

**COMMISSIONERS' MINUTES  
KITTITAS COUNTY, WASHINGTON  
BOCC CONFERENCE ROOM  
REGULAR MEETING  
HR STUDY SESSION**

**TUESDAY**

**10:00 AM**

**8/14/2018**

Board members present: Cory Wright, Obie O'Brien

Others: Lisa Young, Jeanne Killgore

**1. CALL TO ORDER**

The meeting was called to order at 10:00 AM.

**2. REQUEST FOR CHAIR SIGNATURE ON SUBSCRIBER AGREEMENT-AMENDMENT NO. 4 WITH PUBLIC SAFETY TESTING**

HR Director Young presented a subscriber agreement from Public Safety Testing, the company that is used for Civil Service testing and recruitment for Corrections and Line Deputy candidates. Director Young explained that the presented agreement contains the same verbiage from year to year with amendments that keep it up-to-date. Commissioner Wright moved to have the Chair sign the agreement. Commissioner O'Brien seconded the motion. Motion was passed; 2:0 and Commissioner O'Brien signed the agreement.

**3. EXECUTIVE SESSION – UNION PROPOSAL DISCUSSION – RCW 42.30.140(b) THAT PORTION OF A MEETING DURING WHICH THE GOVERNING BODY IS PLANNING OR ADOPTING THE STRATEGY OR POSITION TO BE TAKEN BY THE GOVERNING BODY DURING THE COURSE OF ANY COLLECTIVE BARGAINING, PROFESSIONAL NEGOTIATIONS, OR GRIEVANCE OR MEDIATION PROCEEDINGS, OR REVIEWING THE PROPOSALS MADE IN THE NEGOTIATIONS OR PROCEEDINGS WHILE IN PROGRESS.**

The Commission entered executive session to discuss a wage request at 10:05 AM with an anticipated length of 10 minutes. At 10:15 AM the Commission extended executive session by five minutes. The Commission exited executive session at 10:20 AM. No action needed.

**4. OTHER BUSINESS**

Commissioner Wright inquired about a take-home vehicle for the new Maintenance Director, and wondered if that may be added to the job description. Director Young noted that in order for the

**APPROVED**  
12/11/18

**COMMISSIONERS' MINUTES  
KITTITAS COUNTY, WASHINGTON  
BOCC CONFERENCE ROOM  
REGULAR MEETING  
HR STUDY SESSION**

vehicle to be non-taxable to the Maintenance Director, there would need to be a toolbox and lights on the vehicle. Director Young advised that the Maintenance Director job description needs to be updates, so she will work on making the requested changes.

In regards to the Event Center Director vacancy, Commissioner O'Brien requested that the Human Resource Office hold off on recruitment efforts until after the Kittitas County Fair. Commissioner Wright agreed with the request. Human Resources will wait until the conclusion for the Fair to begin the recruitment process for the Event Center Director position.

**ADJOURN**

The meeting was adjourned at 10:30 AM.

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
\_\_\_\_\_  
Lisa Young, HR Director

  
\_\_\_\_\_  
~~Laura Osiadec~~, Chairman  
VICE