the October 16, 2018 agenda session and schedule a public hearing for November 20, 2018. Commissioner Wright seconded the motion. Motion passed 3-0. A member of the public commented on the topic expressing their appreciation of the work being done.

Prior to adjournment Vice-Chairman O'Brien stated that he asked Jim Goeben, Information Technology (IT) Director to attend to discuss SmartGov permitting software and LaserFische. Jim Goeben stated that the topic of discussion was for the capital facilities plan. Vice-Chairman O'Brien agreed and discussion was held on the responsibilities of the departments involved in the process and the direction in which IT is to go in developing the requested application by the Auditor's Office. Jim Goeben commented that he will bring this topic to the next IT Study Session for further discussion.

Meeting adjourned at 2:40 pm.

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Candie Leader


Laura Osiadacz, Chairman