

**KITTITAS COUNTY
PUBLIC WORKS STUDY SESSION MINUTES
COMMISSIONERS' AUDITORIUM, 205 WEST 5TH ROOM 109 - ELLENSBURG
Special Meeting**

TUESDAY

1:30 PM

May 29, 2018

Board members present: Chairman Laura Osiadacz; Vice-Chairman Obie O'Brien

Others: Mark Cook, Sara Folk, Candie Leader, Public Works; Dan Carlson, Calvana Carper, Community Development Services; Kayla Bonar, Daily Record; Eight(8)members of the public

REQUEST TO APPROVE A RESOLUTION TO AWARD THE 2018 ANNUAL PAINT STRIPE PROGRAM CONTRACT

At 1:48 pm Chairman Laura Osiadacz opened the Public Works Study Session. Mark Cook requested to add two items to the agenda under Other Business - Temporary Flaggers and Upper County Truck Route Restrictions.

Mark Cook introduced Sara Folk to present the resolution to award the 2018 Annual Paint Stripe Program. Sara Folk stated that Public Works had received two bids. One bid was deemed to be unresponsive due to the bid being unsigned. Sara Folk continued that the low bidder was Stripe Rite and the amount was two percent (2%) below the engineer's estimate. Chairman Osiadacz called for a motion. Commissioner O'Brien made a motion to approve Resolution No. 2018-084 awarding the 2018 Annual Paint Stripe Program Contract. Chairman Osiadacz seconded the motion with discussion. Motion passed.

REQUEST TO APPROVE A RESOLUTION TO RATIFY THE CHAIR'S SIGNATURE ON THE LOCAL AGENCY FEDERAL AID PROJECT PROSPECTUS FOR THE UNIVERSITY WAY BRIDGE #88341 REPAIR PROJECT

Sara Folk stated that the over the past year Public Works has been working on getting the repairs scheduled for the University Way Bridge. Sara Folk continued that once the repairs are made this section of roadway will be annexed into the City of Ellensburg. Sara Folk added that due to the tight timelines of getting the project out to bid and for funding, staff secured the Chair's signature on the Local Agency Federal Aid Project Prospectus and this resolution will ratify that signature. Chairman Osiadacz called for a motion. Commissioner O'Brien

made a motion to approve Resolution 2018-085 Ratifying the Chair's Signature on the Local Agency Federal Aid Project Prospectus for the University Way Bridge #88341 Repair Project. Chairman Osiadacz seconded the motion with discussion. Motion passed.

REQUEST TO APPROVE A RESOLUTION TO ADOPT MONTHLY EQUIPMENT RENTAL RATES IN FUND 501

Mark Cook stated that in the 2015-2016 budget cycle Public Works committed to evaluating the equipment rental rates and staff has completed that task. Mark Cook continued that rates should be adopted annually and would like to have the rates approved now instead of waiting for the 2019 budget cycle. Mark Cook added that the new rates will produce a savings of around \$500,000 a year to the maintenance fund and beginning June 1st, the road crews can produce their time electronically for the first time. Discussion was held. Chairman Osiadacz called for a motion. Commissioner O'Brien made a motion to approve Resolution 2018-086 to Adopt Monthly Rental Rates in Fund 501. Chairman Osiadacz seconded the motion, commenting that she is pleased with staff's efforts on this task. Motion passed.

REQUEST TO APPROVE A RESOLUTION TO ADOPT COUNCIL OF GOVERNMENTS FUND 108 POLICIES

Mark Cook stated that over the winter he worked with the Council of Governments (COG) to review the process for awarding funds for qualified projects through the Public Facilities Fund. Mark Cook added that the process and policies were updated with COG's approval and the information was discussed in a previous study session with the Board of County Commissioners (BOCC). Mark Cook continued that he did not receive any comments for changes to the presented updates and is now asking for approval so the applications can be sent out for solicitation. Discussion was held. Chairman Osiadacz called for a motion. Commissioner O'Brien made a motion to approve Resolution 2018-087 to Adopt Council of Governments Fund 108 Policies. Chairman Osiadacz seconded the motion and thanked Mark Cook for his work with COG on this matter. Motion passed.

REQUEST TO APPROVE A RESOLUTION TO AUTHORIZE NOTICE OF AWARD LETTERS FOR 2018-2020 SURFACE TRANSPORTATION BLOCK GRANT RECIPIENTS

Mark Cook gave background on the Surface Transportation Block Grant (STBG) process and stated that in a previous study session had asked for approval to send out award letters. Mark Cook continued that staff thought that the projects were ahead of schedule, however, after Sara Folk attended a recent meeting with Washington State Department of Transportation (WSDOT) it was discovered that the process was actually behind schedule and was at risk at losing funds for projects. Mark Cook stated that staff came up with a solution, met with the subcommittee for STBG and was able to find additional projects to utilize the funding that was at risk. Discussion was held. Chairman Osiadacz called for a motion. Commissioner O'Brien made a motion to approve Resolution 2018-088 to Authorize Notice of Award Letters for 2018-2020 Surface Transportation Block Grant Recipients. Chairman Osiadacz seconded the motion. Commissioner O'Brien thanked staff for their efforts. Motion passed.

OTHER BUSINESS:

Other business was discussed prior to the Hyak Roadways discussion.

TEMPORARY FLAGGERS

Mark Cook stated that in 2018 the department added a new position of Engineering Technician in Training (EIT) and the organizational chart was updated. Mark Cook continued that in the organizational chart the number of temporary flaggers was shown as two (2) instead of the five (5) that were needed. Mark Cook added that with the EIT position not being filled at this time, the salary amount for that position could fund the additional three (3) temporary flagger positions. Discussion was held. Staff was directed to move forward and work with Human Resources to complete the process of hiring the additional temporary flaggers.

UPPER COUNTY TRUCK ROUTE RESTRICTIONS

Mark Cook reported on complaints regarding the traffic in upper county, along the restricted truck route that was put into effect last month. Mark Cook stated that the message boards that were deployed did not help with the traffic and there was

an accident in the area as well. Mark Cook added that it is time to explore long term options, which could include placing ecology blocks, construct a dead end on Nelson Siding Road or tolling, however, fire life safety is an issue as well. Mark Cook continued that Washington State Department of Transportation is unwilling to do another ramp closure and the county's road network is not designed to accommodate this volume and type of traffic. Chairman Osiadacz commented that the traffic is an every weekend occurrence not just on weekends and the amount of people coming into the area is increasing with the Nelson Siding route becoming a corridor for traffic. Chairman Osiadacz suggested a community meeting be set up in upper county with staff to discuss the issue with area residents. Discussion was held. Staff will schedule the meeting as requested.

HYAK ROADWAYS DISCUSSION

Mark Cook gave background on previous discussions with the Board of County Commissioners regarding the road network at Hyak. Mark Cook stated that at the last study session he presented information on options to be considered, however, there was no interest by the Board of County Commissioners or the residents to pursue those. Mark Cook continued that he did solicit legal for an opinion on donations for maintenance but had not received a response to report on at this meeting. Discussion was held.

Two (2) members of the public commented on the issue.

Meeting adjourned at 2:38 pm.

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Candie Leader


Laura Osiadacz, Chairman